



Republic of the Philippines  
Department of Health  
JOSE R. REYES MEMORIAL MEDICAL CENTER  
**BIDS AND AWARDS COMMITTEE**

DC: 8562-5338/ 8711-9491 loc. 245

[jrrmmc\\_bacsec@yahoo.com](mailto:jrrmmc_bacsec@yahoo.com)

**REQUEST FOR QUOTATION**

**Date: 13 February 2025**  
**RFQ No.: CBACS-2025-02-0286**  
**PR No.: 2024-11-7253 EFMD**

**NAME OF COMPANY:** \_\_\_\_\_  
**COMPANY ADDRESS:** \_\_\_\_\_  
**TAX IDENTIFICATION NO.:** \_\_\_\_\_  
**PHILGEPS REGISTRATION NO.:** \_\_\_\_\_

**Jose R. Reyes Memorial Medical Center**, through its Committee on Bids and Awards for Contractual Services (CBACS), intends to procure **Four (4) quarters Preventive Maintenance and Calibration of Three (3) units Nuclear Medicine Equipment's; Gamma Counter Berthold SN: 6261, Mobile Uptake Machine Biodex SN: 21060098/21060457 and Gamma Probe Euromedical SN: 2021015** in accordance with section **53.9** of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Please quote your **best offer** for this item described herein, subject to the Terms and Conditions provided at last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative not later than **10:00 AM on 17 February 2025**.

DOCUMENT	REMARKS
Mayor's Permit	<b>Note: FOR NEW SUPPLIERS</b> <ul style="list-style-type: none"><li>Must be submitted with the RFQ.</li><li>Must be updated.</li><li>Expired Documents will not be accepted.</li></ul>
Omnibus Sworn Statement	

For any clarification/s, you may contact us at the telephone no. **8711-94-91 local 245 or 8562-53-38** or email address at [jrrmmc\\_bacsec@yahoo.com](mailto:jrrmmc_bacsec@yahoo.com).

**-SGD-**  
**RUFINO T. AGUDERA, MD, FPUA**  
Chairperson, CBACS

**INSTRUCTIONS:**

- Accomplish this RFQ correctly and accurately.
- Do not alter the contents of this form in any way.
- All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/ We submit our quotation/s for the item/s as follows:



Republic of the Philippines  
Department of Health  
JOSE R. REYES MEMORIAL MEDICAL CENTER  
**BIDS AND AWARDS COMMITTEE**

DC: 8562-5338/ 8711-9491 loc. 245

jrrmmc\_bacsec@yahoo.com

**PR No.: 2024-11-7253 EFMD**

Technical Specifications (ITEM DESCRIPTION)	Y	N	Remarks	QTY	ABC/UNIT	BID OFFER/ UNIT	TOTAL
Preventive Maintenance and Calibration of Three (3) units Nuclear Medicine Equipment's; Gamma Counter Berthold SN: 6261, Mobile Uptake Machine Biodex SN: 21060098/21060457 and Gamma Probe Euromedical SN: 2021015				4 quarters	55,000.00		

**Preventive Maintenance Service for Nuclear Medicine Equipment**

**Gamma Counter Berthold LB2111 SN: 6261**

**Uptake Machine Biodex Atomlab 960 SN: 21060098/21060457**

**Gamma Probe for Sentinel Node Mapping Euromedical Eroprobe SN: 2021015**

**1. Scope of Work:**

The service provider shall be responsible for the following services:

- Periodic Maintenance of the above-mentioned equipment's.
- On-site diagnosis and repair of equipment malfunctions.
- Calibration and testing equipment to ensure accuracy.
- Provision of emergency response and breakdown support.
- Four (4) Major PMS visits for one year.
- 24/7 unlimited phone support.

Preventive maintenance works should be done within the approved manufacturer maintenance procedure such as but not limited to.

**A. Gamma Counter**

- Preventive Maintenance Actions
  - Functional Check of all switches and indicators
  - Clean Instrument Air Filter
  - Run all applicable computer checks remove unnecessary program. (Disc clean-up, back-up, and defragmentation)
  - Clean PC and Counter using vacuum
  - Verify all applicable power supply tolerances
  - Check system for loose or missing hardware
  - Perform HV-adjust (high voltage) of all Detector
  - Perform standardization
  - Perform chi-square
  - Perform Instrument Quality Control
  - Perform manual calibration once a year.
  - Clean external part of UPS, computer and printer, ensure all cables are connected properly
  - Perform overall operation.

**B. Atomlab 960 Uptake Machine**

- Preventive Maintenance Actions
  - Functional check of all switches and indicators



Republic of the Philippines  
Department of Health  
JOSE R. REYES MEMORIAL MEDICAL CENTER  
**BIDS AND AWARDS COMMITTEE**

DC: 8562-5338/ 8711-9491 loc. 245

[jrrmmc\\_bacsec@yahoo.com](mailto:jrrmmc_bacsec@yahoo.com)

- b. Run all applicable computer checks remove unnecessary program. (Disc clean-up, back-up, and defragmentation)
- c. Clean internal and external surfaces of the instrument
- d. Verify all applicable power supply tolerances
- e. Check system for loose or missing hardware
- f. Clean external part of UPS, computer and printer, ensure all cables are connected properly
- g. High Voltage adjustment
- h. Perform Calibration
- i. Background measurement
- j. Perform Chi-Square

**C. Gamma Probe for Sentinel Node Mapping**

- i. Preventive Maintenance Actions
  - a. Check cables and connectors
  - b. Check system for loose or missing hardware
  - c. Check UPS
  - d. Verify all applicable power supply tolerances
  - e. Check internal and external surfaces of the instrument
  - f. Check if all keys are working
  - g. Check all led lights
  - h. Check scale/volume knob function
  - i. Perform quality assurance
  - j. Perform actual operation

**2. Service Schedule:**

The service provider shall perform the services as follows:

- Preventive Maintenance visits will be conducted.

First Visit	February
Second Visit	May
Third Visit	August
Fourth Visit	November

- Coordinate with end-user and biomed prior conduct of service.
- Response time for emergency breakdowns shall not exceed 3 hours.

**3. Reporting:**

The service provider shall provide timely reporting on services performed, including:

- Report on each preventive maintenance visit.
- Preventive maintenance checklist report.
- Detailed report on equipment diagnosis and repair.

**4. Contract Period.**

**January 1, 2025 – December 31, 2025**

**5. Payments:**

The service provider may bill every service rendered. Invoice, request letter for payment and other necessary documents will be submitted to the EFMD office for verification and certification.



Republic of the Philippines  
Department of Health  
JOSE R. REYES MEMORIAL MEDICAL CENTER  
**BIDS AND AWARDS COMMITTEE**

DC: 8562-5338/ 8711-9491 loc. 245

[jrrmmc\\_bacsec@yahoo.com](mailto:jrrmmc_bacsec@yahoo.com)

**TERMS OF PAYMENT:**

*(Please check one)*

☐ **Terms/ Deferred Payment**

☐ **Cheque upon Delivery/Pick-Up**

**Note:** *No Clearing time before the delivery*

**DELIVERY PERIOD:** Four (4) quarters

**JOSE R. REYES MEMORIAL MEDICAL CENTER  
HOSPITAL BIDS AND AWARDS COMMITTEE (CBACS)**

Chairman: Dr. RUFINO T. AGUDERA \_\_\_\_\_

Vice-Chairman: Ms. ROSEMARIE MONTENEGRO-SALIBA \_\_\_\_\_

Members: Mr. JOHN PAUL MICHAEL GUBATON \_\_\_\_\_

Ms. ARACELI DARIA SAGARIO-ABAD \_\_\_\_\_

Mr. RONALD CAMASIS \_\_\_\_\_

Alternate Member: \_\_\_\_\_

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of the receipt of Purchase Order/ Job Order.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/ or levies payable.
4. Award of the contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest-rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications (item description).
7. JRRMMC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. The committee reserves the right to reject any and all bids, declare a failure of bidding any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding.

\_\_\_\_\_  
**Signature over Printed Name**

\_\_\_\_\_  
**Position/ Designation**

\_\_\_\_\_  
**Office Telephone/ Fax Number**

\_\_\_\_\_  
**Email address/es**