

JOSE R. REYES MEMORIAL MEDICAL CENTER

**ANNUAL
ACCOMPLISHMENT
REPORT CY 2020**

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BACKGROUND INFORMATION

JRRMMC marked its 75th Foundation Anniversary in CY 2020 which provided various quality patient services, training and development of staff and continuing search for better/improved medical care through research. Looking back on last year's accomplishments, developments and innovations, it has been proved that through the collaboration of the Four (4) Major Services in giving quality health services to the public, 2020 has been a very challenging yet fruitful year for the Medical Center despite the COVID-19 pandemic not only in the Philippines but all over the world.

Continuous upgrading of facilities, wards/department renovations, repainting of some areas and procurement of several equipment were also done for improvement of facilities. Continuous hiring and promotion of personnel including contractual staff were also done to augment manpower.

With the institution's priority, service to patients remains the first consideration. There is a notable decrease of 58.58% on the total number of patients served with 296,854 as compared from last year's 716,686 due to the pandemic. For this year, 60.80% came from OPD (including teleconsultations), 35.58% from emergency consultations, and 3.62% as admitted cases. We only had 6,871 total operations with 50.56% as minor surgeries, 47.96% as major surgeries and 1.48% ambulatory.

The Mandatory Monthly Statistical Report are being timely submitted as well as the Quarterly Physical Report of Operation.

TABLE 1.1

Total Number of Patients	2019	2020
No. of OPD Consultations	386,407	122,492
No. of In-Patient Days	201,753	141,201
No. of Discharges	24,266	12,218
Bed Occupancy Rate	122.83%	85.73%
Average Length Of Stay of In-Patients	7.77	8.26

The result shows that there is a significant decrease of 263,915 OPD consults or an average of 68.30 % for OPD consultations between 2019 and 2020. In spite of lockdown imposed by the government since March 2020, the hospital still able to extend its services to the public and cater a total of 122,492 patients through telemedicine and online consultations.

Following the instructions of the department of health, the hospital converted some of its ward to COVID ward facilities. This resulted to a significant decrease in the number of In-Patient Days of 30% which leads to decrease in bed occupancy rate of 30.20% and total number of patients discharged of 49.65%.

Despite of the major decrease in the total number of in patients, the average length of stay of in-patients still increase of at least 0.49%. This is due to COVID patients that were previously

required to have at least two consecutive negative swab test results before getting discharged in the hospital.

TABLE 1.2

Total Number of Surgeries	2019	2020
No. of Elective Surgeries	5,574	1,070
No. of Emergency Surgeries	4,920	3,438

The decrease in the number of in patients may also be attributed to the suspension of elective and minor operations due to covid-19 public health emergency and code red sublevel 2. This results to a significant decrease of 4,504 in the number of elective surgeries. It also affects the number of emergency surgeries resulting to 30.12% decrease from last year.

TABLE 1.3

Death Rate & Infection	2019	2020
Net Death Rate among in-patients	5.61%	6.67%
% of In-Patients with Hospital Acquired Infection	0.87%	0.92%

The surge of COVID cases in our country results to increase of hospital acquired infection and the total death rate among in-patients since the disease is highly contagious and can be easily transmitted.

This result to upward trend in Net Death Rate among In-Patient having a significant increase of 1.06% between the previous year 5.61% and present 6.67% while the in-patient with hospital acquired infection accumulated a total of 0.05% from the previous year.

TABLE 1.4

Other Services	2019	2020
No. of Diagnostic Test	700,906	201,977

Due to limited face to face consultation/encounter for OPD patients, other hospital services such as diagnostic tests in the hospital also have a significant decrease of about 71.18%

TABLE 1.5

Hospital Satisfaction Rating	2019	2020
% of patient with level 2 or more urgency rating attended within 30 minutes.	100.00%	100%
% of clients that rate the hospital services as good to better	99.89%	99.92%

The hospital maintains the quality of its services as shown in the hospital satisfaction rating resulting to 99.92% from last year's 99.89%. Also, the covid-19 infection did not hinder our staff to speedy delivery of patient care. The percentage of patient with level 2 or more urgency rating attended within 30 minutes still maintain its flying colors.

Herewith are the highlights of accomplishments of the different Services for CY 2020:

HIGHLIGHTS OF ACCOMPLISHMENTS

MEDICAL SERVICE

Despite the constraints due to the COVID-19 pandemic, the Medical Service pushed on with its different programs in terms of service, training and research throughout the year.

During the start of the pandemic, owing to the limited supplies of personal protective equipment, we were able to acquire donations of PPEs for the use of the different departments. These included masks, hazmat suits, face shields, goggles, gloves, gowns, caps and booties. These supplies are being used in order to provide self-protection, especially for our frontliners, while catering to our patients. Before the rise of the Covid-19, medical check-up, meetings, trainings and capacity building activities were done with face-to-face interaction. But since the onset of the pandemic, face-to-face interactions and engagements are strongly discouraged and the sudden shift to the virtual world began, like Tele-consultations, Zoom meetings, conferences and webinars.

Constant growth and development in the training of our staff also took the forefront on this year's activities as many participated in several seminars, workshops, postgraduate courses and skills enhancement programs via online platform, such as, Infection Control Practices Awareness Seminar, Gender Sensitivity Training, etc. This is in addition to the regular monthly Mortality and Morbidity Conferences, Tumor Board, Specialty Case/CPC Conferences, and various orientations.

In our commitment to strengthen our training program, the hospital had a total of 330 residents and fellows trained. Among the graduates, we have an average of 99% passing rate in the specialty board exams. All 15 Clinical Departments have maintained their accreditation status from their respective specialty boards.

We had a total of 975 trainees and 4 affiliate residents for the year, 217 postgraduate interns, and 604 affiliate Medical Clerks rotating in different areas. In the paramedical affiliate training, 45 Medical Technology Interns, 46 Radiological Interns, 57 Physical Therapy/Occupational Therapy Interns, and 2 Psychiatry Interns rotated in our institution. However due to the pandemic ECQ, the rotation of affiliates was suspended starting March 15, 2020.

In research, the different clinical departments also produced relevant researches published in local journals and winning prizes from the different research fora both here and abroad. For this year, we have 100 research papers approved by the IRB, 187 proposed, 10 accomplished researches, and 90 on-going researches.

Both the Medical and Paramedical staff also continue to upgrade their professional skills and competencies through continuing education and various learning and development activities.

Guided by the DOH calendar of health events, the Wellness Programs of the different departments continued to provide activities/lectures/information dissemination programs for patients. However, there were no surgical missions conducted such as Tuli, Breast, Thyroid, Hernia, Cataract, TURP and PCNL Missions and BTL, Gynecology, Oncology and REI Missions among others due to the pandemic. Wellness programs were conducted via online platform such as lay fora and awareness lectures.

The Public Health Emerging Disease & Wellness Unit (PHEDWU) intensified health education on COVID-19 based from Hospital Memo dated March 23, 2020 through utilization of data, information sent by DOH Health Promotion & Communication Service to which the following activities were undertaken:

- A. Utilization of Digi-board from OPD waiting area, the Billing Section, Philhealth Section and Digi-board at the finger scanning area on public awareness on COVID-19 health event
- B. Use of social media page for information on COVID-19 for public awareness
- C. Reproduction/distribution of IEC materials through the entrance/exit gate and placed at the finger scanning area for easy access of employees and wards for client's awareness
- D. Information and awareness through lecture on preventive measures for COVID-19 among hospital staff/personnel which started January 31, 2020 on a planned schedule in coordination with Infection Control Nurses
- E. Reoriented Non-medical personnel on Covid Awareness, Prevention and Control via ZOOM media on the following dates:
 - July 8, 2020 = 246 participants
 - August 5, 2020 = 58 participants
- F. Continuously posted scheduled monthly health event video on TV monitor located at OPD

PHEDWU also started the campaign of DOH on "BIDA SOLUSYON on COVID 19" in the hospital among employees, patient and watchers which aimed of motivating the public to follow minimum health standard protocols in the prevention of transmission of the infection.

- Posting of Tarpaulin/Poster at different strategic sites of the hospital for public awareness
- Distribution of IEC materials in different areas of the hospital depicting the BIDA acronym which
- Stands for B-Bawal Di Naka Mask; I-Isanitize ang Mga Kamay: D-Dumistansya Ng Isang Metro: A-Alamin ang Totoong Impormasyon
- Airing of BIDA Solusyon Videos at TV monitors installed at visible areas of the hospital

At the height of the pandemic, the Infection Prevention and Control Committee (IPCC) is also at the forefront, with several new and revised policies approved and implemented and several infection prevention and control orientations and training programs were conducted. Mentoring and coaching on proper donning and doffing to residents and staff in different areas/unit/ward. Areas were identified to manage Covid cases and identified staff to do fit testing in each area. IPCC also made recommendations on the structure of different areas for renovation to accommodate/manage Covid cases. They also had participation in planning for the process flow in admissions from ESC to ward transfer. IPCC have accomplished less than 1% hospital acquired infection rate of 0.92% and less than 2% needle stick injury/blood fluid exposure of 0.08%. There were 797 total Covid cases from January – December with 427 admitted, 109 discharged, 84 deaths, 103 transferred, 314 were under home/hotel/facility quarantine and 9 HAMA. The total number of our healthcare workers who were Covid Confirmed cases are as follows:

Medical	76	Finance	18
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Paramedical	54	HOPSS	73
Nursing	112	Outsourced	24

Further, the GAD Focal Point System is pleased to report that in spite of the constraints, with the full support of the administration and the different clinical departments and services, the JRRMMC have met the requirement of allocating at least 5 % of our GAA to GAD related activities. For the Organization-focused programs and activities, the GAD Focal Point System was able to offer its Gender and Development capacity buildings online, despite the existence of Covid-19, given the challenges and limitations brought about by the pandemic, and was able to harness the use of communication technology and adapt to the birth of the digital transformation. As duty bearers of Gender and Development, our passion to fulfill our mandate to empower our stakeholders, we were able to run webinars on Gender Sensitivity Training and HIV & AIDS Awareness and Prevention through the help and support of the HIV & AIDS Core Team and our very own GST resource person.

Also, through the efforts of the Mother Baby Friendly Health Initiative (MBFHI) Committee, the hospital has been re-accredited as “Baby Friendly Hospital” by the DOH.

The Health and Wellness Program Committee for Senior Citizens were able to conduct various activities such as free tooth extraction, Beginner’s Painting Workshop, COVID Awareness, Prevention and Control and free flu vaccine, among others.

Also worth mentioning are some of the innovations and best practices last year such as the operation and accreditation of the Department of Family Medicine, accreditation of the Geriatric Medicine Fellowship Program, improvement of Pharmacy Inventory and Warehousing by application of Medicine and Management System including the D-Track System for Document Monitoring, improvement in the implementation of Claim Form 4, and continuous provision of free services, including outsourced services and referrals.

Events and forces have continuously molded our institution as we continue to innovate and provide quality services despite the pandemic and the limited resources available. There are still many things to be done for the coming year which includes continuous improvement of our services with acquisition of new equipment, specialty services and infrastructure developments. We also need to improve our quality assurance programs in providing better care to our patients. This is in line with our vision that JRRMMC will be a one-stop, world class, state-of-the-art institution providing high-quality, safe and cost-effective care to our patients and the leading center for education and training and advanced cancer center.

ANESTHESIOLOGY

The top accomplishment of the department for the year 2020 involves delivery quality patient care, by providing not only anesthetic care for surgical patients, but also acted as the airway team for the whole hospital during the time of the pandemic. We were able to deliver anesthetic care not only for our regular patients, but also for Covid suspect and positive patients as well.

1. Granted full three-year accreditation by the Philippine Board of Anesthesiology effective January 1, 2020 to December 31, 2023
2. Twenty nine (29) anesthesiology residents with the supervision of our fellow and consultant staff, service the needs of the following: ENT, Ophthalmology, Orthopedics, Neurosurgery, CT scan, MRI, General Surgery, Thoracic and Cardiovascular, Surgery, Pediatric Surgery, Obstetrics and Gynecology, Urology, Cystoscopy, Endoscopy, Delivery

Room, Ambulatory OR, Recovery Room, Brachytherapy, Plastic Surgery, Minimal Invasive Surgery and OPD Pain Clinic

3. Intubations - The department was tapped to act as the primary airway team when the pandemic started, following both international and national recommendations. Being anesthesiologists, we were considered as airway experts, and most experienced in securing the airway, thus all patients for intubation were performed by our department. Listed below is the total number of intubations we were able to perform from the months of April to December of 2020.

Month	Number of intubations
April	42
May	119
June	116
July	96
August	44
September	68
October	64
November	79
December	42
Total	670

4. COVID suspect or positive OR cases- Although not designated as a Covid Center, our institution also had to cater to surgical patients who are suspected or positive with Covid-19. As such, the operating room complex was able to provide a designated operating room for such cases. Our department was able to formulate a protocol for the proper airway management and donning and doffing for such cases. We were still able to deliver the appropriate anesthetic care for suspected or infected patients needing emergent surgery.

Month	Number of PUI/ Positive OR cases
May	10
June	11
July	17
August	6
September	8
October	13
November	15
December	7
Total	87

5. During the start of the pandemic, there was noted surge of patients in the emergency room. Aside from this the protocols in ER triage were revised, previously only one resident manned the triage for 24 hours which was revised to 2 residents every 12 hour shift. Due to the nature of the pandemic, many residents were being quarantined. Although our department's residents are not included in the rotation of ER triage, we were occasionally pulled out to man the ER triage to cover for other services
6. Conduction of lectures
7. Accomplished case report paper presentations
8. Attendance to online lectures/meetings/webinars

Issues and Concerns:

1. No medical/surgical missions due to pandemic
 - a. Number of Cases
 - i. Due to the suspension of elective cases, there's a noticeable decrease in the number of cases as well as the case mix for different subspecialty previously catered by our department.
 - b. Equipment
 - i. Needs of manpower to maintain our machines and other equipment especially those equipment that are out of warranty, hence, some parts of the machine and monitors are faulty such as the mechanical ventilators, oxygen sensors, SpO2 cables, and ECG cables.
 - ii. The Engineering Department currently outsourced the preventive maintenance of Anesthesia Machine but did not include preventive maintenance of other equipment.
 - c. Drugs and Supplies
 - i. The needs of some novel drugs that are required for delivery of quality anesthesia care as recommended by the Philippine Board of Anesthesiology that are not part of the hospital formulary, hence inaccessible for use on our patients.
 - d. Training
 - i. Deficiency in the number peripheral nerve blocks and pain technique due to lack of required equipment like ultrasound machine, nerve stimulator, and PNB needles and anesthetics.
 - ii. Inconsistent Internet Connection needed for Philippine Board of Anesthesiology's Anesthesia Digital Census System (Aendicus) logging.
 - iii. Inadequate number of residents during department conferences prior to this pandemic since there is no protected time allotted for residents to attend these said conferences.
2. Lack of opportunity to attend training activities hosted by the Medical Training Office and Philippine Society of Anesthesiologist's Inc. (PSA)

BEHAVIORAL MEDICINE

1. The Department of Behavioral Medicine successfully accomplished in stretching out and delivery of the quality health care in this time of pandemic by educating their patients and relatives thru e-prescription and telephone inquiry and also to the employee of our institution by means of counselling and webinar

2. Patient Care

New	
Walk-in	127
OPD Referrals	63
Referral from Other Agency	0
Old/Follow-ups	795
Ward Referrals	42
Referral to Other Agency	0
Referral to other Department	0
TOTAL	984

3. Conduction of Preventive and Promotive Program
4. Conduction of online lectures/lay fora
5. Attendance to online lectures/meetings/webinars

Issues and Concerns:

1. No OPD patients due to pandemic
2. Need for additional staff – 3 Psychologists

DENTAL

1. Conduction of Wellness Programs:
 - Oral Cancer Month – March 11, 2020
 - National Dental Health Month February 3 to 29, 2020
2. Attendance to webinars/online lectures/meetings

Issues and Concerns:

1. Inability to resume with face-to face consultation and treatment of patients relative to the new normal

DERMATOLOGY

1. Passing rate of 100% in the specialty board exam
2. Awards in research presentations and academic excellence
3. The Skin Research Foundation of the Philippines, Inc. conducted several donation drive and medical mission, spearheaded by the Department Chair
4. Contributed to fighting the pandemic through call for donations for frontliners
5. Upgraded the structural facilities and equipment in order to provide high-quality healthcare services to our patients and high caliber training to our resident physicians
 - Renovation of 3rd floor histopathology laboratory, AFS and mycology laboratory (funded by SRF)
 - Renovation of the department library (funded by SRF)
 - Development of a Research Unit, Clinical Trial Unit, and Skin Tumor clinic (funded by SRF)
6. Continuous upgrade of facilities and equipment
 - Nd:YAG Picosecond and Nanosecond 1064/532nm, Nd:YAG 1064nm Short Pulse (PT) and Ruby 694 Q-Switched and Short Pulse (PT) pigment laser*
 - Refrigerator
 - (2) Air-conditioner, window type with remote control (donated by Skin Research Foundation of the Philippines, Inc.)
 - (1) Air-conditioner, wall mount, split type, inverter (donated by Skin Research Foundation of the Philippines, Inc.)

*The launching of the Discovery PICO laser was held last January 17, 2020 at the Dermatology Conference Room, with Dr. Emmanuel F. Montana, Jr, as special guest speaker.
7. Created virtual modules and demonstration videos of dermatologic surgery procedures to compensate for the lack of hands-on learning
8. Conduction of virtual workshops/lectures
9. Attendance to online lectures/meetings/webinars/conferences

Issues and Concerns:

1. Decrease in the number of consults and procedures due to the pandemic.

EMERGENCY SERVICE COMPLEX

1. Implementation of Patients Turn Around Time within 4 hours

Month	Total Patients Seen	Seen Less Than 4 Hours	Seen More Than 4 Hours	Accomplishment
JANUARY	8130	8124	6	99.91%
FEBRUARY	7868	7841	27	99.64%
MARCH	4089	4074	15	99.47%
APRIL	1,447	1447	0	100%
MAY	2206	2190	16	99.27%
JUNE	2,631	2601	30	98.86%
JULY	1,794	1,782	12	99.22%
AUGUST	907	906	1	99.88%
SEPTEMBER	2,207	2,207	0	100%
OCTOBER	1,681	1,681	0	100%
NOVEMBER	2,094	2,094	0	100%
DECEMBER	1,896	1,896	0	100%
TOTAL	36,950	36,843	107	99.69 %

Note: Actual Accomplishment based on ISO target of 96%

2. Catered to common infectious diseases

Month	Measles	Pulmonary TB	Dengue	COVID19
January	3	0	51	0
February	11	18	22	6
March	0	1	12	343
April	0	7	0	417
May	0	6	0	449
June	0	9	0	521
July	0	0	3	454
August	0	2	0	289
September	0	0	1	191
October	0	0	8	319
November	0	0	11	313
December	0	0	10	162
Total	14	43	118	3,464

3. ESC Minor OR was converted to a 3-bed Isolation Room thus minor procedures were conducted at the Main OR starting March 2020
4. Improvement of Tents, Resuscitation, Isolation, Triage and New X-Ray Area to better serve Covid19 patients through the following:
 - Provision of ramp @ Tent 1
 - Provision of markings at Triage Area.
 - Placement of barriers @ Resuscitation Area.
 - Installation of CCTV @ Isolation Area.
 - Provision of barriers @ Tent 2
 - Provision of barriers @ New Covid Area.
 - Provision of Waiting Area for Employee with markings.
 - Installation of CCTV @ Isolation Area.
 - Provision of lavatory for relative/patient @tent area.

- Provision of plastic barrier at Nurse Station and Doctors.
 - Placement of instructional materials and tarpaulin at Tents Triage, RESU
5. Strict compliance to screening checklist for Covid19 through orientation of Triage Officers in utilization of Covid19 screening checklist for clearance of all patients entering Emergency Room
 6. Adherence to infection control policies through:
 - Proper donning and doffing technique of PPE
 - Maintenance of approved number of PPE for staff
 - Proper hand washing and proper hygiene
 - Observance of proper distancing
 7. Ensures compliance with all the regulatory requirement to maintain standards of care
 8. Assigned focal person for supplies and medicines, for ease of coordination done in encoding of charges and CF4
 9. Conversion of TENT1 to Fireworks-Related Injury Area for the annual preparation for New Year

Issues and Concerns:

1. Revisit policies on medicine and supplies inventory and availability of some laboratory examinations
2. Shortage of emergency medication and medical supplies
3. Overflowing of patients at designated areas for COVID -19 patients (Tents 1,2,3,RESU)
4. Displacement of ESC Minor OR. Procedures done at Minor OR like IJ Cath Insertion, CTT Insertion, Debridement, Wound Cleaning, and Wound Suturing were coordinated to Main OR. However, only those admitted patients were accepted at Main OR due to charging issues
5. Frequent sickness notification and leave of absences because of contact tracing and quarantine leave
6. Waiting time on interdepartmental referrals, disposition coming from consultant/ senior residents/ fellows

ENT-HNS

1. Granted full accreditation by the Philippine Board of Otolaryngology-Head and Neck Surgery
2. A total of 7,197 OPD patients seen and treated from January to December 2020 including teleconsultation
3. A total of 2,128 patients in the subspecialty clinics including those patients that were referred virtually to the service consultants. POLBE clinic and referrals has the highest patients seen.
4. A total of 3,268 patients in the ER, most of which are otology cases from January to December 2020
5. There were 24 minor surgeries done starting January until the closure of the minor operating room, majority of which were excision/ incision biopsies of head and neck tumors.
6. In accordance with the government's programs emphasizing health care and maintenance catering to the senior citizens, Jose R. Reyes Memorial Medical administers the National Center for Geriatric Health. Department of ENT-HNS continues to provide consultations in this center every Monday from 9am to 12pm until March 2020 due to the pandemic. Even though we weren't able to do the geriatric consultations at this center, we had our teleconsultation to address their ENT problems
7. Under the Republic Act (R.A.) No. 9709 otherwise known as the Universal Newborn Hearing Screening Act of 2009, the Newborn Hearing Screening/OAE has already been

included and approved as part of the Newborn Screening Protocol covered by PHILHEALTH. All newborns are required to undergo newborn hearing screening at the nursery at a specified time following the hearing screening protocol

8. During the Goiter Awareness Week, *Thyroid Layman Forum* on early detection, prevention, and cure was held at the DOH Convention Center last January 17, 2020. This was attended by patients, students, and hospital personnel
9. Last December, our department held its very own online post-graduate course with Dr. Milabelle Lingan, our Pediatric Otorhinolaryngology, Laryngology, Bronchoesophagology (POLBE) consultant, spearheaded the event. The post-graduate course was attended by a total of 320 ENT-HNS registrants from all different institutions online
10. Awards in research presentations
11. Conduction of online lectures
12. Attendance to online lectures/meetings/webinars

Issues and concerns:

1. O.R. days should be back from 1x/week to 5x/week just like before the pandemic to maximize resident's learnings, enhance surgical skills and to meet their OR requirements
2. Prompt completion of the operating room, addition of personnel, operative sets and gowns, and regular furnishing of supplies would greatly improve the turnover of patients in the operating room and increase the number of patients that could be operated on in a day
3. Utilization of certain areas for additional services

GERIATRIC & GENERAL HEALTH SERVICES

Health Information Management Department	Total number of patients
Issued Hospital Card to Patients	1,211 Patients
Issuance of Medical Certificate	186 Patients
Nursing And Medical Department Services	Total number of Patients
Total Number of Patients Served/Treated	5,949 Patients
Dental Department Services	Total Number of Patients
Procedures:	335 Patients
Oral Examination	
Consultations	
Medical Prescriptions	
Tooth Extractions	
Light Cure restorative filling	
X-Ray Referral	
Medical Clearance request prior for patient	
Oral Prophylaxis	
Dental Certificate Issuance	
Laboratory Department Services	Total Number of Patients
Blood Chemistry BUN, Creatinine, Blood Uric Acid, Fasting Blood Sugar, Random Blood Sugar, Ionize Calcium, Total Calcium, Sodium Potassium, Chloride, SGOT, SGPT,	1, 495 Patients Test done

Total Protein, Albumin, Globulin, A/G Ratio, Cholesterol, Triglyceride, HDL, LDL	
Hematology CBC, CT-BT	42 Patients Test sent out in JRRMMC
Clinical Microscopy Urinalysis, Fecalalysis	
Number of Patient Test sent out in JRRMMC Main Laboratory HbA1c, PT, Aptt, ABO Typing, ESR, Sputum, CRP, AFB, X-MATCHING, HbSag, FT3, FT4, TSH, ALP, Urine GS/CS.	
HbA1C, PT, APTT, ABO Typing, ESR, Sputum, AFB, X-Matching, HBsAg, FT3, FT4, TSH	
HbA1c, PT, Aptt, ABO Typing, ESR, Sputum CRP, AFB, X-Matching, HBsAg, FT3, FT4, TSH, ALP, Urine GS/CS, BUN, Crea, Bua, FBS, Na, K, Cl, SGOT, SGPT, TPAG, Lipid Profile	

Cardiovascular Department Services	Total number of Patients
Record ECG and 2D Echo of out- patients.	293
Schedule 2D Echo of out-patients.	37
Perform ECG of out-patients.	256
Perform 2D Echo of out-patients.	37
Release ECG and 2D Echo results.	271
Encode 2D Echo results of out-patients.	37
Scan ECG results of out-patients.	256
Submit charge slips of ECG and 2D Echo	293
Procedures at the billing section or social Service.	
Issue claim stubs for the ECG and 2D Echo	
Results of the out-patients.	293
Assist cardiologist during consultation	11
Radiology Department Services	Total number of Patients
1. Recovering patients upon arrival.	CXR - 422 Upper Ext - 16 Abdomen - 1 Spine - 38 Pelvis - 5 Lower Ext - 37 Total: 519
2. Prepares patients for cardio logical procedure by positioning patient, adjusting immobilization devices. adjusting equipment controls to set exposures factors.	
3. Minimizes radiation to patients and staff by practicing radiation protection techniques.	
4. Record procedures and maintaining records.	
5. Transporting records of BURN CD from GGHS to JRRMMC Radiology Department.	
6. Follow-up X-Ray results from x-ray records.	
7. Acquisition and releasing of X-ray results.	

1. Physical Medicine And Rehabilitation Department

Total Number of Treated/Intervened (With daily follow-ups)	Total Number of Consulted 188	Total Number of Patients Served 188
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2. Medical Social Work Department

Old Case Served	New Case Served	Total Number of Patients
4,344	193	4,537 patients

Public Health, Emerging Disease and Wellness Unit	Total Numbers
Conducted Lectures, Orientation/Activities/ Webinars for GGHS Employees	10
Conducted Lectures, Orientation/Activities/ Webinars for Patients/Senior Citizen	29
Accomplished Day Care activities reports	3
Functioned as resource person in yielding health education and other advocacy-related activities	17
Formulated/Designed/Reproduced Information Education Communication (IEC) materials/Communication Plan	33 Types Printed total of 3200 copies for JRRMMC Annex distributed to staff and patients
Monthly Health Events Facts, Video, Posters, Lectures Plays in Digi board	51 Health Events
COVID19 Videos, Facts, Posters, Lectures plays in Digi Board	38 Types
Submitted weekly Regional Task Force Report to DOH Health Promotion and Communication Service	32
Submitted weekly HEPO Report to DOH Health Promotion and Communication Service	28
Use of social media page for information on COVID-19 for public awareness Official FB Page of Public Health of Jose R. Reyes Memorial Medical Center	247 Posts 48,792 Engagements
Webinars/ Seminars attended	78
Community Engagement	1
Letter sent to Department of Health	2
Pharmacy Department Services	Total number of Patient Served
Dispensed free medicines to indigent, geriatric outpatient.	4,814 Patients
Number of Medicines dispensed.	14, 424
Number of Donated Drugs Dispensed.	782

HEALTH INFORMATION MANAGEMENT

1. Prepared/Issued Medical Certificates, Medical (MC), Medico Legal (ML), SSS/GSIS and other Insurance claims

for in Patient and Emergency/Out-Patient	4,828
2. Certificate of Confinement released to patient/relatives while still admitted.....	118
3. Birth Certificates registered	2,268
4. Death Certificates prepared and released	2,167
5. In-patient Charts monitored and processed for CF-4	6,474
6. Accessibility and Easy Retrieval System maintained E.R. & OPD charts	5,978
7. Patient Charts processed (This served as one of the vital source of data collated and needed by the Statistics Units for the preparation of their reports)	12,218
8. Help in improving healthcare delivery by giving assistance to Medical Doctors for their Research to be used in Accreditation, Mortality Report, Case Presentation, etc. (Charts retrieval and filed).....	1,740
9. Provided ICD-10 codes to Charts which is needed in processing of PHIC claims(Out-Patient, Oncology, cobalt, ER)	12,253
10. Patients Charts forwarded to Philhealth Office for processing of PHIC Claims	9,422
11. Court Summons processed and attended.....	116
Summons/ 22 attended	
12. Birth Certificates Transmittal prepared	88
Transmittal	
13. ESC Blotters, In-patients Charts groomed and scanned	473,215pages

INTERNAL MEDICINE

1. The Department of Internal Medicine - Section of Nephrology was granted Recognized Status by the Philippine Society of Nephrology for Nephrology Fellowship Training that started last January 2020. Two (2) Fellows were accepted
2. Establishment and operation of the Hemodialysis Unit at the GGHS
3. Medical residents are regularly evaluated on their performance bi-annually which includes attitude, clinical performance and patient quality care using a standardized rubric provided by the Philippines College of Physicians as well as this institution. Lectures and patient rounds with the different consultants are regularly conducted either via virtual platform or physical rounds
4. Conducted regular department activities such as Monthly Mortality and Morbidity Conference and Medical Grand Rounds
5. The department remains active in the different outreach programs mostly sponsored by the hospital
6. Ten (10) out of the thirteen (13) graduates who took the Philippine Specialty Board in Internal Medicine examination given by the Philippine College of Physicians (PCP) last March 2020 passed the exam. They were subsequently inducted as diplomates during the PCP Annual convention last August 23, 2020
7. Section of Nephrology was granted as Recognized Status by the Philippine Society of Nephrology for Nephrology Fellowship Training
8. Procurement of various equipment for the different units like Medical Oncology and Pulmonary Unit
9. Medical Oncology Census:
PATIENT LOAD

2020 as of December = Total: 7,006

- Admissions = 16
- Out-Patients = 6990
- New Patients = 474
- Old Patients = 6516
- Cancer Sites:
 1. Breast = 4673
 2. Lung = 141
 3. Head and Neck= 436
 4. Colon-Rectum = 864
 5. Lymphoma = 202
 6. Others = 637
- 10. Conducted the Annual Post Graduate Course entitled "ID on Board: Frontline Handling of Infections" held via online platform last November 7, 14 and 21, 2020
- 11. Attendance to online lectures/meetings/webinars/conferences

Issues and concerns:

1. Three (3) consultants resigned from the Department
2. Lack of medical residents to man the COVID areas
3. Increased number of residents placed on quarantine due to the COVID pandemic
4. Delayed laboratory results both at the emergency room and ward
5. Prolonged stay of ER patients
6. Accessibility of portable x-ray utilization
7. Accessibility of hemodialysis unit during Sundays and Holidays. Hemodialysis unit not open during the said days
8. Lack of emergency medications at the Emergency Room (the following medications are most commonly run out of stock):
 - Omeprazole
 - Clonidine
 - Furosemide
 - NahCO3 solution
 - D5050 vial
 - Ipratropium + Salbutamol neb
 - ISDN
 - ISMN
9. Lack of sustainability of Antibiotics and other medications at the ward:
 - There were multiple instances that antibiotics are not available. This can contribute in developing antibiotic resistance due to switching to another class of antibiotics or using inappropriate class of antibiotics due to its limited supply
 - Other unavailable medications at the ward: Sodium Bicarbonate, Calcium Gluconate, d5050

MEDICAL SOCIAL WORKS

A. STATISTICAL AND CASEWORK SERVICES

1. Total Caseload: 48,061

New	-	15,815
Old	-	32,246

2. Total Caseload According to Clinical Areas: 48,061

In Patients	-	31,972
ER Patients	-	5,647
Out Patients	-	10,442

3. Total Number of New and Old Patients according to MSWD Classification

MSWD CLASSIFICATION		PHILHEALTH	NON-PHILHEALTH
DOH A.O. 2015-31	DOH A.O. 51 S. 2001		
INDIGENT OR POOR	CLASS D	13,002	5766
	CLASS C3	7934	3916
PARTIAL PAY	CLASS C2	7644	2663
	CLASS C1	3453	1084
FULL PAY	B SERVICE	1810	554
	PAY	208	27
TOTAL		34,051	14,010

4. Total Number of Patients enrolled to Point of Service (POS) Program of PhilHealth

Financially Incapable	-	4
Financially Capable	-	3,576

5. Total Number of Patients served under the Medical Assistance for Indigent Patients (MAIP) Program --- 16,810

6. Total Number of Patients according to Sectoral Group

SECTORAL GROUPING	NUMBER OF PATIENTS
Senior Citizen	8538
Persons with Disability (PWDs)	1089
Indigenous People	7
Barangay Health Workers (BHW)	3
Barangay Officials	14
Veterans	7
Public Health Worker	12
Government Workers	308
Custodial	198
VAWC	38
TOTAL	10,214

B. CASE MANAGEMENT SERVICES

1. Pre-Admission Counselling – 4923
2. Orientation of Policies - 27,509
3. Psychosocial Counselling (Individual and Family) - 10,509
4. Ward Rounds – 5,666
5. Home Visitation -5
6. Patients/watcher Education – 8,482
7. Consultation /Advisory Service- 6 421
8. Crisis Intervention – 1,839

9. Grief Work – 334
10. Behavioral Modification -192
11. Family Life Education – 2627
12. Coordination with Multidisciplinary Team:
 - a. Physicians- 975
 - b. Nurses – 4,184
 - c. Pharmacist- 116
 - d. Nutritionist- 32
 - e. Administrative Service- 2,136
 - f. Other Staff- 4,022
13. Number of Patients without relatives given Pauper's Burial- 27

Documentation

1. Assessment Tool – 15,815
2. Social Profile – 3,982
3. Progress Note- 5,800
4. Group Work Recording- 2
5. Social Case Study Report- 10,597
6. Social Case Summary- 11,855
7. Home Visit Report- 9
8. Feedback Report- 41

C. CONCRETE SERVICES

1. Facilitation/Provision of Medicines and Procedures - 13,443
2. Transportation Assistance – 8
3. Material Assistance (food/clothing) -185
4. Financial Assistance (donors) – 1,315

D. FACILITATING REFERRALS

1. Number of Incoming Referrals - 1773
2. Number of Outgoing Referrals – 1849

E. DISCHARGE SERVICES

1. Discharge Planning- 225
2. Facilitation of Discharge- 6,541
3. Post Discharge Services- 461
4. Pre-termination Counselling- 224
5. Home Conduction – 8

F. FOLLOW-UP SERVICES

1. Home Visit – 7
2. Letter Sent – 65
3. Text/Phone Calls – 743
4. Contact of Relatives by Telephone/Cellphone – 1,936
5. Contact of Relatives through Mass Media – 91
6. Follow Up of Treatment Plans – 2093
7. Follow Up of Rehabilitation Plans- 15
8. Linkages with Donors – 97

G. RESOURCES GENERATED

SOURCES	PARTICULARS	AMOUNT
Non-Government Organizations/Private Donors/Philanthropists	Medicines	Php 49,105.90
	Procedure	135,282.60
	Supplies	52,766.25
	Transportations	3,000.00
	Groceries	15,082.79
	Blood	67,200.00
	Burial Assistance	14,500.00
	TOTAL	Php 336,937.54

NEUROLOGY

1. Conducted Annual Strategic Planning at Sagada, Mountain Province
2. Installation of one cardiac monitor at the Neurology ICU
3. Review and revision of the admission policy guidelines for Neurology Ward, Acute Stroke Unit and Neurology ICU
4. Use of Telemedicine for OPD consultation
5. Conducted postgraduate course via online platform
6. Conduction of wellness lectures/lay forums through online platform
7. Attendance and participation in local and international conventions and seminars approved/endorsed by the PNA
8. Attendance to online lectures/meetings/webinars/conferences

Issues and concerns:

1. Need for new additional essential diagnostic equipment like CT scan for use at the ESC
2. Repair of the old CT scan
3. Procurement of rTPA for acute stroke patients
4. Additional items for Medical Officers and technicians for EEG and CDS
5. Promotion of Visiting Consultants to Medical Specialists
6. Construction of a Neurophysiology Laboratory Complex to house machines including EEG for routine and long-term monitoring, TCD, CDS, EMG-NCV

NUCLEAR MEDICINE

1. Granted full accreditation by the Philippine Specialty Board of Nuclear Medicine effective October 1, 2018 – December 31, 2021
2. Attendance and participation in local and international conventions and trainings
3. Attendance to online lectures/meetings/webinars/ conferences

Issues and concerns:

1. Need for additional imaging equipment (SPECT-CT, PET-CT) needed to accommodate large volume of patients
2. The only Gamma camera of the department is already malfunctioning, thus the need to procure new Gamma camera to maintain the availability of services offered
3. Intermittent malfunctioning of the air-conditioning system in the imaging room putting high-risk to Gamma camera crystals deterioration

4. Mode of procurement resulting to disruption of diagnostic services
5. Need for cardio fellows to perform cardiac scan

NUTRITION & DIETETICS MANAGEMENT

1. Approved Annual Procurement Plan amounting to ₱26,529,374.30 with supplemental request of ₱1,644,104.38. Some items were exhausted due to some Purchase Requests made by HEMS

- Perishable items consumed	₱8,927,377.38
- Non-perishables	₱2,562,221.27
- Non-food items	₱ 891,451.20
- Tube feeding	₱1,211,401.76
- Liquid diet	₱ 6,907.55
- Meals served to front liners	₱4,208,269.55
2. Food served to employees charge to Bayanihan Act II as follows:

• Meals Dec. 15-18, 2020	₱ 193,130.95
• Snacks Dec. 29, 2020	₱ 26,663.80
• Breakfast c/o Getz Hotel	₱1,731,800.00
• Lunch c/o Chef Chryztina	₱2,304,000.00
• Dinner c/o Plan Eat	₱2,285,633.00

OB-GYNECOLOGY

1. Attended to referrals from different parts of Metro Manila, primarily the 1st district of Manila, and patients from Cavite, Laguna, and Batangas.
2. Continued to reach out patient's needs through online telehealth at our Facebook Page [jrrmmcobgyntelekonsulta](#). The department was able to cater to 2,324 consults using this platform.
3. Online platform was also utilized by the department for information dissemination. Information about father's role in breastfeeding and delivery, importance of a facility-based delivery, benefits of breastfeeding, common gynecologic problems and 10 danger signs of pregnancy.
4. The number of patients seeking consultations and being enrolled to family planning has increased from the previous years. This 15 % increase in family planning patients may be due to the availability of different family planning methods in the hospital such as progestin subdermal implant, Copper T IUD, POP and DMPA.
5. Due to the steadily increasing numbers of pregnant women about to give birth despite the pandemic. The Department of OBGYN together with the Labor Room – Delivery Room Staff, headed by Ms. Belen Duque, formulated a floor plan to continuously provide services to pregnant women in accordance to hospital protocols in COVID – 19 prevention and control. Moreover, the department proposed the installation of divider in between beds at the ward.
6. Provided webinars for the employees of JRRMMC regarding their roles in promoting family planning and teenage pregnancy and was aired through Facebook Live to reach more people.
7. The Section of Reproductive Medicine hosted its Annual Menopause Day last October 27. The activity involved JRRMMC employees and viewers from the Facebook Live who were enlightened about the different facts and fiction about menopause.

8. Three (3) consultants were voted as officers of POGS. Dr. Benjamin Cuenca as President, Dr. Leilani Chavez – Coloma as Board Secretary and Dr. Ronaldo Santos as member of the Board of Trustees. Moreover, one (1) of our residents was chosen to present her e-poster about Cloacal Anomaly.
9. All key areas of OB-GYN were blessed by the hospital chaplain and were prayed for by the whole staff. This blessing seeks the guidance of the Lord as the year passes that all the staff will be guided in helping the sick patients of OB-GYN.
10. Conducted our very 1st on-line Christmas Party. The department was able to raise funds for the victim of the typhoon in the Region 2, Region 5 and Metro Rizal.
11. The Section of Gynecologic Oncology celebrates Christmas together with their patients. Due to the pandemic, they celebrated it through and online platforms. Giving joy and happiness this Christmas among cancer patients.
12. Additional Medical Officer III and Medical Officer IV plantilla positions were given to the department.
13. Acquisition of various equipment such as one (1) new hysteroscopy tower, one (1) laparoscopy tower and eight (8) new cardiotocogram.
14. Stronger and more systematic Service Delivery Network (SDN).
15. Awards in research presentations.
16. Attendance to online lectures/meetings/webinars/conferences.

Issues and concerns:

1. Admissions were limited to half the total bed capacity per room to maintain physical distancing.
2. Services at the Out Patient Department were temporarily put-on hold.
3. Elective surgeries were put on hold and only emergency cases were catered.
4. The number of admissions compared from the previous years is noted to be decreased. There was a 53.8% decrease from the previous year was seen on the number of admissions.
5. Need for various additional equipment.
6. Expedite procurement of supplies and equipment.

OPHTHALMOLOGY

1. Successfully delivered tertiary eye care to 11,114 patients in 2020 through its OPD General Ophthalmology and Subspecialty Clinics, Emergency Room services and ward admissions.
2. Provided daily ophthalmic services at the Geriatric General Health Services
3. In support of the *Kalusugan Pangkalahatan* program, the department made sure the utilization of Philhealth benefits in order to provide cataract surgical services in compliance to the “No Balance Billing” policy of Philhealth
4. PHIC Claim Form completely filled out and signed immediately after operative procedure before submission to Philhealth, which undoubtedly facilitated collection of PHIC reimbursements of the hospital
5. The department is currently an accredited Philippine Board of Ophthalmology Training center allowed to train up to 12 residents. In order to improve training and extend its services the department continues to accept Medical Specialists
6. Extensive training activities which included the regular Monday clinical conferences, and both written and oral exams, continued albeit virtually, once distancing restrictions were in place
7. To make up for the decrease in patient interaction, each subspecialties had scheduled weekly conferences among the consultants and residents

8. Procurement of various new equipment such as slit lamp, a phoropter machine, CATVISION chart and a desktop unit
9. Other accomplishments include the repair and preventive maintenance of our various equipment (Phacoemulsification machine, Leica operating microscope, Humphrey Visual Field Analyzer, Lumera 700 Operating Microscope, OMS 90 Microscope, Fluorescein Angiography, Optical Coherence Tomography machines and indirect ophthalmoscopes)
10. The department also presented in the Hospital's in-house activities like the Mortality and Morbidity conference and Subspecialty Conference
11. Residents and fellows of the Department also represented JRRMMC in various international conventions held here and abroad. In the World Ophthalmology Congress held last June 2020, Drs. Kristine Sapno, Maria Socorro Torno, and Miriam Tan presented their interesting case E-posters. In the Korean Youth Ophthalmological Society Convention last October 2020, Dr. Chester Pataray won the best paper award
12. Participation to various local and international conferences
13. Awards in research presentation
14. Acquisition of various new equipment
15. Attendance to online lectures/meetings/webinars/conferences

Issues and concerns:

1. The diplomate exam of the Philippine Board of Ophthalmology was postponed to 2021, of which the department will have 4 graduates who will be taking the said exam

ORTHOPAEDICS

1. Granted full accreditation by the Philippine Board of Orthopedics covering the period from February 2020 to February 2021
2. Acquisition of various equipment such as Arthroscopy Tower, Osteodrive, Automatic pneumatic tourniquet, Hepa filter purifier and air conditioning unit among others
3. Participated in the DOH campaign against firecracker-related injury by actively handling Aksyon Paputok Injury Reduction (APIR) patients at the emergency room
4. Stressed the importance of Staff Development by hosting or attending various symposiums, workshops and conventions
5. Strengthened the Departments' Research Program as evidenced by several research posters selected for presentation both in local and international conventions
6. Key members of consultant staff holding positions in National Organizations
7. Attendance to online lectures/meetings/webinars/conferences

OPERATING ROOM CENSUS

Nature of Operations	Residents (Charity/Service)	Residents (Private Cases)	Consultants/ Non-Charity Cases	TOTAL
Major Operations				
Elective	120	10	9	139
Emergency	462	2	2	467

TOTAL				606
Minor Operation				
Inpatients	458	12	11	481
Out-Patients	3			3
ER Procedure	111			111
OPD/Minor OR	17			17
TOTAL				612

OPD CENSUS 2020

2020	Jan	Feb	Mar	April – September – LOCKDOWN	Oct	Nov	Dec
Trauma	302	311	167				
Foot & Ankle	39	40	26				
Joints	43	34	19				
Pedia Ortho	105	101	73		9	48	39
Adult Ortho	151	82	42				
Tumor	29	35	8				
Spine	119	96	47				
Ilizarov	26	24	12				
Hand	136	112	50				

Tele-Consultations	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Trauma	8	10	43	23	16	25	25	20	22

ER CENSUS 2020

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
706	554	305	87	152	138	111	84	166	179	162	223	2867

Issues and concerns:

1. Need for procurement of new equipment
2. Additional staff (nurses and helpers) at the OR

OUT PATIENT DEPARTMENT

1. Conducted various activities/campaigns/lectures by different departments in accordance with DOH-Health Events
2. Installation of video clips on Covid prevention and control for public awareness to TV monitors situated on strategic areas
3. Creation of Teleconsultation Directory of the different clinics
4. Putting up of infographic materials illustrating COVID awareness, prevention and control
5. Established the reopening in conformance to the new normal OPD complex consultation at the waiting area, left wing. Provided cubicles for consultation in coordination with the Engineering Department.]

Issues and concerns:

1. Bizbox not fully operational due to lack of internet connection
2. OPD still on a limited face to face consultation due to lack of proper ventilation inside the OPD complex and in clinical areas
3. Need for additional staff in preparation for the full opening of OPD services
4. Need for CCTV to monitor patients/relatives/visitors coming in and out of the clinics/offices
5. Installation of queuing board in every clinic
6. Installation and provision of BP Apparatus for each examining room
7. Installation of Negathoscope on Surgery, Orthopedics, Internal Medicine, Urology, and Neurology departments
8. Provision of X-ray room facility and ECG for OPD patients
9. Provision of Supervisor's office

PATHOLOGY & LABORATORIES

1. Installation of Computerized Laboratory Information System (LIS)
2. Completion of Molecular Laboratory for Covid Testing
3. Promotion and hiring of new staff
4. Acquisition of various new equipment such as (2) Microscopes, Biosafety cabinet, Blood Bank Refrigerator, Plasma Separator, etc.
5. Availability of petty cash fund for laboratory tests which are not available in the hospital
6. Celebration of World Blood Donors Day last June
7. Attendance to online lectures/meetings/webinars/conferences

Issues and concerns:

1. No Mobile Blood Donation activities resulting in inadequate blood supply due to lockdown
2. Need for renovation of the entire department to meet demands of service and regulatory requirements
3. Expansion of Morgue area
4. Need for procurement of additional new equipment such as Ultra Low Freezer for Drug Testing Laboratory, cryostat machine and new morgue freezer
5. Need for additional tests like hepatitis profile and tumor markers (PSA, CEA, CA-125, etc.)
6. Problems in procurement of supplies resulting in unavailability of laboratory services
7. Limited space and facilities
8. Slow process in requests for replacement of needed machines/equipment
9. Need to have a Memorandum of Agreement with funeral services for proper disposal of the increasing numbers of unclaimed infant cadavers and body parts
10. Need to have Memorandum of Agreement with regards to laboratory outsourcing
11. Incompatibility of Hospital Information System with Laboratory Information System creating problem in Collection and Billing

PEDIATRICS

1. The 3-year residency training program is fully accredited by the Philippine Pediatric Society
2. From February 24-March 8, 2020, we were able to partake in the DOH Sabayang Patak Kontra Polio, both in the institution and in the community
3. One of the first departments to create an online consultation platform via Facebook.

4. Together with the Department of Obstetrics and Gynecology, we were able to create an interactive session via Facebook Live entitled Family Planning Services and Teenage Pregnancy on August 18, 2020
5. On May 2020, we were able to convert 2 of our wards (previous neonatal/clean/adolescent ward and neuro/infectious ward) to accommodate COVID suspects and COVID patients. Guidelines and Algorithms were formulated in the admission of COVID suspects, adhering to the latest guidelines set by the Philippine Pediatric Society, Pediatric Infectious Disease Society and Newborn Society
6. We were able to start our Hema-Onco Patient Database and our Pedia COVID Patient Database
7. Our department was still able to continue our community activities by giving facemask, face shields and groceries to our adopted baranggay during the time of Modified Community Quarantine
8. The annual activity of the department to promote well child care was held in compliance to the new normal. The Batang Malusog Contest was done last December 2020 via Facebook
9. Celebration of 18-Day Campaign last November 25 to December 12, 2020 through online webinars
10. Continued to identify and address the needs of the adopted families and community
11. Participation in various GAD activities
12. Conduction of Wellness programs/lay fora
13. Attendance to online lectures/meetings/webinars

Issues and concerns:

1. All resources shifted to COVID-19 Response
2. Decrease in number of patients for follow up at OPD. Patients not following scheduled consults Need for increased community involvement appropriate for a Level III Community
3. There is a significant reduction in case load and procedures, as well as subject for research
4. There is still significant lack of equipment such as, portable and wall mount cardiac monitor, defibrillators, portable ECG machine, and laryngoscope set especially at the NICU, PICU, Ward, and ER
5. There is still no adolescent ward (separate male & female ward) for patients' ages 13 to 18 years
6. Need for increased community involvement appropriate for a level III community

PHARMACY

1. Creation of the **Central Pharmacy**, where six (6) Senior Pharmacists were chosen to the following:
 - To do the Purchase Request for both DOH-Botika and Welfare Pharmacy
 - To do the regular reporting
 - To receive all the deliveries
 - To issue medicines and supplies to both DOH- Botika and Welfare Pharmacy the needed supplies for the week.
 - To monitor the stocks
 - To do the Inventory / Monitor Issuances
 - Monitoring of Purchase Request
 - Monitoring of Expiry Medicines
2. The use of **Medicines Inventory Management System (MIMS)**

- Easy access on the lists of available medicines
- Stocking and dispensing is recorded real time
- Stock level is monitored

3. Total Amount of Medicines/Supplies Issued to:

MAFP

January – March -----	1,020,877.59
April – June -----	250,607.95
July – September -----	1,089,618.85
October – December -----	<u>2,293,816.00</u>
Total-----	4,654,920.39

NBB

January – March -----	15,662,603.91
April – June -----	9,073,183.48
July – September -----	8,491,070.69
October – December -----	<u>7,590,887.00</u>
Total-----	40,817,745.08

PAY

January – March -----	2,104,928.59
April – June -----	NONE
July – September -----	NONE
October – December -----	<u>NONE</u>
Total-----	2,104,928.59

PCSO

January – March -----	376,678.95
April – June -----	NONE
July – September -----	NONE
October – December -----	<u>NONE</u>
Total-----	376,678.95

PHIC

January – March -----	526,640.90
April – June -----	9,073,183.48
July – September -----	8,442,086.77
October – December -----	<u>10,547,349.65</u>
Total-----	28,589,260.80

SALES

January – March -----	4,807,643.95
April – June -----	1,893,197.75
July – September -----	1,990,797.00
October – December -----	<u>2,949,036.56</u>
Total-----	11,640,675.26
GRAND TOTAL -----	88,184,209.07

4. Number of Prescription Filled

Indigent -----	802
Donated Drugs -----	7,412
Dangerous Drugs -----	4,559
EMS -----	363

- | | |
|-----------------------------|----------------|
| Emergency Purchase ----- | 2,520 |
| ER ----- | 119,764 |
| NBB ----- | 61,356 |
| Pay ----- | 7,011 |
| Partial Pay ----- | 108,843 |
| OR ----- | 53,218 |
| Sales/MAFP/Petty Cash ----- | 7,030 |
| PHIC ----- | 95,560 |
| Antibiotics ----- | 15,173 |
| OPD ----- | <u>93,854</u> |
| Total ----- | 577,465 |
5. Unfilled Prescriptions-----9,154
Total Prescriptions received-----584,099
% Unfilled prescriptions-----1.56%
% Filled prescriptions-----98.44%
Number of charge slips prepared-----85,277
6. Cash Advance----- 53,900.00
Emergency purchase for NBB patient----- 3,653,401.11
Emergency purchase for Covid19 Patients----- 185,217.25
Emergency Purchase for Taal Volcanic Eruption----- 11,480.00
Total ----- **3,903,998.36**
7. Medicines received from BCPAP

Quantity	Medicine	Expiration Date
350	Cyclophosphamide 500mg (Cytocare)	07/2022
308	Docetaxel 20mg (Celtare)	07/2022
222	Docetaxel 20mg (Celtare)	09/2022
472	Docetaxel 80mg (Celtare)	07/2022
6708	Letrozole 2.5mg (Celofem)	07/2022
968	Ondansetron 8mg (Emitron)	03/2023
15,715	Tamoxifen 20mg (Tamoxilon)	07/2022
655	Trastuzumab 150mg (Heritaz)	06/2024

PHYSICAL MEDICINE AND REHABILITATION

- The department contributed a total of Php 554,316.25 generated from PT/OT/ Geriatrics out-patient and PT/OT in-patient treatment.
- Partnership with Latter-Day Saints Charities and UP-PGH.
- Provided daily rehabilitation services at the Geriatric General Health Services Income- Geriatric General Health Services from Jan to Dec 2020:

Month	Income
January	14325
February	10755
March	7545
April-Dec	-
Total	32,625

- The total affiliation fees generated was Php 50,000.00 from 6 PT schools and 3 OT schools.

5. There was 93 % of the PT treatment is from face-to-face approach while only 7% is via teletherapy approach. Furthermore, OT face to face treatment comprises of 78% and only 22% thru virtual approach. There was no teletherapy services availed by senior citizens from Geriatric Health Care –JR annex.
6. No valid complaint was reported or written based from Public Assistance and Complaints Desk and Customer Satisfaction Survey Form.
7. There were six (6) PT schools and three (2) OT schools made a contract with us for their 5th year (interns) level.
8. Partnership with the Latter-Day Saints Charities & UP-PGH. Physical Therapy Section has been able to donate wheelchairs to the qualified recipients whom were assessed by PT Wheelchair assessor for 2020.
9. Attendance to online lectures/meetings/webinars/workshops.

Issues and concerns:

1. Ward exercises has been temporary shut since April 2020 due to COVID-19 pandemic
2. Need for expansion for Rehabilitation Center to accommodate increasing number of patients
3. Procurement of new machines and equipment

RADIOLOGY

1. Acquisition of new equipment (CT scan)
2. Participation to hospital activities
3. Attendance to online lectures/meetings/webinars/workshops/conferences.

Issues and concerns:

1. Additional consultants per section or modality
2. Procurement of additional new equipment

RADIOTHERAPY

1. Granted full accreditation for the period October 1, 2018 – December 31, 2021
2. The Department promptly formulated **COVID-19 safety protocol**, assigned a Safety Officer and expedited the acquisition of infrared thermometers, automatic alcohol dispensers, UV-C light, and HEPA filter Air Purifier as well as strict implementation of Health Declaration forms for both staffs and patient. As a result, we can proudly claim that we are one of the departments with the **lowest incidence of COVID-19 case** amongst the staff and patients
3. Research papers authored by Dr. Jickson S. Flores, Dr. Jaffar C. Pineda, Dr. Marc Vincent N. Barcelona, and Mr. Jhonatan Riparip, RRT was selected for the Virtual e-Poster presentation on International Conference on Advances on Radiation Oncology (ICARO-3) on October 16, 2020
4. Acquisition/Installation and training of the new Saginova Cobalt-60 Brachytherapy Machine and CT Simulator located at the Radiology Department
5. Acquisition of a new Linear Accelerator with Intensity Modulated Radiotherapy (IMRT) and Electron capability
6. Awarding of the 2nd CT simulator on the Radiotherapy Department
7. Three 3rd year residents passed the Philippine Board of Radiology–Radiation Oncology Diplomate Board Examination Part 1 held last September 19, 2020 with Dr. Marc Vincent Barcelona being the Overall Top 1

8. The department has been a training hub/center for medical physicist and radiologic technology therapists of other DOH hospitals in the provinces that are acquiring LINAC machines and brachytherapy facilities
9. Participation in local and international conferences
10. Attendance to online lectures/meetings/webinars/workshops/conferences

Issues and concerns:

1. Inadequate PPEs for the staffs during the start of the pandemic. Asked for PPE donations from charitable institutions (TOWNS), which provided us with enough PPEs, we also asked HEMS for PPEs especially N95 mask
2. Delayed start of brachytherapy treatment secondary to the start of COVID-19 pandemic. Coordinated with the Anesthesia and Gyne-Onco services for the creation of guidelines to facilitate the provision of brachytherapy services at the same time providing safe environment for the staffs and patients
3. Delayed delivery and installation of LAP Laser due to the pandemic. Coordinated with the distributor of the CT Simulation to expedite its delivery. Coordinated with the distributor of the CT Simulation to expedite its delivery
4. Delayed issuance of 2nd certificate of site readiness on LINAC bunker due to delayed completion of electrical works. Coordinated with the bunker contractor, hospital engineering department to expedite the completion of the installation of electrical supply
5. Delayed completion of the accessories of the two anesthesia machines. Coordinated with the supplier and MMD for the completion of deliveries of the said accessories
6. Cost of brachytherapy, and external beam radiotherapy exposure exceeds PHILHEALTH coverage. Social service will shoulder all exceeding balance for our service patients
7. Procurement of additional equipment
8. Additional personnel

SURGERY

1. Conduction of wellness lectures/lay fora and surgical missions
2. Participation to hospital activities
3. Conduction of several surgical missions
4. Conduction of Blood Letting activity
5. Conduction of Postgraduate course
6. Won 1st Place in the Resident's Physicians Organization (RPO) Night
7. Attendance to lectures/seminars/workshops/conferences

UROLOGY

1. 100% passing rate in Philippine Board of Urology Diplomate Examination 2020
2. Good quality research outputs
 - a. Presented in local and international conferences
 - b. Winners during research contests
 - c. Published in local and international journals
3. Good performance during the 1st Online Philippine Board of Urology Resident In-Service Examination.
4. Simulation skills training as adaptive strategy to hone residents' surgical skills amidst the significantly decreased exposure to surgical cases during the quarantine period.
5. Acquisition of new cystoscopy and laparoscopic towers and instruments; flexible ureteroscopy; second-hand Samsung ultrasound; stone crashing and grasping forceps; resectoscope; and telescope bridge

6. Establishment of Urology Telemedicine: adaptive strategy to continuously serve the patients
7. Attendance to lectures/seminars/workshops/conferences

Issues and concerns:

1. Concern on resident's surgical training and completion of case requirements during this pandemic where there is significant decrease in surgical census and exposure;
2. Malfunctioning C-arm that hinders service to the patients and residents' training;
3. Pending renewal of accreditation of our training program (December 2020) negatively affected by the pandemic;
4. Construction of an ideal isolation room at the ward;
5. Acquisition of a morcelator machine, pediatric cystoscope set, mini-PCNL set, flexible cystoscope, and urodynamics machine to maximize patient care and residents' training

RECOMMENDATIONS:

1. MANPOWER

- Hiring of additional staff due to increase in subspecialties and in the number of patients being catered by our institution

2. SUPPLIES & EQUIPMENT

- Regular monitoring of supplies and update
- Tie-up with company
- Investigate procurement process
- Innovate alternative modes in the procurement process
- Regular preventive maintenance of existing equipment
- Upgrading and procurement of machines

3. STAFF DEVELOPMENT

- Budget for various multidisciplinary/interdepartmental lectures/orientation/trainings/seminars/workshops
- Regular work load analysis of employees to maximize equal distribution of assigned tasks in order to ensure quality of service.
- More spacious working areas in order for the staff to work without restraint

4. INFRASTRUCTURE

- Improvement/Renovation of certain areas to meet the demands of service and regulatory requirements in accordance to the new normal

5. OTHERS

Provision of the following:

- Centralized computer information system for a more organized, efficient, and hassle-free data management, communication, and record-keeping system
- Internet access
- CCTV cameras, especially at the OPD
- Adequate parking area

CENSUS:

I. PATIENT CARE SERVICES

A. Total Patients Served	-	296,854
In-Patient/service days	-	141,201
Admitted	-	11,943
Discharged	-	12,218
Outpatient Consultation/ Treatment	-	116,355
Emergency Consultation/ Treatment	-	27,355
Average Length of Stay	-	8.26
Bed Occupancy Rate	-	85.73%
Infection Rate	-	0.92%
Mortality Rate	-	6.67%
Discharge Planning Completion Rate	-	100.00%
No. of referrals from other Hospital	-	109
Total Operations	-	6871
Major OR	-	3438
Minor OR in-patient	-	637
Minor OR ER	-	2360
Minor OPD	-	400
Ambulatory	-	36
Ancillary Services		
Radiological Procedures & Ultrasound	-	48,666
Laboratory Services		
Clinical Microscopy	-	14241
Hematology	-	44887
Clinical Chemistry	-	65312
Blood Banking:		
ABO Typing Tube Method	-	12863
RH Typing Tube Method	-	12375
Total Crossmatched	-	10756
Blood Transfused	-	7280
Networking	-	147
ABO Typing Slide Method	-	139
RH Typing Slide Method	-	623
Drug Testing	-	117
Total number of donors		
ABO/RH Typing (Donors)	-	3242
Hemoglobin and Hematocrit	-	3242
Voluntary Donors	-	4505
Replacement Donors	-	10
Mobile Blood Donations	-	1466
Total Blood Collected	-	2621
Immunology/Serology	-	3120
Microbiology	-	14248

General Pathology	-	4507
Nuclear Medicine: Imaging Procedure		
Other Special Services		
2D Echo	-	634
Brachytherapy	-	80
ECG/EEG	-	3297
Physical Therapy	-	2498
Occupational Therapy	-	496
Holter Monitor	-	88
Treadmill Stress Test	-	0
Pharmacy / DOH Botika Services		
Prescriptions Filled	-	237336 / 251060
Unfilled	-	4034 / 3065
Dental Section	-	1,669
Psychological Services		
Industrial	-	117
Clinical	-	17
Other Referrals	-	9
Neuro-Psychiatric Exam/ Mental Clearance	-	77

MEDICAL TRAINING & RESEARCH OFFICE

I. TRAINING AND RESEARCH

Activities Conducted	Date	Participants	Person Responsible	Budget
1. Chief Residents' meeting with Dr. Evelyn S. Morabe Re: APMC Clearance for PGIs'	January 2, 2020 1-3PM 5 th flr., MTRO Office	13 Chief Residents	Medical Training & Research Office (MTRO)	None
2. Postgraduate Interns graduation and white coat ceremony Midyear Batch 2019 (Jan. 1, 2019 – Dec. 31, 2019)	January 5, 2020 4PM DOH Convention Hall	28 Postgraduate Interns'	Medical Training & Research Office (MTRO)	Php15,000.00
3. Resident Physicians and Fellows Graduation Rites	January 10, 2020 1-4PM Windford Hotel, MJC Drive, Sta. Cruz, Manila	69 Medical Officers 13 Fellows 82 graduates	Medical Training & Research Office and Resident Physician's Organization	None

4. Triage Guidelines General orientation	January 7, 2020 3-5PM OPD Conference Room	3 Consultants 14 Chief Residents 6 Dept. of Neurology 10 Dept. of Int. Medicine 4 Dept. of Orthopaedics 4 Dept. of Ophthalmology 8 Dept. of Pediatrics 2 Dept. of Pathology 6 Dept. of ENT-HNS 8 Dept. of Dermatology 4 Dept. of Radiology 2 Dept. of Radiotherapy 1 Dept. of Nuclear Med. 8 Dept. of Ob-Gyn 1 Dept. of Urology 6 Dept. of Surgery 3 Dept. of Fam. Medicine 90 participants	Medical Training & Research Office	None
5. Meeting on JRRMMC Tumor Registry	January 22, 2020 1PM Dermatology Conf. Room	22 Medical Officers 3 Consultants 25 participants	Medical Training & Research Office/ Dr. Ida Marie Tabangay Lim	None
6. Lecture on Electrocorporation Technology and Chemotherapy in management of cancer (<i>Dynamic-Electroenhanced Chemotherapy</i>) Speaker: Mr. Mohan Frick	January 28, 2020 3-4PM Dermatology Conference Room	2 Medical Specialists 33 Residents/Fellows 35 participants	Medical Training & Research Office	None
7. Over-all Training Service meeting with Dr. Evelyn S. Morabe "Learning & Development Plan based on DOH Competency Framework"	February 3, 2020 1-3PM OPD Conference Room	2 Medical 2 Rehab Medicine 1 Training Specialist 2 HRMD 1 MSWD 1 HIMD 1 Finance 5 NETRU 1 Statistics Unit 1 Radiotherapy 1 NDMD 1 MTRO Admin Staff 20 participants	Medical Training & Research Office	None

8. Orientation on Philhealth CF4 Form and Code of Conduct for Residents	February 10, 2020 3-5PM OPD Conference Room	2 Consultants (MTRO) 4 PHIC Staff 1 Nuc. Medicine 7 OB-Gyn 3 Radiology 11 Surgery 2 Radiotherapy 10 Anesthesiology 4 Neurology 4 Urology 8 Pediatrics 4 Fam. Medicine 2 Pathology 13 Int. Medicine 4 Ophthalmology 4 Orthopaedics 6 Dermatology 89 Participants	Medical Training & Research Office	None
Basic Research Methodology Workshop	February 12, 2020 8-5PM, batch 1 OPD Conference Room		Medical Training & Research Office	Php21,120.00
Speakers:	Dr. Ida Marie T. Lim	44 Residents 2 Fellows 3 HOPSS 49 participants		
	Dr. Janette F. Pascual			
	Mr. Buenoflor Granda Jr.			
	February 24, 2020 8-5PM ,2 nd batch OPD Conference Room			
Speakers:	Dr. Zharlah G. Flores	4 Medical Specialists 4 HOPSS 37 Residents 45 participants		
	Dr. Felizardo Gatcheco			
	Mr. Buenoflor Granda Jr.			
Values Orientation Workshop Speaker: Ma. Felisa M. Fetalino-Magud	February 17, 2020 8-12 noon (1 st batch) 1-5PM (2 nd batch)	33 Resident Physicians	Medical Training & Research Office	Php8,760.00 Meals Php12,800.00 Honorarium Php21,560.00
Training Officer’s meeting with Dr. Evelyn S. Morabe	February 21, 2020 1-3PM @ IHOMU Training Room	14 Training Officer’s	Medical Training & Research Office	None
Morbidity & Mortality Conference 1-3PM	January 28, 2020 (Urology)	56 Resident Physicians 5 Medical Specialists	Medical Training & Research Office	None

Zoom subscription fee (June to November 2020) = 389.94 USD

Dermatology Conference Room (Every 4 th Tuesday of the month)	March3, 2020 (Neurology)	43 Resident Physicians 2 Medical Specialists	Medical Training & Research Office	None
Specialty Case/Clinico-Pathologic Conference (CPC) 2-4PM Dermatology Conference Room (Every 2 nd Tuesday of the Month)	February 11, 2020 Medicine (CPC)	42 Resident Physicians 3 Medical Specialists	Medical Training & Research Office	None
Review of accreditation of certificate of 16 clinical departments	January 1 to December 31, 2020	16 clinical departments accredited	Respective Clinical Departments and Medical Training & Research Office	Accreditation Fee Dept. of OB-GYN Php13,440.00
Issuance of certificates and Certification of Completion of Training	January 1 to December 31, 2020	Residents & Fellows Postgraduate Interns' Radiologic Technologists Medical Technologists 60 Medical Officers 227 PGI's 43 Med. Tech. 1 B. Medicine 2 Rad. Tech.82 44 Basic Research Methodology 77 Values Orientation Workshop 69 Covid-19 Response Workshop (Webinar)	Medical Training & Research Office	Php800.00 Specialty Paper Php1,200.00 Ink, tank <u>system refill</u> Php2,000.00
Facilitated/processed application of new MO IIIs and MO IVs in all clinical departments	August – December 2020	Residents = 72 Salaried = 70 Lateral = 2	Medical Training & Research Office	None
		Fellows = 8 Salaried = 7 Lateral = 1		
		Number of Applicants: (Residents) = 204 Anesthesiology = 2 Dermatology = 52 ENT-HNS = 5 Medicine = 16		

		Neurology = 17 Nuc. Medicine = 2 OB-Gyn = 9 Orthopaedics = 28 Pathology = 3 Pediatrics = 15 Radiology = 10 Radiotherapy = 7 Surgery = 25 Urology = 11 Fam Medicine = 2		
		Number of Applicants: (Fellows) = 23 Critical Care & Trauma = 2 Dermatopathology = 1 Gyne-Oncology = 2 Med. Oncology = 1 Nephrology = 13 Neurology = 4		
Monitored submission of Research requirements of residents and graduating residents and fellows	January to December 2020	Proposed researches= 187 JRRMMC Employees = 182 Outside = 5 IRB Approved Researches= 100 JRRMMC Employees = 75 Outside = 5 Final/completed = 10 On-going researches = 90	Ms. Maria Lutgarda Dorado & Medical Training & Research Office	None
Online Orientation for incoming 1 st year Residents and Fellows	December 10, 2020	4 Medical Specialists 3 MTRO Staff Residents (60) Anesthesiology = 10 Derma = 7 ENT-HNS = 1 Fam. Medicine = 1 Medicine = 4 Neurology = 6 Nuc. Medicine = 1 OB-Gyn = 6 Ophtha = 0 Ortho = 4	Medical Training & Research Office	MTRO Zoom account

		Pathology = 3 Pediatrics = 0 Radiology = 5 Radiotherapy = 3 Surgery = 7 Urology = 2 Fellows = 8 Med. Onco = 1 Neuro = 3 Surgery = 1 ENT-HNS = 2 Dermatology = 1		
Orientation for incoming 1st year Residents	December 18, 2020 December 29, 2020	Medicine = 7 Pediatrics = 5	Medical Training & Research Office	None
<u>ONLINE SPECIALTY CASE CONFERENCES</u>				
Topic	Date	Participants	Person Responsible	Budget
Fetal Gastroschisis Presenter: Jonelle Therese Paison, MD (Dept, of OB-Gyn)	July 14, 2020	7 Medical Specialists 160 Medical Officers 2 MTRO Admin Staff	Medical Training & Research Office	MTRO Zoom account
Presenter: (Dept of Dermatology)	August 11, 2020	7 Medical Specialists 98 Medical Officers 2 MTRO Admin Staff	Medical Training & Research Office and	MTRO Zoom account
Subarachnoid Hemorrhage secondary to a ruptured intracranial artery aneurysm Presenter: John Emmanuel Custodio, MD (Dept. of Surgery)	September 8, 2020	6 Medical Specialists 70 Medical Officers 90 PGIs 2 MTRO Admin Staff	Medical Training & Research Office	MTRO Zoom account
A periorbital necrotizing fasciitis with orbital cellulitis osteomyelitis in an infant Presenter: Rodel A. Barayro, MD (Dept. of Ophthalmology)	October 13, 2020	6 Medical Specialists 48 Medical officers 57 PGIs 2 MTRO Admin Staff	Medical Training & Research Office	MTRO Zoom account
Percutaneous ray Amputation in Diabetic Foot Infection Presenter: Adrian Joseph Tablante, MD (Dept. of Surgery)	November 10, 2020	4 Medical Specialists 29 Medical Officers 31 PGIs 2 MTRO Staff	Medical Training & Research Office	MTRO Zoom account

II. Accreditation Status

Round Cell Sarcoma of the Kidney on a Patient Treated for Acute Promyelocytic Leukemia Presenter: Jessie Harina, MD (Dept. of Urology)	December 9, 2020	7 Medical Specialists 41 Medical Officers 35 PGIs' 1 MTRO Staff	Medical Training & Research Office	MTRO Zoom account
ONLINE MORBIDITY & MORTALITY CONFERENCES				
Spontaneous Urinary Bladder Rupture Presenter: Jonelle Therese Paison, MD (Dept. of OB-Gyn)	July 28, 2020	7 Medical Specialists 98 Medical Officers 2 MTRO Staff	Medical Training & Research Office	MTRO Zoom account
Chronic suppurative otitis media, left, septic shovk, Diabetes Mellitus Type II	August 25, 2020	6 Medical Specialists 128 Medical Officers 62 PGIs' 2 MTRO Staff	Medical Training & Research Office	MTRO Zoom account
Ruptured globe, OD s/p Evisceration with intraocular implantation, right, under general anesthesia Presenter: Ryan Bondoc, MD (Dept. of Ophthalmology)	September 22, 2020	7 Medical Specialists 72 Medical Officers 94 PGIs' 1 MTRO Staff	Medical Training & Research Office	MTRO Zoom account
Acute Respiratory Failure secondary to Severe Pneumonia, secondary to Covid-19 severe; Obstructive jaundice secondary to Pancreatic Head malignancy stage IB (T2N0M0) Presenter: Dr. Rubie Margaret Ganzon, MD (Dept. of Surgery)	October 27, 2020	3 Medical Specialists 57 Medical Officers 19 PGIs' 2 MTRO Staff	Medical Training & Research Office	MTRO Zoom account
ONLINE TUMOR BOARD CONFERENCES				
Assigned Department	Date	Participants	Responsible Person	Budget
Dept. of Surgery Presenter: Ruby Margaret Ganzon	August 6, 2020	6 Medical Specialists 86 Medical Officers 1 MTRO Admin Staff	Dr. Solidar I. Balete (Chairperson, Tumor Board Committee)	MTRO Zoom account
Dept. of Surgery	August 20, 2020	6 Medical Specialists 84 Medical Officers 56 PGIs 1 MTRO Admin Staff	Medical Training Officer and Dr. Solidar I. Balete	MTRO Zoom account

			(Chairperson, Tumor Board Committee)	
Departments of Surgery and Urology Presenters: Dr. John Emmanuel Custodio (Dept. of Surgery)/ Dr. Jessie Harina (Dept. of Urology)	September 3, 2020	14 Medical Specialists 74 Medical Officers 114 PGIs' 1 MTRO Admin Staff	Dr. Solidar I. Balete (Chairperson, Tumor Board Committee)	MTRO Zoom account
Dept. of Surgery Presenter: Gilsah Fortuno, MD	September 17, 2020	6 Medical Specialists 69 Medical Officers 71 PGIs' 1 MTRO Admin Staff	Dr. Solidar I. Balete (Chairperson, Tumor Board Committee)	MTRO Zoom account
Dept. of Surgery Presenter: Mary Anne Carol A. Cueto, MD	October 1, 2020	25 Medical Specialists 115 Medical Officers 105 PGIs' 2 MTRO Admin Staff	Dr. Solidar I. Balete (Chairperson, Tumor Board Committee)	MTRO Zoom account
Dept. of Surgery Presenters: Mary Anne Carol A. Cueto, MD Andrea Camille Agbayani, MD Charmagne Loren Y. Ramos, MD (Dept. of Surgery)	October 15, 2020	7 Medical Specialists 35 Medical Officers 50 PGIs' 2 MTRO Admin Staff	Dr. Solidar I. Balete (Chairperson, Tumor Board Committee)	MTRO Zoom account
Kirby Manigos, MD and Mary Anne Carol A. Cueto, MD Dept. of Surgery	November 5, 2020	5 Medical Specialists 94 Medical Officers 35 PGIs' 1 MTRO Admin Staff	Dr. Solidar I. Balete (Chairperson, Tumor Board Committee)	MTRO Zoom account
Dept. of Surgery	November 19, 2020	7 Medical Specialists 29 Medical Officers 63 PGIs' 1 MTRO Staff	Dr. Solidar I. Balete (Chairperson, Tumor Board Committee)	MTRO Zoom account
OTHER ONLINE ACTIVITIES				
Webinar on Covid-19 Response Training Ida Marie T. Lim, MD Carlo Angelo Cajucom, MD Mary Ann Carol Cueto, MD (Dept. of Surgery)	May 27, 2020 (Part 1)	16 Medical Specialists 217 Resident Physicians 1 MTRO Admin Staff	Medical Training & Research Office	MTRO's Zoom account
Webinar on Covid-19 Response Training	May 28, 2020 (Part 2)	25 Medical Specialists		

Ida Marie T. Lim, MD (MTRO) Wenceslao S. Llauderres, MD (CMPS) Jose Modesto Abellera III, MD Helen Bongalon-Amo, MD (Dept. of Surgery)		213 Medical Officers 1 MTRO Admin Staff		
Online Covid-19 Awareness and Prevention Seminar for Non-Medical Employees	July 8, 2020	2 Medical Specialists 244 Admin Staff	Medial Training & Research Office and Ms. Rebecca Soliman, RN (Public Health, Emerging Disease and Wellness Unit)	MTRO's Zoom account
	August 5, 2020	2 Medical Specialists 56 Admin Staff		
Online Orientation for Safety Officers	July 17, 2020	2 Medical Specialists 62 Safety Officers	Medical Training & Research Office	MTRO's Zoom account
Online Orientation for incoming Postgraduate Interns' Regular Batch 2020-2021	July 24, 2020	2 Medical Specialists 2 IPCC Nurses 1 Admin Officer III 3 MTRO Admin Staff 175 PGIs'	Medical Training & Research Office	MTRO's Zoom account
Online Gender and Sensitivity Training	August 7, 2020	9 Medical Staff 20 Paramedical Staff 209 Nursing Staff 3 HOPSS 1 Finance Staff	Medical Training & Research Office Ms. Adelaida I. Berondo (Facilitator, GAD Committee)	MTRO's Zoom account
Online Orientation for Postgraduate Interns' Regular Batch 2020-2021 Updates from APMC	August 7, 2020	2 Medical Specialists 172 PGIs' 3 MTRO Admin Staff	Medical Training & Research Office	MTRO's Zoom account
Online lecture on the Role of the Healthcare Workers in Promoting Family Planning	August 11, 2020	54 Medical Staff 188 Admin Staff	Medical Training & Research Office Zedrix I. Gallito, MD (Dept. of OB- Gyn)	MTRO's Zoom account
Online Orientation for Postgraduate Interns' Midyear Batch 2020 regarding new Rotation Schedule	August 3, 2020	1 Medical Specialist 2 MTRO Admin Staff 25 PGIs'	Medical Training & Research Office	MTRO's Zoom account

Online Orientation of Postgraduate Interns' with the Department of ENT-HNS	August 20, 2020	2 Medical Officers 30 PGIs' 1 MTRO Admin Staff	Medical Training & Research Office Oliver Gabriel Baccay, MD (Dept. of ENT-HNS)	MTRO's Zoom account
	September 28, 2020	2 Medical Officers 37 PGIs	Medical Training & Research Office Oliver Gabriel Baccay, MD/Luigi Ramos, MD (Dept. of ENT-HNS)	MTRO's Zoom account
Orientation on the Revised Guidelines for Postgraduate Interns with Midyear Batch 2020	August 27, 2020	1 Medical Specialist 26 PGIs' 2 MTRO Admin Staff	Medical Training & Research and Dr. Rufino T. Agudera (Consultant for Postgraduate Interns')	MTRO's Zoom account
HIV & AIDS Awareness Seminar	October 15, 2020	46 Finance 29 HOPSS 88 Medical & Paramedical 238 Nursing 3 MTRO Admin Staff	GAD Committee and Mr. Joseph T. Gatchalian	MTRO's Zoom account
	October 29, 2020	141 HOPSS 2 MTRO Admin Staff		
Gender and Sensitivity Training	October 23, 2020	142 HOPSS 2 MTRO Admin Staff	GAD Committee and Ms. Adelaida I. Berondo	MTRO's Zoom account
Training on Statistical Analysis In-depth Training Workshop for Health Professionals (4 sessions) Speakers from STRAND-Asia, Inc)	October 17 & 24, 2020 November 7 & 14, 2020	42 Medical Specialists & Medical officers 3 Statistics Staff	Medical Training & Research Office	Php225,000.00 Honorarium
Training on Database Management using MS Excel (4 sessions) Resource Speaker: Ms. Katrina Burdeos	November 7, 2020	1 Medical Specialist 21 HOPSS and Finance Staff	Medical Training & Research Office	Php44,800.00 Honorarium and MTRO Zoom account
	November 21, 2020	1 Medical Specialist 20 HOPSS and Finance Staff		

	November 28, 2020	1 Medical Specialist 20 HOPSS and Finance Staff		
	December 5, 2020	1 Medical Specialist 20 HOPSS & Finance Staff		
Annual Interdepartmental Research Forum	November 25, 2020	26 Medical Specialists 85 Medical Officers 19 PGIs' 1 NETRU Staff 6 Admin Staff	Medical Training & Research Office	P80,500.00 Prizes & Token for Judges P15,060.00 <u>Supplies</u> P95,560.00
Orientation of DOH AO 2019-0033 <i>"Guidelines for the implementation of Nutrition Care Process in the Hospital"</i> Resource Speaker: Ms. Josephine Guia Development Management Officer, (DOH)	December 3, 2020	66 Admin Staff/Paramedical Staff, Nursing Staff 7 Medical Officers	Nutrition and Dietetics Management Dept. (NDMD)	MTRO's Zoom account
POSTGRADUATE INTERNS' (PGIS') HOUR AND ONLINE LECTURES				
Topic/Activity	Date	Participants	Responsible Person	Budget
Lecture on Thyroid, Head and Neck Presenter: Ida Marie T. Lim, MD (Dept. of Surgery)	May 12, 2020	2 Medical Specialists 1 Resident Physician 195 PGIs' 1 MTRO Admin Staff	Dr. Rufino T. Agudera and Medical Training & Research Office	MTRO's Zoom account
Lecture on Surgical Oncology Helen Bongalon-Amo, MD (Dept of Surgery)	May 13, 2020	1 Medical Specialists 1 Resident Physician 199 PGIs' 1 MTRO Admin Staff		
Lecture on Trauma Surgery Aileen Madrid, MD (Dept. of Surgery)	May 16, 2020	1 Medical Specialist 1 Resident Physician 165 PGIs' 1 MTRO Admin Staff		
Lecture on Cardiology Paolo Joel Nocom, MD (Dept. of Medicine)	May 18, 2020	1 Medical Specialist 1 Resident Physician 165 PGIs' 1 MTRO Admin Staff		
Lecture on Nephrology Michelle Yau-Otayco, MD	May 18, 2020	1 Medical Specialist 205 PGIs'		

(Dept. of Medicine)		1 MTRO Admin Staff		
Lecture on Endocrine Conditions Bien J. Matawaran, MD (Dept. of Medicine)	May 21, 2020	1 Medical Specialist 3 Resident Physicians 206 PGIs' 1 MTRO Admin Staff		
Lecture on AGE and Newborn Screening Arvin Escueta, MD (Dept. of Pediatrics)	May 26, 2020	1 Medical Specialist 1 Resident Physicians 203 PGIs' 1 MTRO Admin Staff	Dr. Rufino T. Agudera and Medical Training & Research Office	MTRO's Zoom account
Lecture on Helminthic. Protozoa and Parasite Infections Maria Laurice Peña, MD (Dept. of Pediatrics)	May 27, 2020	1 Medical Specialist 1 Resident Physicians 183 PGIs' 1 MTRO Admin Staff		
Online lecture on Covid-19	June 1, 2020	1 Medical Specialist 1 Medical Officer 187 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns' online examination	June 3, 2020	1 Medical Specialist 1 Medical Officer 185 PGIs' 1 MTRO Admin Staff		
Lecture on COvid-19 Infection, Prevention and Control	June8, 2020	1 Medical Specialist 1 Medical Officer 184 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns Online Examination	June 10, 2020	Medical Specialist 1 Medical Officer 183 PGIs' 1 MTRO Admin Staff		
Lecture on Gynecologic Infections	June 10, 2020	1 Medical Specialist 1 Medical Officer 185 PGIs' 1 MTRO Admin Staff		
Lecture on Covid-19 (Part 3)	June 15, 2020	1 Medical Specialist 1 Medical Officer 168 PGIs' 1 MTRO Admin Staff		
Lecture on Prenatal Care	June 17, 2020	1 Medical Specialist 1 Medical Officer		

		177 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns Online Examination	June 18, 2020	Medical Specialist 1 Medical Officer 190 PGIs' 1 MTRO Admin Staff		
Lecture on Hypertension and Hyperglycemia during Pregnancy Presenter: Maynila E. Domingo, MD (Dept. of OB-Gyn)	June 24, 2020	1 Medical Specialist 1 Medical Officer 183 PGIs' 1 MTRO Admin Staff		
Lecture on Ophthalmology	June 26, 2020	1 Medical Specialist 1 Medical Officer 129 PGIs' 1 MTRO Admin Staff	Dr. Rufino T. Agudera and Medical Training & Research Office	MTRO's Zoom account
Lecture on Hernia	June 29, 2020	1 Medical Specialist 1 Medical Officer 178 PGIs' 1 MTRO Admin Staff		
Lecture on Stroke	June 30, 2020	1 Medical Specialist 1 Medical Officer 154 PGIs' 1 MTRO Admin Staff		
Lecture on Airway Management Speaker: Dr. William Perez	July 1, 2020	2 Medical Specialists 2 Medical Officers 121 PGIs' 1 MTRO Admin Staff		
Lecture on the Disorders of the Thyroid Gland Speaker: Dr. Alfred Luigi Ramos	July 3, 2020	1 Medical Officer 74 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns' Hour	September 7, 2020	1 Medical Specialist 1 Medical Officer 178 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns' Hour	September 14, 2020	1 Medical Specialist 1 Medical Officer 186 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns' Hour	September 21, 2020	1 Medical Specialist 1 Medical Officer 185 PGIs'		

		1 MTRO Admin Staff		
Postgraduate Interns' Hour	October 5, 2020	1 Medical Specialist 177 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns' Hour	October 12, 2020	1 Medical Specialist 184 PGIs' 1 MTRO Staff		
Postgraduate Interns' Hour	October 19, 2020	Medical Specialist 183 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns' Hour	October 26, 2020	1 Medical Specialist 151 PGIs 1 MTRO Admin Staff	Dr. Rufino T. Agudera and Medical Training & Research Office	MTRO's Zoom account
Postgraduate Interns' Hour	November 9, 2020	1 Medical Specialist 177 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns' Hour	November 16, 2020	1 Medical Specialist 1 Medical Officer 181 PGIs' 1 MTRO Admin Staff		
Postgraduate Interns' Hour	November 23, 2020	1 Medical Specialist 1 Medical Officer 178 PGIs' 1 MTRO Staff		
Postgraduate Interns' Hour	December 7, 2020	1 Medical Specialist 171 PGIs' 1 MTRO Staff		
Postgraduate Interns' Hour	December 14, 2020	1 Medical Specialist 1 Medical Officer 178 PGIs'		
Postgraduate Interns' Hour	December 21, 2020	1 Medical Specialist 1 Medical Officer 173 PGIs'		
POSTGRADUATE INTERNS' ONLINE GROUP ORIENTATION				
Group number	Date	Participants	Responsible Person	Budget
Group 1	August 19, 2020	1 Medical Specialist 29 PGIs' 1 MTRO Admin Staff	Medical Training & Research Office Rufino T. Agudera, MD (Consultant for PGIs')	MTRO's Zoom account
Groups 2 and 4	August 20, 2020	1 Medical Specialist 54 PGIs' 1 MTRO Admin Staff		
Group 3	August 24, 2020	1 Medical Specialist 54 PGIs'		

		1 MTRO Admin Staff		
Group 5	August 26, 2020	1 Medical Specialist 27 PGIs' 1 MTRO Admin Staff		
Group 6	August 27, 2020	1 Medical Specialist 26 PGIs' 1 MTRO Admin Staff		

All 15 Clinical Departments and 20 fellowship training programs have maintained their accreditation status from their respective specialty boards.

III. Research

Interdepartmental Research Forum-Research Papers Presented

Descriptive Research Oral Presentation

1. Low-cost Powered Air-Purifying Respirator (PAPR) in a developing country
Dr. Rajiv Kalbit, Department of Urology (3rd Prize)
2. Health-seeking Behaviors of Filipinos with Head and Neck Tumors: A Single Institution Study
Dr. Charmagne Lorren Yerro-Ramos, Department of Surgery (3rd Prize)
3. 3D printed pelvocalyceal system as a non-biological model for fluoroscopy-guided percutaneous renal access
Dr. Rajiv Kalbit (2nd Prize)
4. Design and validation of a non-biological 3D printed pelvocalyceal system (JR RIRS Box) for simulation-based training of flexible ureteroscopy, *Dr. Rajiv Kalbit (1st Prize)*

Interesting Case e-Poster Presentation

1. Rare Case of Metastatic Spinal Cord Compression Originating from Extragonadal Mediastinal Yolk Sac Tumor: A Case Report
Dr. Ma. Jeasa G. Torre Franca, Department of Neurology
2. Pancreatic Insulinoma: A Case Report of a Rare Tumor in a 58 year old male
Dr. Aaron Kim T. Cheng, Department of Surgery
3. Pemphigus Vegetans Mimicking Secondary Syphilis: A Case Report
Dr. Christine Marie P. Serrano, Department of Dermatology
4. A Report on a case of patent Omphalomesenteric duct seen in a neonate
Dr. Van Euldem D. Battad, Department of Surgery (1st Prize)
5. Primary Hypothyroidism presenting as Primary Macroglossia: A Case Report
Dr. Tracy Joyce M. Zamora, Department of ENT-HNS
6. Recanalization of Post-Partum Reversible Cerebral Vasoconstriction Syndrome Presented as Total Anterior Circulation Infarct treated with Cilostazol
Dr. Jerne Kaz Niels B. Paber, Department of Neurology
7. A Case Report on Obstructive Hydrocephalus Secondary to Syndromic Craniosynostosis with Associated Klippel Feil Syndrome

Dr. Candice Marie Elizabeth D. Tiongson, Department of Surgery (3rd Prize)

8. CML: Cyst Masquerades Leukemia A case of a Ph-Negative Chronic Myelogenous Leukemia with Ovarian Cyst A Rare Case Report

Dr. Bobby C. Reyes, Department of Pediatrics

9. Cloacal Anomaly in a 17-year old nulligravid: A Rare Case Report

Dr. Jonelle Therese Paison, Department of OB-Gyne (2nd Prize)

10. Fibrous Dysplasia of the right maxilla on a pediatric patient: A rare case

Dr. Patrick John I. Batol, Department of ENT-HNS

11. A Case Report on Solid Pseudopapillary Tumor of the Pancreas

Dr. Ellysa Fritzni N. Hipolito, Department of Surgery

12. A patient with Hyperglycemia Presenting with Involuntary Movement of the right Extremities: A Case Report

Dr. Paul Christian L. Sobrevega, Department of Neurology

13. Cutaneous Tuberculosis in a 61-year old pediatric patient: A rare case report

Dr. Marion John Paul R. Teruel, Department of Pediatrics

14. Multidisciplinary Management of A Patient With Optic Pathway-Hypothalamic Langerhans Cell Histiocytosis: A Case Report and Systematic Review

Dr. John Emmanuel Y. Custodio, Section of Neurosurgery

15. The Split Brain: Bilateral Closed up Schizencephaly: A Rare congenital disorder presenting with adult onset seizure

Dr. Lovelle G. Ditucalan, Department of Neurology

16. Collision Tumor: A Case report on two histologically distinct variants of thyroid carcinoma

Dr. Jiro A. Laxamana, Department of Surgery

17. Awake craniotomy with brain mapping for diffuse lowgrade glioma: case report of institutional experience in overcoming hurdles in a low-resource setting

Dr. Kirby Manigos, Section of Neurosurgery

18. Self-Inflicted Urethrovesical Foreign Body Insertion: A Case Series

Dr. John Carlo V. Laylo, Department of Urology

Analytical Research Oral Presentation

1. Global Surgery Indicators for Pediatric Hydrocephalus: A Pilot Retrospective Study on Cross-Country Comparison of Access and Barriers to Care

Dr. Kevin Paul Ferraris, Section of Neurosurgery (2nd Prize)

2. Bone mineral density change after chemotherapy in Filipino premenopausal patients treated for early breast cancer at JRRMMC

Dr. Venus S. Fortuna, Department of Nuclear Medicine

3. Laparoscopic radical prostatectomy after robotic radical prostatectomy training: A Matched-pair analysis of a single surgeon experience

Dr. Jade Kenneth G. Lomansoc, Department of Urology

4. Extraordinary Outcomes with Extracapsular Resection of Pituitary

Adenomas: A Systematic Review

Dr. Oliver Ryan M. Malilay, Section of Neurosurgery (1st Prize)

5. Sternotomy versus Video-Assisted Thymectomy in Myasthenia Gravis: A Retrospective Study, *Dr. Ma. Jeasa G. Torre Franca, Department of Neurology*
6. Functional Outcome of Intensive Rehabilitation versus Lumbar Spine Fusion Surgery among patients with Chronic Low Back Pain: A Meta-analysis
Dr. Tito Guillermo D. Rejante, Section of Neurosurgery (3rd Prize)

IV. Residents and Affiliates

	TOTAL
No. Training Residents & Fellows Residents = 285 Fellows = 45	330
No. of Affiliate Residents	4
Department of Orthopaedics = University of Sto. Tomas Hospital = 1	
Department of Pathology & Laboratories = Mary Johnston Hospital = None	
Department of Obstetrics & Gynecology, Section of Gynecologic Oncology = None	
Department of Surgery = None	
Department of Internal Medicine = 3 Arlyn Awing, MD (<i>Oct. 15-Nov. 14, 2020</i>) Michelle Teresa Bustos, MD (<i>Nov. 15-Dec. 14, 2020</i>) Shirley Manera, MD (<i>Dec. 15-Jan. 14, 2021</i>)	
Department of Urology = None	
Department of Anesthesiology = None	
I. Number of Paramedical Affiliates	152
Medical Technologists	45
Manila Central University = 2 November 4, 2019 to March 2020	
Far Eastern University = 6 November 18, 2019 to March 2020	
Centro Escolar University = 12 December 19, 2019 to March 2020	
University of Sto. Tomas = 25 November 18, 2019 to March 2020	
Radiologic Technologists	46
Southeast Asian College, Inc. = 3 November 18, 2019 to March 16, 2020 = 3	
Medical Colleges of Northern Phils. = 3 December 9, 2019 to March 16, 2020 = 3	
Holy Infant College = 3 November 11, 2019 to March 16, 2020 = 3	

Perpetual Help College-Dalta = 6 Nov. 18, 2019 to March 16, 2020	
Perpetual Help College , Manila = 14 November 25, 2019 to March 16, 2020 = 3 Dec. 16, 2019 to March 16, 2020 = 8 Dec. 2, 2019 to March 16, 2020 = 3	
Arellano University College of Radiologic Tech = 7 November 25, 2019 to March 16, 2020 = 4 December 9, 2019 to March 16, 2020 = 3	
The Family Clinic = 9 December 9, 2019 to March 16, 2020 = 4 Dec. 16, 2019 to March 16, 2020 = 5	
Carlos Lanting = 1 Nov. 26, 2019 to February 26, 2020	
Behavioral Medicine	2
Pamatasan ng Lungsod ng Maynila	2
Pharmacy	None
Physical Therapy	41
Lyceum of the Philippines-Batangas = 3 <i>January = 1</i>	
<i>February = 1</i> <i>March = 1</i>	
Manila Adventist College = 4 <i>January = 2</i> <i>February = 2</i>	
Manila Central University = 2 <i>January = 2</i>	
Our Lady of Fatima University = 16 <i>January = 9</i> <i>February = 7</i>	
Universidad de Sta. Isabel = 8 <i>January = 4</i> <i>February = 4</i>	
University of the East Ramon Magsaysay Memorial Medical Center, Inc. = 8 <i>January = 4</i> <i>February = 4</i>	
Occupational Therapy	16
University of Sto. Tomas = 8 <i>January = 2</i> <i>February = 2</i> <i>March = 2</i> <i>April = 2</i>	
De La Salle Health and Sciences Institute = 8 <i>January = 2</i> <i>February = 2</i> <i>March = 2</i> <i>April = 2</i>	

Total Number of Postgraduate Interns	217
Batch 2019-2020 (Regular) = 191 <i>(July 1, 2019-June 30, 2020)</i> Batch 2020 (Midyear) = 26 <i>(January 1, 2020-December 30, 2020)</i>	
VIII. Total Number of Medical Clerks	604

Saint Louis University = 26
January 16-31, 2020 = 13
February 16-29, 2020 = 13
 Our Lady of Fatima University = 205
January 1-31, 2020 = 67
February 1-29, 2020 = 79
March 1-13, 2020 = 59
 UPH-Dr. Jose G. Tamayo Medical University = 22
January 1-15, 2020 = 10
January 16-31, 2020 = 10
February 1-15, 2020 = 4
February 16-28, 2020 = 4
March 1-15, 2020 = 4
 Virgen Milagrosa University = 20
June 1, 2019 to March 12, 2020 = 20
 University of Sto. Tomas = 331
January 1-February 3 = 198
March 2-10, 2020 = 133

- ❖ *Rotation of affiliates suspended, starts March 15, 2020 due to Covid-19 ECQ*
- ❖ *Face-to-face rotations of Medical Clerks and Postgraduate Interns (PGIs) suspended, starts March 15, 2020 due to Covid-19 ECQ*

Best Practices:

1. In spite of the restrictions brought about by the COVID 19 pandemic and the Community quarantine, the Medical Training and Research Office was able to continue providing training programs to the staff with the use of the online platform Zoom. After an initial suspension, the interdepartmental Specialty Conferences and Morbidity and Mortality Conferences as well as Tumor Board Conferences were resumed online. Improved attendance and active participation in the conferences was noted. Other planned face-to-face training programs were replaced with online webinars.
2. The annual JRRMMC Inter Departmental Research Forum which has been held regularly still pushed through in spite of the limitations.
3. For the first time, we were able to push through with an in-house publication of Cancer Related Research Manuscripts and the Proceedings of the Inter Departmental Research Forum. This aims to improve the dissemination of the results and recommendations of the various research studies. The Cancer Research agenda is being highlighted in support of the designation of the JRRMMC as a Comprehensive Advanced Cancer Center and in preparation for its accreditation with the Philippine Governance System.
4. The format of the Tumor Board Conference has been modified in order to comply with the guidelines of the Medical Oncology Society on the Multi-Disciplinary Team approach in the management of Cancer patients

Issues and Concerns:

1. Zoom subscription
2. Fluctuating internet connection
3. Additional computers and laptops to be used for webinar/s
4. Honorarium of speakers for webinars
5. Prizes for the winners of the 2019 & 2020 Interdepartmental Research Forum
6. Token for Judges of the 2019 & 2020 Interdepartmental Research Forum
7. Conference room including audio-visuals (prior to pandemic)

NURSING SERVICE

INTRODUCTION:

The Year 2020 has been a great challenge we faced and one of the most defining global health crisis of our time. As we reached tragic milestone of million people who get infected by COVID-19, this includes our personnel / staff, which causes unprecedented and devastating effects to million of population across the globe. Our institution has not been exempted from this crisis which greatly affect our healthcare delivery system. Fortunately, with the dynamic approach of the management, JRRMMC had able to handle the challenges brought about this crisis. Because managing COVID-19 cases has been the organization priority, some of the 2020 approved Action Plans had been put into hold and not executed. Therefore, the highlight of the Nursing Service 2020 Accomplishment Report comprises mainly of what had been mandated and accomplished despite of inequities as to: Human Resource Perspective, Patient Services, Management of Supplies & Equipment, and Facility Development / Improvement.

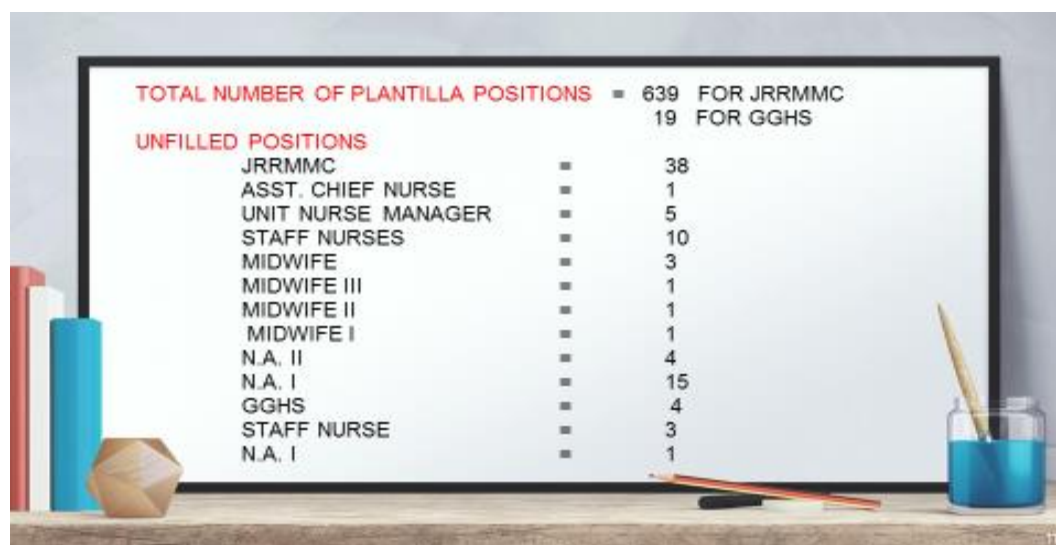
A. HUMAN PERSPECTIVE

1. Filled-up position

Nurse I = 16

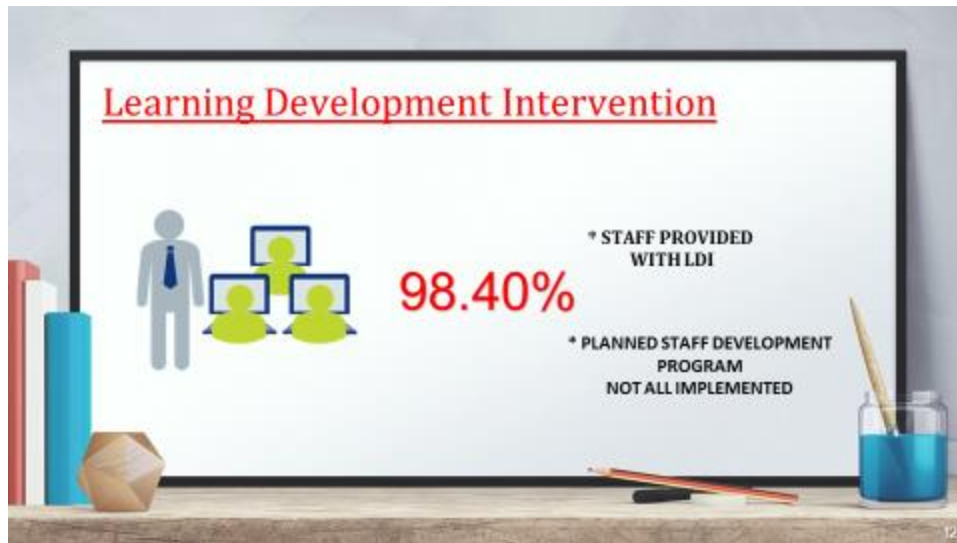
Nurse II = 11

N.A. II = 11



TOTAL NUMBER OF PLANTILLA POSITIONS		=	639	FOR JRRMMC
			19	FOR GGHS
UNFILLED POSITIONS				
JRRMMC	=		38	
ASST. CHIEF NURSE	=		1	
UNIT NURSE MANAGER	=		5	
STAFF NURSES	=		10	
MIDWIFE	=		3	
MIDWIFE III	=		1	
MIDWIFE II	=		1	
MIDWIFE I	=		1	
N.A. II	=		4	
N.A. I	=		15	
GGHS	=		4	
STAFF NURSE	=		3	
N.A. I	=		1	

2. Learning and Development Interventions

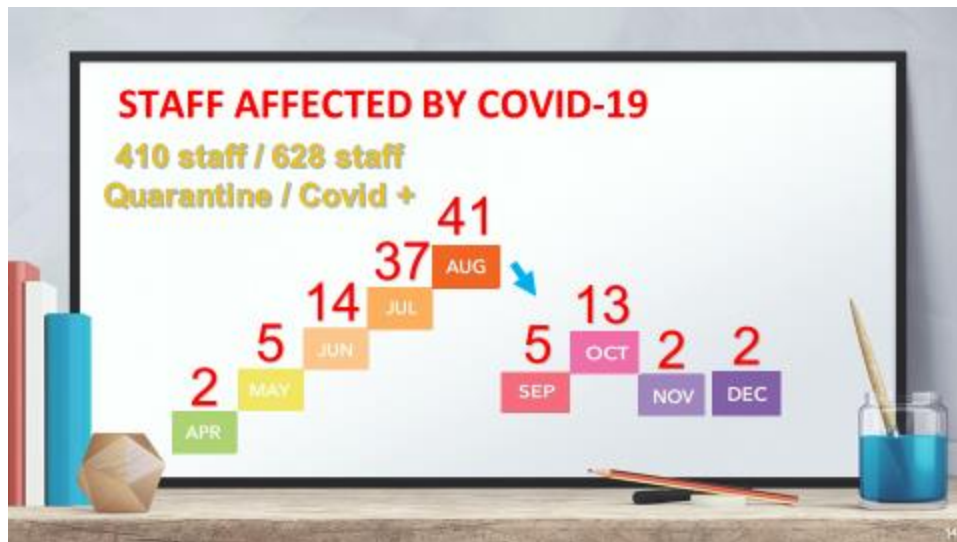


REMARKS: There were ten (10) Staff unable to attend / obtain LDI with the following reasons:

- NURSES
 - 1 Retired in January 2020
 - 1 was stuck in Dubai due to pandemic
 - 1 on Sick leave
 - 3 on Indefinite leave
- NURSING ATTENDANT
 - 1 on prolong sick leave
 - 2 on sick leave to maternity leave
 - 1 on indefinite leave

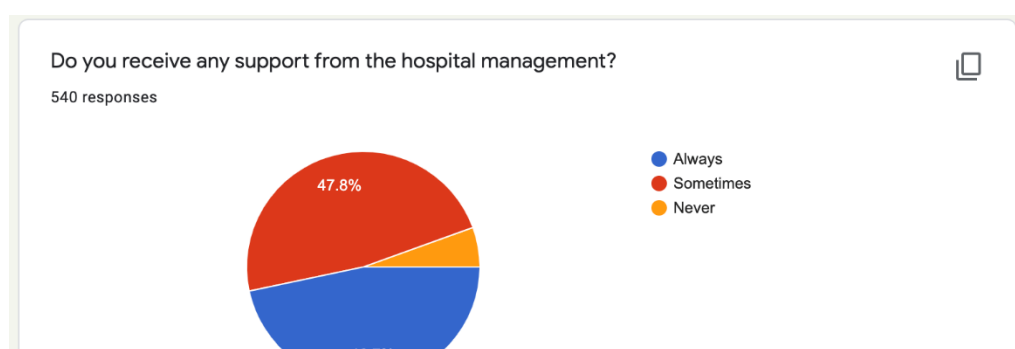
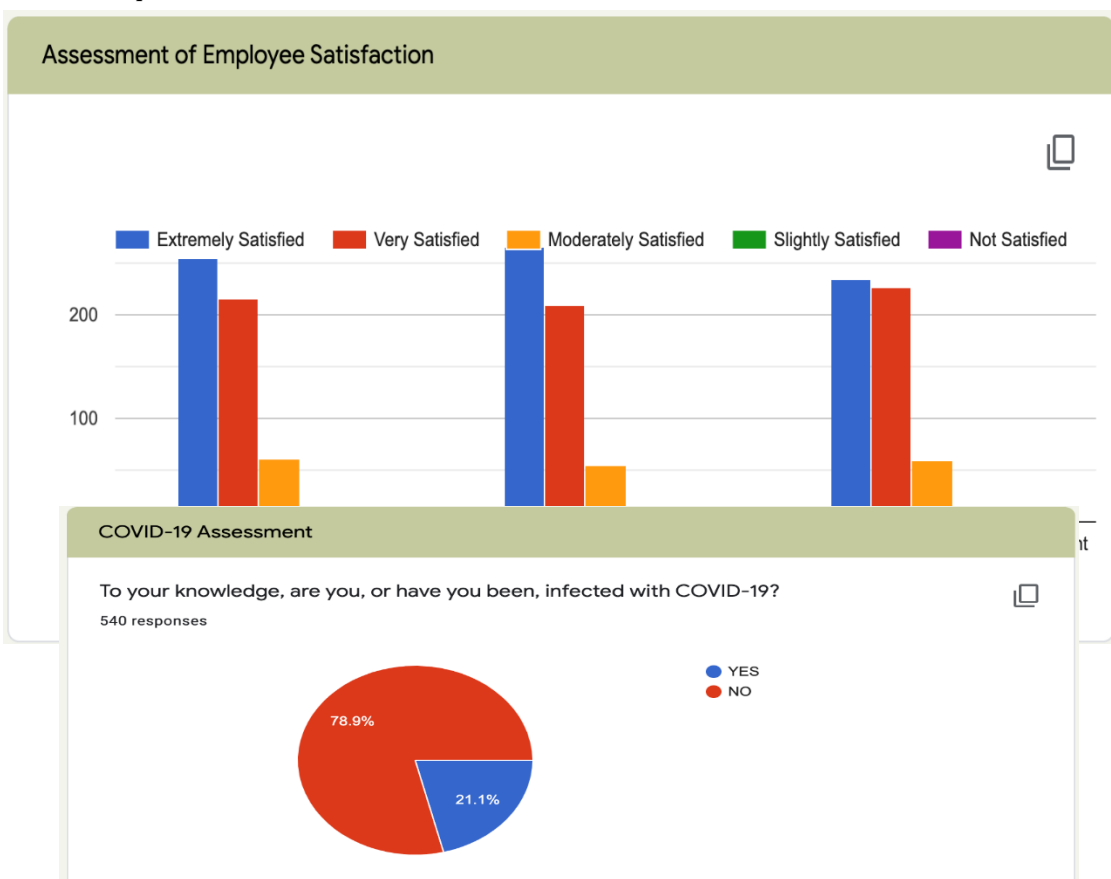
3. Staff Safety and Wellness





4. Staff Satisfaction

The Staff Satisfaction Survey for the Y-2020 was conducted in the 2nd week of January 2021. Feedback of staff pertaining COVID-19 crisis had been included. There were a total of 540 respondents.



B. PATIENT SERVICES

1. Compliance to Proper Distancing of Beds

Due to required proper distancing of bed (at least 1 meter) to prevent / control transfer of infection brought about the COVID-19 pandemic, bed capacity in each area / unit has been reduced to almost 50% and to add the temporary closure / suspension of out-patient services and elective surgical procedures. Hence, there was almost more than 50% reduction of patients catered compared to Year-2019

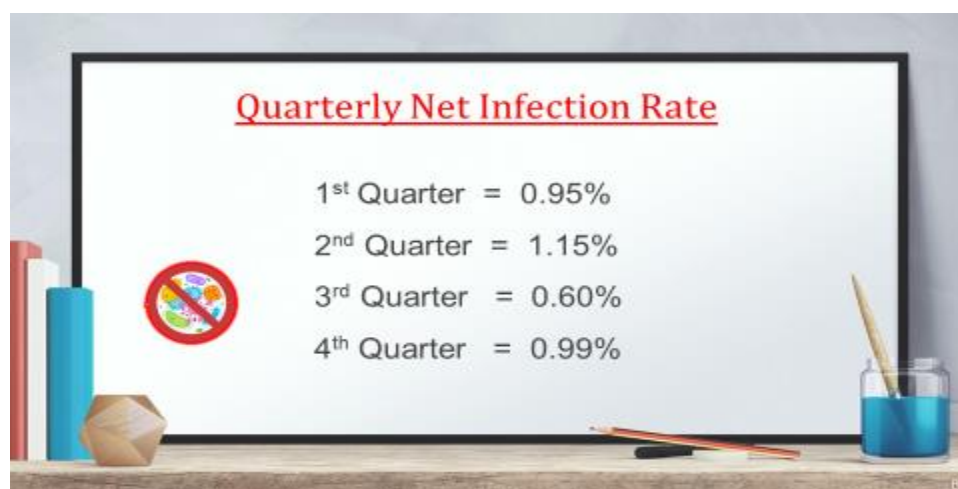
Below table views the implementing bed-capacity of each area effective 3rd week of March 2020.

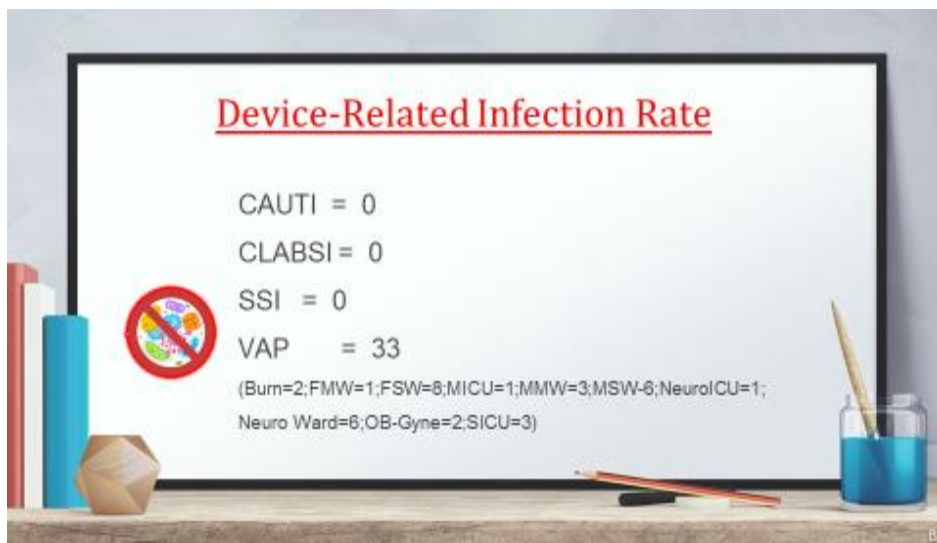
AREA	ORIGINAL / PRIOR TO PANDEMIC PERIOD	PANDEMIC PERIOD
Male Surgery Ward	55	30
Orthopedic Ward	50	22
Female Surgery Ward	40	21
Burn Unit	7	5
Surgical ICU	5	5
OB-Gyne Ward	67	34
Neonatal ICU	30	15
Male Medical Ward	55	30
Female Medical Ward	47	9 (Use as COVID area)
Pediatric Ward	50	18 (With 1 room for COVID = 7 beds)
Pediatric ICU	6	3
Payward 1	24	9 (Use as COVID ward)
Payward 2	24	10 (Use as COVID ward)
EENT	55	25 (ENT = 15; Optha = 10)
Neurology Ward	22	13
Acute Stroke Unit	6	3
Neuro ICU	6	3
PHIC Ward	24	15
Urology Ward	24	11
Medical ICU	5	To be used for COVID-19 confirmed (+) for hemodialysis

2. Outcome of Hospital Scorecard



3. Prevention from Hospital Acquired Infection





4. CLIENT SATISFACTION



5. Prevention from Sentinel Events



C. FINANCIAL PERSPECTIVE: SUPPLIES and EQUIPMENT

Project / Performance Target	Accomplishment / Outcome	Remarks
1. 2020 PPMP for Priority Equipment	All requested priority equipment were successfully procured except for one item: 3 units Defibrillators was failed bid.	Will follow-up the procurement status of the remaining one item: 3 units Defibrillators
2. Proper utilization and accounting of supplies using the Supply Inventory	With some findings in the implementation of SIMS as follows:	To conduct discussion and re-orientation of the Supply Inventory Management System.

Management System (SIMS)	- Some areas not yet fully understand the procedure leading to added burden to the CSSD staff. - Stock position data of some areas does not tally with the CSSD - Monthly consumption report submitted by some areas are not real based on CSSD data.	• To closely monitor compliance thereafter.
3. Completeness of Discharged Patients' Records	• Still with some deficiencies in the completeness of discharged patients' records most especially in the 1st quarter. • Extended full cooperation with the PHIC service unit for the completion of RTH PHIC claims.	• To enhance strict compliance on this performance.

D. FACILITY DEVELOPMENT

1. Conversion of the following areas to COVID-19 wards:

- Payward 1
- Payward 2
- Female Medical Ward
- MICU for critically ill COVID-19 confirmed / suspect to undergo hemodialysis

2. Establishment of facility for COVID-19 cases in the following areas:

- Emergency Service Complex
- Pediatric Ward
- Neonatal ICU
- Main OR

3. Opening of NCGH – Dialysis Unit





4. Opening of newly renovated EENT Ward

HOSPITAL OPERATIONS AND PATIENTS SUPPORT SERVICE

Despite the threats of the COVID-19 pandemic, the Hospital Operations and Patient Support Service (HOPSS) have a very fruitful and progressive year in CY 2020 as one of the four (4) major components in the hospital system. Its role in playing an equally important major services in the delivery of effective and efficient quality health care through the provision of timely, accurate, complete and appropriate logistic support has been delivered in the day-to-day operations of the hospital amidst the alarming caused and effects of the virus which everyone is in fear to get infected.

First quarter of CY 2020 when President Rodrigo Duterte declared the State of Calamity and State of Public Health Emergency due to COVID-19 pandemic throughout the Philippines. We have all been caught unprepared for this pandemic. Work and our daily life have changed drastically. Face to face transactions has been limited resorting to online mode of transactions. Further, our statistical report has also been affected and decreased. Despite the stress and anxiety brought about by the pandemic

It is so saddening that two HOPSS Staff, Ms. Marlou Joven and Mr. Judyn Bonn Suerte, were among the fatalities of the deadly virus. But despite what was happened, as the saying goes "business as usual" or the "show must go on" since we are in the hospital setting and the quality service to the public must be continuously rendered as logistic support is needed to the patient care service. Different work arrangements have been implemented just to meet the full operation of each department. Through the collaborative efforts of all the employees and with the support of the different generous hearts to the healthcare front liners/workers and its supports we still have proven that Everything is Grace.

With the voluminous personnel actions and transactions to attend to day in and day out, the Human Resource Management and Development Department (HRMDD) was able to render the services needed. The HRMD has accordingly and properly prepared appointments for a total number of 827 that which includes Original, Reemployment, Reappointment, Transfer, Promotions, Renewal, Contract of Service, and Non-Salaried personnel.

Due to pandemic, there were some HOPSS staff opted to avail the optional or early retirement due to lockdown in their respective places in which they have difficulty in transportation and some have anxiety that they might be infected to the virus because of their health conditions and senior citizens are vulnerable to get infected with the virus. As of December 31, 2020, 1,823 various positions (Medical, Nursing, HOPSS Finance) were filled and with 284 unfilled. 375 HOPSS position were filled while there are still Fifty-Eight (58) to be filled-up due to chain promotions of the different staff and optional retirement. There are still Sixteen (16) contractual personnel being hired and assigned to the different offices of the HOPSD to augment manpower staffing. On the other hand, a total of One Hundred Thirty-Three (133) separation papers were being prepared due to retirement and resignation of some employees, as well as completion of residency trainings of the Medical Doctors.

Engineering and Facility Management Department (FMD) tried its best and coped with the volume of service requests being requested due to different demands brought about by the pandemic.

Different in-house infrastructure projects as well as outsourced repair/renovations/ building improvements were continually monitored and supervised by the FMD-Engineering, the following major projects were completed in 2020:

1. Repair/Renovation of JRRMMC 2nd and 3rd Floor Wards and Other Areas
2. Integration of Electrical Distribution System to Powerhouse, Phase I – February 17, 2020
3. Facelift of Main Building – February 17, 2020
4. Construction of Two-Storey Warehouse – August 10, 2020

On top of the abovementioned completed projects, the following are the Ongoing Projects for the continuous improvement of the structure and facilities of the Medical Center:

1. Renovation of 4th and 5th Floors
2. Design and Build for Specialty Center Building with Parking
3. Alteration of Radiotherapy Building including Linear Accelerator Bunker (as of December 31, 2020, this project was temporarily suspended but with partial resumption to accommodate delivery of equipment)
4. Renovation of General and Geriatric Health Services (GGHS) to Comply with Level 1 Hospital Accreditation
5. Assist in the preparation documents/DAED for Infrastructure Projects:
 - a. Integration of Electrical Distribution System to Powerhouse Phase II
 - b. Completion of Orthopedics Department

Attached are the pictures of the above-mentioned infrastructures, as well as the ongoing major projects of this Medical Center.

The Procurement Management Department (PMD) processed/prepared a total number of 3,026 Purchase Orders on which 983-line items amounting to P23,405,179.63, were cancelled due to non-availability of stocks/lapsed in delivery period by strictly implementing the 7 working days delivery period. 386 of emergency purchases were made. The PMD was able to prepare PPMPs totaling 1,361. For the whole year, for the on-time provision of goods and supplies, the PMD-BAC Secretariat has processed 1,006

Approved BAC Resolution Mode and 1,496 Approved BAC Resolution of Award. Mandatory submission of the Quarterly Procurement Status Report and Procurement Monitoring Report is being timely complied, as well as the Perfected Contracts being submitted to COA.

The HOPSS as a whole has contributed major role in the success of the operations of this Medical Center amidst the threats of the COVID-19 pandemic. The staff have been cooperative and supportive and has carried out its functions effectively and with commitment to serve. Herewith are the highlights of accomplishments of the Service for CY 2019:

HIGHLIGHTS OF ACCOMPLISHMENTS

HOPSD OFFICE

Received/Recorded communications	7,541
Released Communications.....	7,224
Signed/Reviewed reports/communications/checks/vouchers, etc.....	7,836
Filed/Indexed/retrieved records.....	754/68x
Prepared/typed communications.....	80/765
Approved GSIS Loans.....	1,737
BUR/OBR Prepared/Typed.....	1,250

CENTRAL COMMUNICATION UNIT

This Office is in-charge of the preparation, receiving, recording, routing, releasing, and follows-up of communications for the hospital. It is also in-charge of screening and approving request for posting of posters and information materials, use of conference rooms. It handles ISO/CCU documents and maintains files/mails distribution, and also responsible in the supervision of the telephone services and public assistance help desk.

1. ACCOMPLISHMENTS:

1.1. CCU

Received/Recorded communications	3,778
Released Communications with appropriate action done	474
Filed/Encoded/Scanned/Retrieved Records.....	1,639
Prepared/typed communications.....	218
Retrieved Files.....	54
Customer Satisfaction Survey (as of November 2020)	
Distributed Forms	14,727
Collected Forms	12,655
Mails for mailing from different offices.....	8
Mails/Parcels distributed	3,079
Conferences arranged/set-up of Audio System.....	283
Distributed Survey Form.....	36,106
Collected/Released accomplished survey form.....	34,408
Travel Authority Endorsement/Facilitated.....	24
Medical Certificates verification.....	5
Media Coverage Request.....	7
Freedom of Information	36

1.2. DOCUMENT CONTROL OFFICE (DCO)

Incoming ISO Documents recorded/filed.....	163
Controlled/Released/Issued ISO Documents	544

1.3. PUBLIC ASSISTANCE AND COMPLAINT DESK (PACD):

Patient inquiries attended OPD/Main Lobby	18,227
Patients complaints assisted (Verbal)	1
Attended PHIC Inquiries OPD/Main Lobby	840

1.4. TELEPHONE OPERATOR

Received incoming calls	150,472
Placed outgoing calls.....	52,806
Placed paging calls.....	15,856
Switchboard breakdown and unusual incidents reported/recorded.....	267

2. ANALYSIS:

It was year 2020 when President Rodrigo Duterte declared the State of Calamity and State of Public Health Emergency due to COVID-19 pandemic throughout the Philippines. We have all been caught unprepared for this pandemic. Work and our daily life have changed drastically. Face to face transactions has been limited resorting to online mode of transactions. Further, our statistical report has also been affected and decreased. Despite the stress and anxiety brought about by the pandemic, the CCU managed to pass the pandemic crisis bravely. The staff had been cooperative and supportive and has carried out its functions effectively and with commitment to serve.

Though the work has been manageable, however, the Unit have to upgrade and need the following to fully serve their functions:

1. Adequate Office space
2. Upgrading of computers
3. Upgrading of sound system
4. Upgrading of Telephone System

3. RECOMMENDATIONS:

1. Provision of more adequate office space to accommodate staff of CCU/ISO Documents
2. Upgrading of computers
3. Upgrading of telephone system
4. Provision of Sound Systems for the conference rooms

ENGINEERING AND FACILITIES MANAGEMENT DEPARTMENT

A. MECHANICAL UNIT

1. Motorpool Unit

- Administrative Trips conducted including medical missions –3,004
- Ambulance trips conducted- 1,651

- Performed preventive maintenance on service and ambulance vehicles, semi-annually.
- Monthly Fuel Consumption Monitoring – used by vehicles and generator set
 - Diesoline – 15,444.05 litres with kilometre run of 114,617
 - Gasoline – 191.79 with kilometre run of 1,365

2. Printing Unit

- Printed out different hospital forms and documents for wards, offices - 3,947.50 reams & 85pcs and 99 inks

3. Mechanical Utilities and Equipment:

- Performed inspection of delivery on mechanical utilities/equipment, refrigerator, and air conditioning units
- Performed evaluation, repair, fabrication, repainting and preventive maintenance of mechanical utilities/equipment - 189x
- Evaluation of serviceability and disposition of mechanical equipment -44x
- Performed preventive maintenance on mechanical facilities:
 - Generator set – Monthly/Weekly
 - Water pump – semi-annually
- Performed evaluation, installation, repair and preventive maintenance on air conditioning units and refrigerator – 550x
- Supervised outsourced evaluation, repair and preventive maintenance on mechanical equipment

B. ELECTRICAL UNIT

- Performed preventive maintenance on lightings and emergency lights – annually
- Repaired electrical fixtures and facilities including telephone and rewired/ repaired electrical power lines -1195x
- Evaluated of serviceability and disposition of emergency lights/electrical equipment: 5x
- Monitored Electric Consumption (Jan – Nov '2020):
 - JRRMMC – 4,041,272kWh amounting to Php 30,306,544.87
 - GGHS – 240,120 kWh amounting to Php1,909,277.59

C. BIOMED UNIT:

- Performed evaluation, repair, preventive maintenance and calibration of biomedical equipment – 1,513x
- Performed inspection of delivery on biomedical equipment: 45x
- Evaluation of serviceability and disposition of biomedical equipment including disposable materials:176x
- Supervised outsourced evaluation, repair, calibration and preventive maintenance of various medical equipment

D. PHYSICAL PLANT UNIT

1. Plumbing

- Performed preventive maintenance on Plumbing – Annually
- Performed plumbing works (declogging and repair) – 1,040x
- Monitored water consumption (Jan – Nov 2020):
 - JRRMMC – 200,366.m amounting to Php 25,430,925.02
 - GGHS – 10,931cu.m amounting to Php1,301,039.81

2. Carpentry and Masonry

- Performed carpentry works (repair of cabinets, etc.) concreting/tiling works, repairing – 1290x
- Performed inspection/preventive maintenance of fire extinguishers -monthly

E. In-House Projects = 87

- Completion of various in-house Projects:62

No.	Project Title/Description	Process Owner/Area	Project Status		
			<i>Date Started</i>	<i>Date Completed</i>	Remarks
1	Refurbishing/installation of grills	EENT ward	01/06/20	01/08/20	Completed; SR#2020010203
2	Repair of Warehouse	FMD	dec 2019	jan 2020	Completed
3	Provision of outlet for refrigerator	Neuro office	01/07/20	01/09/20	Completed
4	Provision of outlet for refrigerator	Welfare Pharmacy	01/14/20	01/14/20	Completed; SR#2020010236
5	Provision of shelves	Legal	12/22/19	01/10/20	Completed; SR#2020010271
6	Installation of outlet for refrigerator	MSW	01/09/20	01/09/20	Completed; SR#2020010193
7	Installation of 12 units wall fan	MMW	01/15/20	01/16/20	Completed; SR#2019011617
8	Fabrication & Installation of bathroom hook rack	Director's office	01/17/20	01/17/20	Completed; SR#2020010432
9	Provision of separated lavatory sink	Neuro ICU & ASU	dec 2019	01/20/20	Completed; SR#20200104076
10	Installation of angular corner guard	NDMD	01/27/20	01/27/20	Completed; SR#2020010681
11	Installation of angular corner guard	Philhealth Hallway	01/27/20	01/27/20	Completed; SR#2020010659
12	Provision of Filing Cabinet at Dialysis Center, MAB	Dialysis Unit	01/06/20	01/30/20	SR#2020010483; SR#2020010774; 2020010738

13	Provision of wooden cabinet and shelve @ Welfare Pharmacy	Pharmacy	01/08/20	01/22/20	SR#2020020073
14	Installation of exit and emergency light to all areas	All areas	10/22/19	jan 2020	Completed
15	Installation of tv & curtain rods	Payward I	01/22/20	01/22/20	Completed
16	Provision of water meter @Female Dormitory	Female Dorm	01/07/20	02/05/20	Completed
17	Repair of 46 beds from different wards	Nursing	11/08/19	02/05/20	Completed
18	Installation of additional outlet for refrigerator	Dietary	02/18/20	02/18/20	SR#2020020339
19	Fabrication/repainting of podium cabinet	OD Room	02/20/20	02/20/20	SR#2020020520
20	Installation of exhaust fan	Medicine Solarium	02/20/20	02/20/20	SR#2020020122
21	Transfer of 15 local lines	Payward II	03/03/20	03/03/20	SR#2020030043
22	Installation of 17 pcs fire extinguisher	Payward II	03/04/20	03/05/20	SR#2020030092
23	Fabrication of box with pigeon hole @ Main lab	Pathology	02/28/20	03/16/20	SR#2020030423 Completed (Temporary suspended due to works for NCOV enclosure; Works continue for repainting; , march 9, 2020)
24	Fabrication of cabinet at Billing & disbursing	Disbursing; Billing	12/27/19	03/11/20	Completed; SR2020010310
25	Provision of NCOV Enclosure	Payward I	2/28/20	03/16/20	Completed
26	Provision of Enclosure/Ante Room	Payward II	04/01/20	04/02/20	Completed; SR#2020030622
27	Provision of sink including water supply & sewerline	MICU	04/03/20	04/08/20	Completed; SR#2020040079
28	Provision of enclosure donning/dopping; enclosure at nurse station & provision of patient divider with plastic	MICU	3/28-31/20; 04/06-08/; 04/13/20	04/15/20	Completed; SR#2020040148
29	Fabrication of cabinets; retrofitting of door (for viewing window)	Burn Unit	03/01/20	04/15/20	Staggered work due to COVID-19;

					Completed; SR: 2020040155
30	Provision of cabinet for Lap Tower	Main OR - Uro	03/06/20	03/17/20	Completed SR#2020040186; works done every Friday only
31	Enclosures drywall with door	ESC	04/03/20	04/03/20	Completed; SR#2020060092
32	Provision/constuction/retrofit ting of donning/dopping @hallway	FMW	04/07/20	04/22/20	Completed SR#2020040251
33	Fabrication of storage racks	IT		05/19/20	Completed; SR#2020050240
34	Provision of temporary cadaver enclosure/cover	Morgue	05/04/2020	05/08/2020	Completed
35	Provision of donning & dopping	OB-DR hallway	05/12/2020	05/13/2020	Completed; SR#2020050170
36	Provision of plastic partition	ESC-Surgery area	05/27/2020	05/27/2020	Completed; SR#2020050361
37	Additional/provision of door@New Isolation	ESC-Isolation	27-May	27-May	Completed; SR2020050370
38	Provision of sink	ESC	29-May	03-Jun	Completed; SR#2020060093
39	Provision of enclosure	Radiology	03-Jun	04-Jun	Completed; SR#2020060056
40	Repair of exhaust hood ducting	NDMD	06/11/2020	06/11/2020	Completed
41	Installation of water supply @outside sink	ER-Holding area	06/18/2020	06/18/2020	Completed; SR@2020060339
42	Provision of donning/dopping & isolation room	Pedia ward	04/29/2020	06/23/2020	Completed; SR#2020060425
43	Additional/provision of door @dopping	Pedia ward	06/22/2020	06/23/2020	Completed: SR#2020060408
44	Temporary partition at OB-DR Hallway for COVID 19	OB-DR hallway	04/29/2020	jul 2020	Completed
45	Provision of walls & partition for COVID-19	FMW	06/23/20	July 2020	Completed
46	Rectification of water supply for mobile dialysis	MICU	07/26/2020	08/04/2020	Completed; SR#2020080027
47	Retrofitting works include provision of dividers/drywall & electrical/mechanical works	ESC	08/03/2020	09/02/2020	Completed

48	Retrofitting of water supply	MAB Dialysis	09/20/2020	09/20/2020	Completed; SR#2020090328
49	Provision of/enclosure patient divider/barrier	OPD	10/01/2020	10/03/2020	Completed
50	Transfer of local line 326 (Biomed) to welfare Pharmacy	Welfare Pharmacy	10/14/2020	10/15/2020	Completed; SR#2020100226
51	Provision of patients dividers/plastic	Uro ward	09/10/2020	10/13/2020	temporary suspended
52	Relocation of the Distribution Panel Board inside the Mammography Room	Radiology	11/20/2020	11/20/2020	Completed
53	Provision of power supply to the 125A circuit breaker	Radiology	11/20/2020	11/20/2020	Completed
54	Provision of lavatory sink including supply of water and waste water line	Main Pharmacy	11/20/2020	11/24/2020	Completed
55	Fabrication and Installation of vent hood	Elevator Machine Room	11/16/2020	12/02/2020	Completed
56	Provision of Nurse station signage	EENT Nurse Station	12/01/2020	12/02/2020	Completed; SR#2020120035
57	Repair of water leak @2F Main OR & other affected areas	Main OR	12/14/20	12/14/20	Completed
58	Conversion of OPD-Lab to COVID-19 testing laboratory	OPD	06/16/2020	12/21/2020	Completed SR# 2020120454
59	Repair/repainting @OPD waiting area	OPD	12/01/20	12/21/20	Completed; SR # 2020120455
60	Fabrication and Installation of cabinet: 2 hanging, 1 counter and 1 built-in cabinet	Brachy, RT	09/23/20	12/22/20	Partially Completed; with remaining 1 counter and table
61	Fabrication and installation of hanging cabinets	EFMD	11/23/2020	12/23/2020	Completed
62	Provision/fabrication of tent	ESC-Covid area	12/18/2020	12/29/2020	Completed SR# 2020120345

- Preparation & Monitoring of material for upcoming/on-going projects: 25

63	Retrofitting works and Provision of doors	Wards & OR lobby	09/28/2020		On-going; Completed the Provision of Personel's fast lane at Ortho Ward(SR# 2020120456); Doors at Main OR Waiting
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					Area installed (for painting);
64	Construction of Malasakit Center (Provision of dry wall partition and sliding door)	GF Main Building	12/15/2020		On-going; (PR# 5861)
65	Retrofitting works & provision of walls at OB-Isolation Room & OB-ultrasound Room	OB-ISO, Ultras			with materials; 1Q of 2021
66	Fabrication of built-in wall hang cabinet	MRI Room, Radiology			materials available; 1Q of 2021
67	Repair/rehabilitation @OB-Oncology & Trophoblastic Disease Dept	OB-Onco			materials delivered except tiles with on-going PR: TD: 1Q of 2021
68	Fabrication of shelves, cabinet and working table	Radiology			Re- PR 5776 (old#954); TD: 1Q of 2021
69	Fabrication of knee operated stainless lavatory (Brachy) sink	Radiotherapy			on-going PR#570-A: TD: 1Q of 2021
70	Fabrications of cabinets	Pay I Nurse Station			for re-PR; 3Q of 2021
71	Provision/Rehabilitation of stainless sink at Dept. of Patho & Lab	Pathology			on-going Re-PR (old repr# 1277): 1Q of 2021
72	Installation of doors	EENT ward			1Q of 2021
73	Renovation of CCU & IAU	CCU/DCO & IAU			on-going Re-PR # 6830: 2Q of 2021
74	Provision of stainless steel sink @OPD Lab (Biopsy Clinic)	Pathology			on-going PR # 3116: 1Q of 2021
75	For repair/patching on the damage floors	Dialysis Unit, MAB			on-going PR # 5520: 2Q of 2021
76	Provision of customized tables/counter and hanging cabinet	Ultrasound Rm, OB-Gyne			on-going PR #6943: 2Q of 2021
77	Re-routing of sewerline for CSSD & ESC	ESC Chairman Office			for request of materials: TD; 4Q of 2021
78	Fabrication of counter cabinet	PICU			on-going PR #725: 2Q of 2021

79	Rehabilitation/repair of sewerline and downspout at PayII to Pedia ward	Payward			on-going PR #727: 2Q of 2021
80	Repair tiles (80 pcs tile, tile adhesive)	Neuro CBB			on-going PR #1600: 2Q of 2021
81	Provision of curtain rods for curtain partition	Pay II & ENT			on-going PR #951: 2Q of 2021
82	Provision of sterilization room & Storage room (Electrical works)	OPD Lab- Microbiology Lab			on-going PR #2039: awaiting confirmation from Patho & Lab
83	Provision of sterilization room & Storage room (Physical works)	OPD Lab- Microbiology Lab			on-going PR #2040: awaiting confirmation from Patho & Lab
84	Provision of water shower/heater of various CR	Various Areas			PR of items prepared by HEMC; for further evaluation due to electrical load
85	Fabrication of open shelves and cabinet	Pulmo unit			on-going PR #2331: 2Q of 2021
86	Installation of plastic barrier	Rm. B, C & D OB ward			on-going PR#5701
87	Repainting of garbage house	Garbage house			on-going PR #5207 : 1Q of 2021

F. Other Projects

- Review plans and conduct site inspection for the Offsite Modular Hospital and Dormitory at Quezon Institute
- Preparation of documents, Supervision and monitoring of the following:
 - Proposed provision of Vacuum Insulated Evaporator and Supply of Liquid Oxygen' by Pentagon Gas Corporation completed on March 18, 2020
 - Supply and Installation of Frameless glass door, Tempered glass at Radiotherapy main entrance by Valueserve Commercial on July 2, 2020
 - Supply, delivery and installation of one (1) air conditioning unit, 3TR Floor mounted Split type, Non-inverter at COVID-19 Testing Laboratory" by Super-Aire Refrigeration & Contractors Inc. on October 26, 2020
 - "Installation of negative pressure for OPD Covid Testing Laboratory" by Inquar Industries incorporated completed on October 28, 2020
 - "Supply and Installation of Aluminum Sliding Window; Swing Door; Fixed Panel; and other accessories by Valueserve Commercial completed on on December 17, 2020
- Preparation of required documents and coordination with concerned agency:
 - Provision of Isolation Room at Payward II donated by National Grid Corporation of the Philippines/ Electrodynamics Construction Development Inc. (ECDI)
 - Provision of Isolation Room & Negative Pressure at Payward II donated by World Bank-PCERP

G. Infrastructures

- Preparation of plans/layouts, cost estimate, scope of works, term of reference and PR/PPMP for various infrastructure project
- Evaluation, Inspection and Supervision of Completed various Infrastructure Projects:
- Supervision/Submission of necessary documents of various completed Infrastructure Projects:
 - Repair/Renovation of 2nd& 3rd Floor Wards & Other areas – with notice of termination
 - Integration of Electrical Distribution System to Powerhouse Phase I- completed on February 17, 2020
 - Proposed Facelift of Main Building – completed on February 17, 2020
 - Construction of Two-Storey Warehouse – Completed on August 10, 2020
- Supervision of various on-going Infrastructure Projects: 4
 - Renovation of 4th& 5th Floor
 - Design & build for Specialty Center building w/ parking - temporarily suspended
 - Alteration of radiotherapy building to include linear accelerator bunker – temporarily suspended but with partial resumption to accommodate delivery of equipment
 - Renovation of General and Geriatric Health Services (GGHS) to Comply with Level I
- Preparation of documents/DAED for Infrastructure Projects:
 - Assist in the preparation of Integration of Electrical Distribution System to Powerhouse Phase II (c/o DOH)
 - Completion of Ortho office

H. Others

- Members of different committee and TWG of various medical equipment, TSD facility and engineering supplies
- Submitted DENR Self- Monitoring Report – Quarterly
- Submitted DENR Compliance Monitoring Report – Semi-Annually
- Submitted Fuel & Electric Consumption to DOE – Monthly
- Monitor water potability – monthly/quarterly

Issues & Concerns	Recommendations
GENERAL: • Non-delivery of the winning bidder or no award resulting to delay in the accomplishment of the project	GENERAL: • PMD/BAC to look into procedure in the canvassing to prevent such incidents.
BIOMEDICAL: • Biomedical Unit working area is still unavailable due to non-disposal of the unserviceable equipment inside. • Lack of Training regarding Calibration Standard (ISO 17025) • Increased responsibility of Biomedical Staff due to ISO 9001:2015 Standard	• MMD, Disposal and Appraisal Committee to include this in their priority. • Escalate to the HOPSS Training Coordinator to facilitate the processing of training request.

application makes it difficult for us to comply due to insufficient manpower. Also, more equipment is being procured by the hospital but the Biomed manpower is not considered. Non-accomplishment of scheduled PMS/Calibration on high risk area due to COVID-19	- Filling up of the remaining MET items for Biomed Unit. - Creation of catch up plan for the conduct of PMS/Calibration
ELECTRICAL: - Insufficient manpower for shifting Electrical Staff to accommodate service request calls and especially emergency situations during night duties (i.e. three generator sets are needed to start and monitor during power interruption). - Lack of Test equipment to monitor and identify extensive heating on electrical panel boards and electrical cables. - On Duty Electricians during night shift and weekends having difficulty in responding to works not related to their line of work (ex. Plumbing, carpentry, mechanical works).	- Additional skilled electricians that is willing to be assigned during night duties. Instead of item, such as Illustrator, we should hire new electrician with exceptional qualification. - Purchase test equipment suitable for the identifying temperature changes in electrical equipment (i.e. Infrared Thermal Scanner). - That we hire two (2) additional contractual plumbers to accommodate night shift plumber.
Problems Encountered:	Recommendations
INFRASTRUCTURE: Lack of training for the latest rules and regulations for infrastructure project implementation & monitoring and project management	Escalate to the HOPSS Training Coordinator to provide training at least twice a year for infrastructure implementation & monitoring and project management.
MECHANICAL UNIT: - Condemned items like air conditioner & refrigerators with unknown information (no records on file) temporary dumped in front of male dormitory must be dispose immediately. Item inventories were already prepared and submitted to MMD for disposal. - Dismantling of condemned equipment like old generators so as to save manpower expenses and space for scrap materials. - Increasing number of mechanical facilities needs additional electro-mechanical staff to focus in the	- Immediate facilitation of waste disposal. MMD to prioritize the periodic disposal, such as monthly or quarterly. - MMD to look for scrap dealer that will include the dismantling of condemned equipment like old generators so as to save manpower

accomplishment of PMS to comply with the ISO 9001:2015 requirements and documentation	expenses and space for scrap materials. Hire additional technician that must be electro mechanical experienced at least 5 years in building facilities preventive maintenance and installation. 2 years related vocational course graduate. Utilize the social media posting for hiring staff.
PHYSICAL UNIT: Partial and incomplete delivery of materials/supplies for a certain project (in-house projects) tend to delay/skip on schedule of works	Request proper training for the strict compliance of recording by effective personnel assigned @Stock room.

HOUSEKEEPING SECTION

Accomplishments:

- Internal cleanliness and sanitation maintained:
 - Clinical Areas.....204
 - Offices..... 57
 - Dormitories.....3
 - Comfort Rooms212
- Garbage collected:
 - General Wastes.....346,068 kgs.
 - Dry non-hazardous.....6,181 kgs.
 - Wet non-hazardous.....6,498 kgs.
 - Infectious Wastes.....300,947 kgs.
 - Used Industrial and Grease Oil.....508 kgs.
 - Vials.....1,831 kgs.
- Issued housekeeping supplies to other areas, offices and Housekeeping office any day as the need arises. Required Color Coded plastic garbage was distributed and implemented in every wards and special areas.
- Monitored and coordinated with contractual workers in their assignments:
 - Dear John Services, Inc. is the new contractual service for the year 2020 with 174 janitors reporting per day including staff at Geriatric and General Health Services.
 - Maintenance of cleanliness of hallways, stairs, public CR's, comfort rooms of all wards, including OPD Complex, window glasses, Dermatology, Radiotherapy, Central Block Building, Medical Arts Building, Main Building, GGHS and gutters and jalousies.
 - Collection and disposal of garbage including cleaning of garbage areas and garbage house.
 - Picked up and transported oxygen tanks to and from wards.
- Monitored and coordinated with Pest Control Services with their assignments.
 - Reduced stray cats in hospital premises with 41 heads of cat traps.
 - More or less 200 rats trap, dead and retrieved

- Consistently controlling/reducing pest in the premises of the hospital.

ISSUES AND CONCERNS:	RECOMMENDATIONS/ACTION PLAN:
1. Despite information/dissemination made regarding Waste Segregation Program (Hospital Waste Management), some employees and patients still does not observe and follow the proper use of garbage color coding.	• Continuous lectures, seminars and training regarding waste segregation and 3Rs. • Continuously promoting strict compliance of proper disinfectant and proper of wearing of PPE to all janitorial service provider since March 2020 due to COVID-19 pandemic. • To consider procuring of new garbage bins for all clinical areas with color coding for proper segregation.
2. A number of patients, visitors, watchers in the wards hampered the cleanliness and sanitation in the hospital.	• Strict implementation and observation of the visiting hours and required number of watchers.
3. No proper place for housekeeping tools/utility room, thus resulting to losses and scattered tools.	• Provision of storage room in every area for utility room.
4. Despite cat trappings were provided, other cats outside the hospital are entering to the hospital premises.	• To continuously putting cat trap in the areas where cats are staying.

LINEN AND LAUNDRY SECTION

Highlights of Accomplishment:

1. Raw materials purchased:

Total Purchased - 516 Meters
Total Amount Purchased - P 37,720.00

172 meters made into 1,534 pcs Washable Facemasks and 121 meters made into 56 pcs. Curtain for GGHS Dialysis Center. 76 meters made into 10 pcs. Machine Cover of GGHS.

Remaining Balance 197 meters – amounting to P11,820.00

2. Ready-made materials purchased : 3,750 pcs, amounting to P 1,045,250.00

3. Ready-made materials issued:

Baby Wrapper White	32 pcs.
Bed Sheet Blue	65 pcs
Bed Sheet Maroon	3 pcs.
Bed Sheet White	1,094 pcs.
Bed Sheet Pink	16 pcs.
Bed Sheet Personalized Blue	31 pcs.
Bed Sheet Personalized Green	12 pcs.

Fitted Sheet White	85 pcs.
Fitted Sheet Personalized Green	42 pcs.
Curtain Oxford Blue	4 pcs.
Camisa Green	82 pcs.
Curtain Screen Blue	2 pcs.
Curtain T-Silk Apple Green	7 pcs.
Curtain T-Silk Mint Green	4 pcs.
Curtain T-Silk Yellow	10 pcs.
Chair Cover	1 pc
Computer Cover	2 pcs
Draw Sheet Green	198 pcs.
Draw Sheet Maroon	10 pcs
DR Towel Maroon	7 pcs.
Eye Towel Maroon	22 pcs.
Flannel	3 pcs.
Gown Gray	5 pcs.
Gown Personalized Blue	17 pcs
Gown Printed Heart	8 pcs.
Gown Printed Diamond	1 pc.
Gown Printed Pay 1	19 pcs.
Gown Gray	107 pcs
Gown Green Heart	10 pcs.
Gown Maroon	6 pcs.
Gown White	204 pcs.
ITC Maroon	35 pcs.
ITC Green	52 pcs.
Leggings	18 pcs
OR Gown Green	283 pcs.
OR Sheet Green	10 pcs.
OR Towel Green	277 pcs.
Oxygen Cover Blue	1 pcs.
Pants Green	85 pcs
Pillow Case Personalized Green	6 pcs.
Pillow Case White	104 pcs.
Stretcher Cover Gray	12 pcs.
Traylining Gray	31 pc.
Traylining White	5 pcs.
Wrapper Catcha Unbleached	22 pcs.

Laundry of soiled linen (Contracted)480,980 pcs.

Laundry of soiled linen (in-house)30,590 pcs.

Mended/repaired linen.....1,307 pcs.

Linen condemned.....3,229 pcs.

Linen inventory conducted.....288,126 pcs.

4. Reports Submitted:

- RSMI -12x (Weekly submission to Accounting Department)
- Waste Material Report – 12x (Monthly submission to MMD)
- Monthly Inventory Report – 12x

Issues and Concerns:	Recommendations:
1. No air-conditioning unit. 2. Minor Renovation of Linen Room to accommodate required cabinets for stocks.	1. Immediate purchase of ACU 2. To include in the programming the renovation of the area. 3. Provision of training/seminar/ orientation regarding linen activities.

HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT DEPARTMENT

1. PERSONNEL TRANSACTIONS

Incoming papers received/recorded	-	33,706
Outgoing papers recorded/released	-	7,973
Hospital Order/HPO prepared	-	969
DTRs generated and processed	-	7,089
Service Records/Certificate of Employment prepared	-	2,192
ARA-GSIS	-	2,913

2. HRMPSB

Applicants/application processed	-	716
Selection Board Meetings/Deliberations	-	28
Applicants deliberated	-	338
Filled	-	1823
Unfilled	-	284

3. APPOINTMENTS PREPARED and CHECKED

Plantilla Positions	-	379
Non-Salaried	-	30
Contract of Service/Job Orders	-	194
Visiting Honorary Consultants	-	10

4. SEPARATION PAPERS PROCESSED and CHECKED

Completion	-	95
Retirement	-	18
Resignation	-	20

5. LEAVE APPLICATIONS PROCESSED and CHECKED

HOPS Service	-	2,120
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Finance Service	-	1,341
Nursing Service	-	5,039
Medical/Paramedical Service	-	4,548/3,279

6. PAYROLLING

Payroll Prepared and Check (set/page)		
HOPSS	-	87/1,279
Finance	-	118/528
Para-Medical	-	111/1,217
Medical	-	214/1,571
Nursing	-	221/2,051
Voucher Prepared (Salaries/benefits)	-	1,892
Cash Advances prepared/computed	-	689

7. HUMAN RESOURCE DEVELOPMENT

Learning and Development Intervention Conducted	-	23
Number of Staff Strained	-	321
Orientation (Contract of Service/OJT)	-	17
Orientation (ASAP/Dear John)	-	16
Certifications prepared (Staff/OJT)	-	2

MATERIALS MANAGEMENT DEPARTMENT

Accomplishments:

Total number of goods delivered (quantity per line item).....	5,507,335
Total number of accurate goods received in conformity with	
P.O./Contract.....	
- Medical Supplies.....	3,084,265
- Supplies and Materials	469,740
- Drugs and Medicines.....	1,999,769
- Equipment and Semi-expendable supplies.....	2,295
- Foodstuff.....	280,335.75
Total number of goods cancelled due to non-availability of stocks/ lapsed of delivery period.....	428,675
Total number of goods rejected due to non-conformity with PO/Contract.....	5,756
Reports submitted.....	1,099
Semi-Annual Physical Inventory Supplies and Materials.....	1
Inventory and Inspection Report of Unserviceable Property	1
Reports of Rejected Deliveries Prepared	839
Inspection of Waste Materials.....	37
Report of Donation.....	46
Supplier's Evaluation Summary Report	12
Report of Deliveries.....	436
24 Hours Delivery Reports.....	199
HFEP Reports.....	44
Property Cards Prepared/Updated.....	666

Communications prepared.....587

INSPECTION AND ACCEPTANCE UNIT

- Total Inspections Done : 19,287
 - Inspected Goods.....15,392
 - Pre Inspection.....32
 - Post Inspection.....19
 - Waste Material (line items).....208
 - Petty Cash3,249
- Reports:
 - Inspection and Acceptance Report submitted – 4,545
 - Inspection Report for Disbursement Voucher preparation – 2,747
- Equipment Acquired:
 - Computer Desktop – November 2020
- Training Attended:
 - Zoom Lecture on COVID-19 Standard Precautions – July 8, 2020 – All IAU Staff
 - Zoom Lecture on COVID-19 Standard Precautions – August 5, 2020 – All IAU Staff
 - Basic Research Methodology – October 29, 2020
 - Ms. Dalisay Perez-Lacap

Problems encountered:	Recommendations:
Attendance to training/seminars related to RA 9184, COA Memorandum (IAR), Seminars related to inspection of goods	Submitted proposed training to HRMD for staff development and updates for CY2020
Attendance to proficiency training in Microsoft Excel	Submits list of staff needing enhancement/updates in Microsoft Excel
Designated area/office and furniture (cabinets, tables and chairs)	Follow up/inquire on the proposed office space for IAU

PROCUREMENT MANAGEMENT DEPARTMENT

Accomplishments:

Total number of Purchased Request processed.....661

Advance Delivery processed386

Office Supplies.....120

Number of purchases made due to emergency situations-155

Total number of Purchase Order prepared 3,026

Total number of Disbursement Vouchers prepared..... 1,304

Total Number of Cancelled PO/JO processed.....983 line items (23,405,179.63)

PMD-BAC SECRETARIAT

Accomplishments:

Public Bidding conducted136

Prepared PPMP.....1,285

Approved Procurement Plan prepared.....1

BAC Resolutions.....2,502

Mode of Procurement.....	1,006
Award.....	1,496
Request for Quotations prepared.....	1,787
Submitted Quarterly Procurement Status Report.....	3
Submitted Procurement Monitoring Report.....	2
Submitted Perfected Contracts to COA	64

Early Procurement activities short of award:

1. % of Drugs and Medicines Awarded (257/359 = 71.59%)
2. % of Medical Supplies Awarded (668/983=67.96%)
3. % of Foodstuffs Supplies Awarded (200/251=76.68%)
4. % of Linen Supplies Awarded (10/30=29.41%)
5. % of Housekeeping Supplies Awarded (12/18=66.67%)
6. % of Contractual Services (6/6=100%)

SECURITY UNIT

The Security Force accomplished the following for 2020:

1. Properties, assets and resources were properly guarded and protected from theft, arson, pilferage, trespass, destruction or damage and other unlawful acts.
2. Maintain peace and order within the hospital premises.
3. Employees, patients, clientele, visitors, officials and guests were protected from assault, harassment, intimidation and other unlawful/criminal acts.
4. Implementation of policies, guidelines, and program in consonance with control of security/safety within JRRMMC premises.
5. Submitted on time Incident Reports within 24 hours - 79

1. DTPO : JANUARY 04, 2020/0600PM/ESC Waiting Area
Nature of Case : Theft
Reported By : Mr. Jade Gracias
Address : Watcher at NICU
Suspect : Ms. Rina Esteves
Address : Lagrimas St. Tramo 1 San Dionisio Parañaque City
Disposition : The incident was properly reported to director's office for disposition.

2. DTPO : JANUARY 06, 2020/1243AM/ESC Waiting Area
Nature of Case : Theft
Reported By : Mr. Gerry Alolo
Address : Marvin Road Holy Spirit Quezon City
Suspect : Mr. Permon Del pilar
Address : Baseco Tondo Manila
Disposition : The incident was properly reported to director's office for disposition

3. DTPO : JANUARY 04, 2020/0630AM/Main Operating Room
Nature of Case : Theft
Reported By : Dr. Christine Joyce Zambales
Address : 2nd year Resident EENT Department
Person Involve: Mr. Jeomar Moreno/Ultimate Janitorial Services
Address : 1606 Quiricada St. Sta. Cruz Manila
Disposition : The incident was properly reported to director's office for disposition.

4. DTPO : JANUARY 20, 2020/0600PM/ESC Waiting Area

Nature of Case : Power Interruption
 Reported By : LG Eden Pera
 Address : ASAP CCTV Operator
 Reported To : Engr. Ryan Quiambao, EFMD
 Disposition : The incident was properly reported to director's office for disposition.

5. DTPO : JANUARY 26, 2020/0800PM/NDMD
 Nature of Case : Information Report
 Reported By : SG Nasser Cabaltera
 Address : VB Columna Contuction
 Reported To : SGI Mr. Florante Trongco, Government Security Unit
 Disposition : The incident was properly reported to director's office for disposition.

6. DTPO : JANUARY 31, 2020/0230AM/OPD PCU
 Nature of Case : Information Report
 Reported By : SGI Mr. Danilo Pelias, Government Security Unit
 Reported To : Mr. Julian Mascraba, EFMD
 Disposition : The incident was properly reported to director's office for disposition.

7. DTPO : JANUARY 31, 2020/0825AM/Radiotherapy Building
 Nature of Case : Information Report
 Reported By : SG Jaron Berlito, ASAP Security
 Reported To : Mr. Stephen Sarmiento, Deputy, GSU
 Disposition : The incident was properly reported to director's office for disposition.

8. DTPO : FEBUARY 01, 2020/11:45AM/Radiology Department
 Nature of Case : Damage to Property
 Reported By : SO John Paul Del Valle, ASAP Security
 Person Involve: Mr. Marc Jhuiei Bersales
 Address : Chibury Trading
 Disposition : The incident was properly reported to director's office for disposition.

9. DTPO : FEBUARY 04, 2020/06:30AM/Side Door Exit
 Nature of Case : Theft
 Reported By : SG Leven John Manangan, ASAP Security
 Suspect : Mr. Diones B. Baldomar
 Address : Dear John Services Inc.
 Disposition : The incident was properly reported to director's office for disposition.

10. DTPO : FEBUARY 04, 2020/15:23PM/Side Door Exit
 Nature of Case : Theft
 Reported By : SG Leven John Manangan, ASAP Security
 Suspect : Mr. Anthony Navales Nebio
 Address : Dear John Services Inc.
 Disposition : The incident was properly reported to director's office for disposition.

11. DTPO : FEBUARY 04, 2020/15:26PM/Side Door Exit
 Nature of Case : Theft
 Reported By : SG Leven John Manangan, ASAP Security
 Suspect : Mr. Stephen Loyd S. Crispo
 Address : Dear John Services Inc.
 Disposition : The incident was properly reported to director's office for disposition

12. DTPO : FEBUARY 05, 2020/11:00AM/OPD Waiting Area
Nature of Case : Budol Budol
Reported By : SO John Paul Del Valle/ ASAP Security
Complainat : Mrs. Liezel Castillo
Address : 105 B. Cruz St. Tangos, Navotas City
Suspect : Mr. Reynold Ignacio
Address : 160 Moriones St. Tondo Manila
Disposition : The incident was properly reported to director's office for disposition.

13. DTPO : FEBUARY 07, 2020/06:22PM/Employees Back Parking
Nature of Case : Damage to property
Reported By : SG Elvie Domdomano, ASAP Security
Person Involve: Mr. Genesis Cesar
Address : Engineering Facilities Management Department
Disposition : The incident was properly reported to director's office for disposition.

14. DTPO : FEBUARY 16, 2020/10:33PM/Employees Back Parking
Nature of Case : Vehicular Accident
Reported By : SG Romnick Fabroa, ASAP Security
Person Involve: Mr. Ryan Polistico
Address : Engineering Facilities Management Department
Disposition : The incident was properly reported to director's office for disposition.

15. DTPO : FEBUARY 16, 2020/10:33PM/Employees Back Parking
Nature of Case : Power Interruption
Reported By : SO Manuel Biscarra, ASAP Security
Responded By : Mr. Adrian Del Leon, EFMD
Disposition : The incident was properly reported to director's office for disposition.

16. DTPO : FEBUARY 18, 2020/06:30PM/Employees Back Parking
Nature of Case : Vehicular Accident
Reported By : SG Wilfredo Versoza/ASAP Security
Person Involve: Dr. Mary Jean Ramores/Resident Doctor Internal Medicine
Person Involve: Mr. Doroteo Prado Fabiona/Resident Doctor
Address : B30 L10 H. Dela Costa Homes 3, San Jose Del Monte, Bulacan
Disposition : The incident was properly reported to director's office for disposition

17. DTPO : FEBUARY 24, 2020/09:00AM/Male Dressing Room Operating
Nature of Case : Alleged Loss
Reported By : Dr. John Custodio
Address : Nuero-surgery Department
Suspect : None at particular
Disposition : The incident was properly reported to director's office for disposition.

18. DTPO : FEBUARY 25, 2020/09:00AM/Male Dressing Room Operating
Nature of Case : Alleged Loss
Reported By : Dr. Mark Jayson C. Mendoza
Address : Nuero-Surgery Department
Suspect : None at particular
Disposition : The incident was properly reported to director's office for disposition.

19. DTPO : FEBUARY 25, 2020/08:45AM/2nd Floor Out Patient Department
Nature of Case : Short Circuit
Reported By : SGI Mr. Jackson Dalubatan, Government Security Unit

Responded By : Mr. Alexis Manuel M. Padua, EFMD
 Disposition : The incident was properly reported to director's office for disposition.

20. DTPO : MARCH 02, 2020/01:40PM/DOH BOTIKA
 Nature of Case : Damage to Property
 Reported By : SG Arnel Lanquino, ASAP Security
 Reported to : Mr. Tranquilino Mabao, EFMD
 Disposition : The incident was properly reported to director's office for disposition.

21. DTPO : MARCH 05, 2020/03:30PM/Main Operating Room
 Nature of Case : Alleged Loss
 Reported By : Ms. Karen Kristine M. Ventura
 Address : Operating Room Nurse on duty
 Suspect : None at particular
 Disposition : The incident was properly reported to director's office for disposition.

22. DTPO : MARCH 06, 2020/02:45PM/3rd floor Elevator Cage 3, Main Bldg.
 Nature of Case : Damage to property
 Reported By : LG Llara, Tiffany, ASAP Security
 Person Involve: Mr. Albino Ignacio
 Address : Dear John Service Inc.
 Disposition : The incident was properly reported to director's office for disposition.

23. DTPO : MARCH 10, 2020/16:21PM/Medical Arts Building
 Nature of Case : Heated Argument
 Reported By : LG Amalia Botona/ASAP Security
 Person Involve: Mrs. Josephine Gonzales/ Fudo Tenant
 : Mr. Ronald Realo/ Sisig Avenue Tenant
 Disposition : The incident was properly reported to director's office for disposition.

24. DTPO : MARCH 11, 2020/00:30AM/Dietary Hallway
 Nature of Case : Information Report (Unauthorized sleeping)
 Reported By : LG Norvel Sungcang, ASAP Security
 Person Involve: Mr. Alfredo S. De Leon, Cook I, Dietary Department
 Disposition : The incident was properly reported to director's office for disposition.

25. DTPO : MARCH 11, 2020/10:25AM/OPD OBGYNE
 Nature of Case : Collapsed Patient
 Reported By : SG I Mr. Jackson Dalubatan, Government Security Unit
 Person Involve: Ms. Giane Alrie Rivera
 Address : OB OPD Patient
 Disposition : The incident was properly reported to director's office for disposition.

26. DTPO : MARCH 14, 2020/05:38AM/Male Medical Ward Pantry
 Nature of Case : Short Circuit
 Reported By : SG Romnick Fabroa, ASAP Security
 Responded by : Mr. Alfredo Blanco, EFMD
 Disposition : The incident was properly reported to director's office for disposition

27. DTPO : MARCH 19, 2020/06:35AM/Employee Back Parking
 Nature of Case : Damage to property
 Reported By : SG Jonathan Ramilo, ASAP Security
 Person Involve: Mr. Lorenzo, John Gerow, EFMD
 Disposition : The incident was properly reported to director's office for disposition

28. DTPO : MARCH 24, 2020/10:30AM/Neonatal Intensive Care Unit
Nature of Case : Damage to property
Reported By : SG Richard Esteban, ASAP Security
Person Involve: Ms. Jessica Zulueta Meguillo
Address : Dear John Service Inc.
Disposition : The incident was properly reported to director's office for disposition

29. DTPO : MARCH 27, 2020/10:50PM/Side Door Entrance/Exit
Nature of Case : Theft (alcohol)
Reported By : SG Alfarero, Niel Jay
Address : ASAP Security
Person Involve: Mr. Anjo Mayordomo / Dear John Service Inc.
: Mr. Christian G. Subito / Dear John Service Inc.
: Mr. Ricardo G. Allanique / Dear John Service Inc.
: Mr. Rodrigo Licoto / Dear John Service Inc.
: Mr. Rommel Buanviaje / Dear John Service Inc.
: Ms. Jasmin Joy Arriza / Dear John Service Inc.
Disposition : The incident was properly reported to director's office for disposition

30. DTPO : APRIL 15, 2020/06:15AM/ Morgue
Nature of Case : Information Report (Unclaimed Cadavers)
Reported By : SSO Sherwin B. Amo
Address : ASAP Security
Reported to : Mr. Rey Hezeta
Address : Lab Aide II
Disposition : The incident was properly reported to director's office for disposition.

31. DTPO : APRIL 16, 2020/04:44PM/ 5th Floor Terrace
Nature of Case : Information Report (Water Leak)
Reported By : LG Lorena Pabalate
Address : ASAP Security
Reported to : Mr. Joey Junio
Address : Engineering Facilities Management Department
Disposition : The incident was properly reported to director's office for disposition.

32. DTPO : APRIL 22, 2020/11:15AM/ 4th Floor Terrace
Nature of Case : Smoking
Reported By : LG Lorena Pabalate
Address : ASAP Security
Person Involve: Mr. Arjay Q. Deus
Address : Dear John Services Incorporated
Disposition : The incident was properly reported to director's office for disposition

33. DTPO : APRIL 29, 2020/14:58PM/ Parking Area
Nature of Case : Injured Watcher
Reported By : SG Esteban, Richard
Address : ASAP Security
Victims : Ms. Lerna Saldia Mesinas/56 year old/ Togatog Malabon
Ms. Agatonía Mariño Ensigne/50 year old/Sampaloc Manila
Disposition : The incident was properly reported to director's office for disposition

34. DTPO : MAY 05, 2020/04:00PM/ Employees Parking Area
Nature of Case : THEFT

Reported By : SG Dennis Mendoza
 Address : ASAP Security
 Complainant : Mr. Romeo L. Tapaya, Admin Aide III/JRRMMC
 Suspect : Mr. Jasiel Angco/Utility Worker
 Address : Dear John Services Incorporated
 Disposition : The incident was properly reported to director's office for disposition.

35. DTPO : MAY 08, 2020/10:20AM/ Emergency Services Complex
 Nature of Case : Information Report (Video Recording)
 Reported By : SG Danmar Esguerra/ASAP Security
 Person Involve: Mr. Ariel Lalunsad
 Address : 1514 Antonio Rivera St. Tondo Manila
 Disposition : The incident was properly reported to director's office for disposition.

36. DTPO : MAY 13, 2020/07:00AM/ Employees Parking Area
 Nature of Case : Vehicular Accident
 Reported By : Mr. Christopher Flores/Dispatcher EFMD
 Person Involve: Mr. AL Jerome Hiño
 Address : Nurse 1/JRRMMC
 Disposition : The incident was properly reported to director's office for disposition.

37. DTPO : MAY 26, 2020/06:13PM/ Parking Area near ESC
 Nature of Case : Vehicular Accident
 Reported By : Mr. Alan Pasuquin/JRRMMC Ambulance Driver
 Person Involve: Mr. Luis Natividad Siochi
 Address : Alpha St. Navotas City/ Barangay Patrol Driver
 Disposition : The incident was properly reported to director's office for disposition.

38. DTPO : JUNE 11, 2020/05:30AM/OPD 2nd floor Hallway of Beh. Medicine
 Nature of Case : Information Report Water Leak
 Reported By : SGI Mr. Jomie Dizon
 Address : Government Security
 Reported to : Mr. Jason Airique
 Address : Engineering Facilities Management Department
 Disposition : The incident was properly reported to director's office for disposition.

39. DTPO : JUNE 12, 2020/03:00PM/ DOH Botika
 Nature of Case : Information Report (Damage Ceiling)
 Reported By : SG Evenecer Mondragon
 Address : ASAP Security
 Reported to : Mr. Noel Perez
 Address : Engineering Facilities Management Department
 Disposition : The incident was properly reported to director's office for disposition.

40. DTPO : JUNE 13, 2020/03:00PM/ 6TH Floor CBB
 Nature of Case : Information Report (Detached Floor Tiles)
 Reported By : LG Reynalyn Biana
 Address : ASAP Security
 Reported to : Mr. Marcio Manalo
 Address : Engineering Facilities Management Department
 Disposition : The incident was properly reported to director's office for disposition.

41. DTPO : JUNE 27, 2020/08:30AM/ Anesthesia Office

Nature of Case : Theft Alleged Missing CMAC Charger
 Reported By : Dr. Kisha Dorado
 Address : Medical Officer IV
 Suspect : None at Particular
 Address : None at Particular
 Disposition : The incident was properly reported to director's office for disposition.

42. DTPO : JUNE 29, 2020/03:15PM/ Main Door Entrance
 Nature of Case : Harassment and Intimidation
 Complainant : Mr. Bony S. Dizon
 Address : Directors Office
 Person Involve: Mr. Edgardo V. Bansale
 Address : Project Director, Harfid N' Erasmus Corporation
 Disposition : The incident was properly reported to director's office for disposition.

43 DTPO : JULY 02, 2020/05:20PM/ OPD Entrance/Exit
 Nature of Case : Undocumented material for pull-out
 Reported By : SG Rowie Nullas/LG Amalia Botona
 Address : ASAP Security
 Person Involve: Mrs. Elizabeth Barrientos/ Mr. Roberto Roxas
 Address : Nurse II OPD Dermatology/ Admin Aid III OPD
 Disposition : The incident was properly reported to director's office for disposition.

44. DTPO : JULY 09, 2020/06:40AM/ 2nd Floor OB Delivery Room
 Nature of Case : Damage to property
 Reported By : LG Loida Custodio
 Address : ASAP Security
 Person Involve: None at particular
 Address : None at particular
 Disposition : The incident was properly reported to director's office for disposition.

45. DTPO : JULY 09, 2020/09:10AM/ Employees Back parking area
 Nature of Case : Vehicular accident
 Reported By : SG Jedel Aniar
 Address : ASAP Security
 Person Involve: Mr. Oscar Corales
 Address : Driver, Facilities Management Department
 Disposition : The incident was properly reported to director's office for disposition

46. DTPO : JULY 14, 2020/03:00PM/ Employees Back parking area
 Nature of Case : Damage to property
 Reported By : SG Richard Esteban, ASAP Security
 Person Involve: Mr. Rodelio Umali/Mr. Jackferson Brasas
 Address : Driver, EFMD/Utility, Dear John Personnel
 Disposition : The incident was properly reported to director's office for disposition

47. DTPO : JULY 30, 2020/08:25AM/ 5th Floor Multi-purpose Hall
 Nature of Case : Damage to property
 Reported By : LG Eden Pera, ASAP Security
 Person Involve: Mr. Anacito Ahcog
 Address : Painter, VB Culomna Construction Corp.
 Disposition : The incident was properly reported to director's office for disposition

48. DTPO : AUGUST 06, 2020/04:00PM/ Dapitan St. Sampaloc Manila

Nature of Case : Vehicular Accident
 Reported By : Mr. Genesis Cesar, Driver, EFMD
 Person Involve: Ms. Stephanie De Guzman
 Address : 752 Miguelin St. Sampaloc, Manila
 Disposition : The incident was properly reported to director's office for disposition.

49. DTPO : AUGUST 27, 2020/10:20AM/ Medical Arts Building
 Nature of Case : Information Report
 Reported By : SG Danmark Esguerra, ASAP Security
 Reported to : Engr. Albert Tajuna, Engineering Facilities Management Department
 Disposition : The incident was properly reported to director's office for disposition.

50. DTPO : AUGUST 30, 2020/04:45AM/ Parking Area near ESC
 Nature of Case : Short Circuit
 Reported By : SG Niel Jay Alfarero, ASAP Security
 Reported to : Mr. Noel Perez, Engineering Facilities Management Department
 Disposition : The incident was properly reported to director's office for disposition.

51. DTPO : SEPTEMBER 09, 2020/08:48PM/ GGHS Services
 Nature of Case : Information Report
 Reported By : SO Darwin J. Javillonar, ASAP Security
 Person Involve: Mr. Christian Villanueva, Rad. Tech. JRRMMC
 Disposition : The incident was properly reported to director's office for disposition.

52. DTPO : SEPTEMBER 14, 2020/08:28PM/ Male Medical Ward
 Nature of Case : Damage to property
 Reported By : LG Gemma Eguillon, ASAP Security
 Person Involve: Mr. Mark John Cubacod, Dear John Services Incorporated
 Disposition : The incident was properly reported to director's office for disposition.

53. DTPO : SEPTEMBER 19, 2020/11:45AM/ DOH Botika
 Nature of Case : Information Report
 Reported By : LG Chela Pagasian, ASAP Security
 Disposition : The incident was properly reported to director's office for disposition.

54. DTPO : SEPTEMBER 21, 2020/11:20AM/ Parking Area near Triage
 Nature of Case : Vehicular Accident
 Reported By : SG Ellier Ballarta, ASAP Security
 Person Involve: Mr. Adzmar Saddala Hamsan
 Address : Brgy. 648 San Miguel Manila
 Disposition : The incident was properly reported to director's office for disposition.

55. DTPO : SEPTEMBER 23, 2020/05:00PM/ Central Block Building
 Nature of Case : Information Report
 Reported By : LG Maria Cleofe Zafe, ASAP Security
 Reported to : Ms. Maria Christina Villamor, EFMD
 Disposition : The incident was properly reported to director's office for disposition.

56. DTPO : SEPTEMBER 23, 2020/11:00PM/ Emergency Service Complex
 Nature of Case : Information Report
 Reported By : SO Manuel Gill/SO Paterno Enquillo
 Address : ASAP Security
 Person Involve: Mr. Anthony Nebio/Mr. Dahryl Flores
 Address : Dear John Services Incorporated
 Disposition : The incident was properly reported to director's office for disposition.

57. DTPO : SEPTEMBER 29, 2020/08:40AM/ Parking Area near Information
Nature of Case : Vehicular Accident
Reported By : SG Jhun Racadio
Address : ASAP Security
Person Involve: Mr. Victorino Garcia
Address : Driver, Engineering Facilities Management Department
Disposition : The incident was properly reported to director's office for disposition.

58. DTPO : SEPTEMBER 29, 2020/08:40AM/ Laurel St. San Miguel Manila
Nature of Case : Vehicular Accident
Reported By : SG Jhun Racadio, ASAP Security
Person Involve: Mr. Wesley Carl Morris, EFMD
Disposition : The incident was properly reported to director's office for disposition.

59. DTPO : OCTOBER 01, 2020/03:40PM/ Dietary Department
Nature of Case : Theft
Reported By : Ms. Araceli Abad
Address : Dietary Department
Person Involve: Three Unidentified Suspects
Address : None at Particular
Disposition : The incident was properly reported to director's office for disposition.

60. DTPO : OCTOBER 08, 2020/10:35PM/ Dietary Department
Nature of Case : loitering/Trespassing
Reported By : SG Ramonel Berongoy
Address : ASAP Security
Person Involve: Mr. Roberto Saron/Mr. Denmark S. Ataop
Address : Tondo Manila
Disposition : The incident was properly reported to director's office for disposition.

61. DTPO : OCTOBER 08, 2020/07:10AM/ Main Door Entrance
Nature of Case : Information Report/Angry Employee
Reported By : SG Bernardo Calimlim
Address : ASAP Security
Person Involve: Mr. Richie Zanches
Address : Admin Aide III, MMD
Disposition : The incident was properly reported to director's office for disposition.

62. DTPO : OCTOBER 09, 2020/05:58PM/ GGHS
Nature of Case : Information Report/Employee Sleeping Without Approval
Reported By : SO Manuel Gil, ASAP Security
Person Involve: Mr. Joseph Tabaldo
Address : Laboratory Technician
Disposition : The incident was properly reported to director's office for disposition.

63. DTPO : OCTOBER 20, 2020/02:00AM/ Main Operating Room
Nature of Case : Theft
Reported By : Ms. Clarisse David, Government Security Unit
Complainant : Dr. Joseph Cordero/Surgery Department
Person Involve: Mr. Jerome Rodoquillo
Address : Dear John Services Incorporated
Disposition : The incident was properly reported to director's office for disposition

64. DTPO : OCTOBER 21, 2020/07:25AM/ Employees Back Parking
Nature of Case : Damage to Property/Scratch Bumper of JRRMMC Ambulance
Reported By : SG Jedel Aniar, ASAP Security
Person Involve: Mr. Adam Castillo
Address : EFMD, Driver
Disposition : The incident was properly reported to director's office for disposition

65. DTPO : OCTOBER 21, 2020/08:57AM/ 3rd Floor Elevator
Nature of Case : Information Report/Collapse Doctor
Reported By : LG Lioda Custodio, ASAP Security
Person Involve: Ms. Ampy Vinarao
Address : Medical Officer IV, Internal Medicine
Disposition : The incident was properly reported to director's office for disposition

66. DTPO : OCTOBER 22, 2020/04:55AM/ Rizal Ave. Corner San Lazaro St.
Nature of Case : Vehicular Accident
Reported By : SG Jay-R Dela Cruz, ASAP Security
Complainant : Mr. Richard Panaguiton/ EFMD, Driver
Person Involve: Mr. Federico Doronilla Calugay
Disposition : The incident was properly reported to director's office for disposition

67. DTPO : OCTOBER 27, 2020/11:20PM/ Along Quezon Ave. front of PBC
Nature of Case : Vehicular Accident
Reported By : SG Jay-R Dela Cruz, ASAP Security
Complainant : Mr. Benjamin Padlan, EFMD, Driver
Person Involve: Mr. Gary Sumayo Ortez, Sampaguita Bus Driver
Disposition : The incident was properly reported to director's office for disposition

68. DTPO : NOVEMBER 03, 2020/19:10PM/ Ground Floor Female Dorm
Nature of Case : Electrical Short Circuit
Reported By : SG Raymond De Jesus, ASAP Security
Responded By : Engr. Rymo Carlo Bartolome, EFMD
Disposition : The incident was properly reported to director's office for disposition.

69. DTPO : NOVEMBER 14, 2020/06:56PM/ Employees Back Parking
Nature of Case : Vehicular Accident
Reported By : SG Jedel Aniar, ASAP Security
Complainant : Mr. Gerry Nunez/Dear John Services Inc.
Person Involve: Dr. Judd Catro/Radiotherapy Department Resident Doctor
Disposition : The incident was properly reported to director's office for disposition.

70. DTPO : NOVEMBER 25, 2020/06:15PM/ Employees Back Parking
Nature of Case : Information Report/Not wearing Face Shield
Reported By : SG Richard Esteban, ASAP Security
Person Involve: Mr. Wesley Carl Morris, Driver, EFMD
Address : Driver, EFMD
Disposition : The incident was properly reported to director's office for disposition.

71. DTPO : NOVEMBER 27, 2020/02:20PM/ Emergency Service Complex
Nature of Case : Heated Argument
Reported By : SG Diosdado Naval, ASAP Security
Complainant : Dra. Eliez Dayanghirang/Dr. Ren Lexus Sanqui
Address : Surgery Resident
Person Involve: Ms. Jamie Ann Ramos

Address : 844 Gonzalo Puyat St. Quiapo Manila
Disposition : The incident was properly reported to director's office for disposition.

72. DTPO : NOVEMBER 28, 2020/05:45AM/ Female Surgical Ward
Nature of Case : Damage to Property/Broken Hardy Flex Wall
Reported By : LG Reynalyn Biana, ASAP Security
Person Involve: Mr. Gilbert Adrales
Address : Dear John Services Inc.
Disposition : The incident was properly reported to director's office for disposition.

73. DTPO : DECEMBER 02, 2020/04:30PM/ Dietary Department
Nature of Case : Theft
Reported By : SG Ramilo Jonathan, ASAP Security
Person Involve: Mr. Arjay Ganzon, Mr. Julian Gansena, Mr. Emar San Pedro
Address : 1309 J Nolasco St. Tondo Manila
Disposition : The incident was properly reported to director's office for disposition.

74. DTPO : DECEMBER 03, 2020/09:30PM/ Nursing Training Office
Nature of Case : Information Report/Unlock Door of Nursing Training Office
Reported By : LG Arcelina Viray, ASAP Security
Reported To : SG II Leopoldo Camen
Address : Desk Officer on Duty
Disposition : The incident was properly reported to director's office for disposition.

75. DTPO : DECEMBER 04, 2020/08:30AM/ Main Door Lobby
Nature of Case : Information Report/Defective Glass Door
Reported By : SG Ramilo Jonathan, ASAP Security
Reported To : Ms. Cristina Villamor
Address : Engineering Facilities Management Department
Disposition : The incident was properly reported to director's office for disposition.

76. DTPO : DECEMBER 06, 2020/10:55AM/ Hallway Male Surgery Ward
Nature of Case : Damage to Property/Detach Hallway Railing
Reported By : SG Joneseph Panoy, ASAP Security
Person Involve: Ms. Ma. Victoria M. Cepeda, Mr. Eric M. Lopez
Address : Dear John Services Inc.
Disposition : The incident was properly reported to director's office for disposition.

77. DTPO : DECEMBER 14, 2020/04:24PM/ Entrance Gate JRRMMC
Nature of Case : Vehicular Accident
Reported By : SG Rowie Nullas, ASAP Security
Complainant : Mr. Leonard DeckerIII/ Driver EFMD
Person Involve: Mr. Alland Mendeja Romulo
Address : 245-A San Antonio St. Tondo Manila
Disposition : The incident was properly reported to director's office for disposition.

78. DTPO : DECEMBER 28, 2020/05:08PM/ Binondo along Quiapo, Manila
Nature of Case : Damage to Property/Dents hood of JRRMMC Shuttle
Reported By : SG Jonathan Ramilo
Address : ASAP Security
Person Involve: Mr. Leonard DeckerIII/ JRRMMC Shuttle Driver
Address : Engineering Facilities Management Department
Disposition : The incident was properly reported to director's office for disposition.

79. DTPO : DECEMBER 30, 2020/05:08AM/ HEMS Office at back of ESC
Nature of Case : Theft
Reported By : SO Emmanuel Biscarra
Address : ASAP Security
Complainant : Mr. Adrian Fernandez/ Utility Worker DJSI
Person Involve: Mr. John Paul Biane/ Utility Worker DJSI
Disposition : The incident was properly reported to director's office for disposition.

SUMMARY OF INCIDENT PER MONTH

INCIDENTAL REPORTS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
THEFT (beyond our control)	3	3	2		1	1				2		2	14
Harassment & Intimidation						1							1
Damage to Property		1	4			1	3		1	1	1	2	14
Budol Budol		1											1
Vehicular Accident		2			2		1	1	3	2	1	1	13
Injured Watcher				1									1
Smoking				1									1
INFORMATION REPORTS													
Detached floor tiles						1							1
Damaged Ceiling						1							1
Defective door knob	1												1
Water leak	1			1		1							3
Video Recording					1								1
Power Interruption	1												1
Arguments	1		1										2
Alleged Loss Nike shoes		2											2
Power Interruption		1											1
Short Circuit		1	1										2
Damage wiring of circuit breaker		1											1
Collapse Patient			1										1
Unauthorized sleeping			1										1
Unclaimed Cadaver				1									1
No Exit Pass							1						1
Short Circuit								1			1		2
Loitering										1			1
Miscellaneous										3	2	2	7
Total													79

SUMMARY REPORT ON VIOLATION OF HOSPITAL RULE & REGULATION

VIOLATION REPORTS	JAN	FEB	MAR	TOTAL
Employees not wearing ID's	83	66	30	179
Monitoring Overstaying Vehicle	0	7	18	25

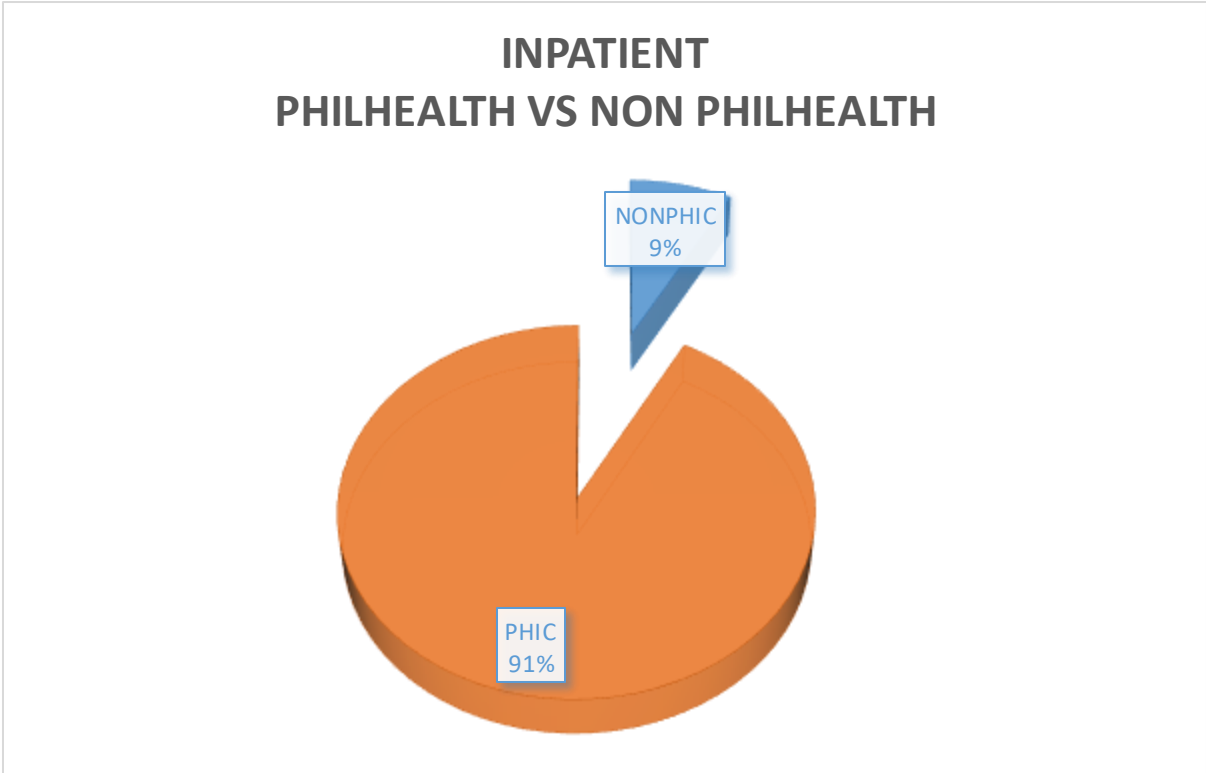
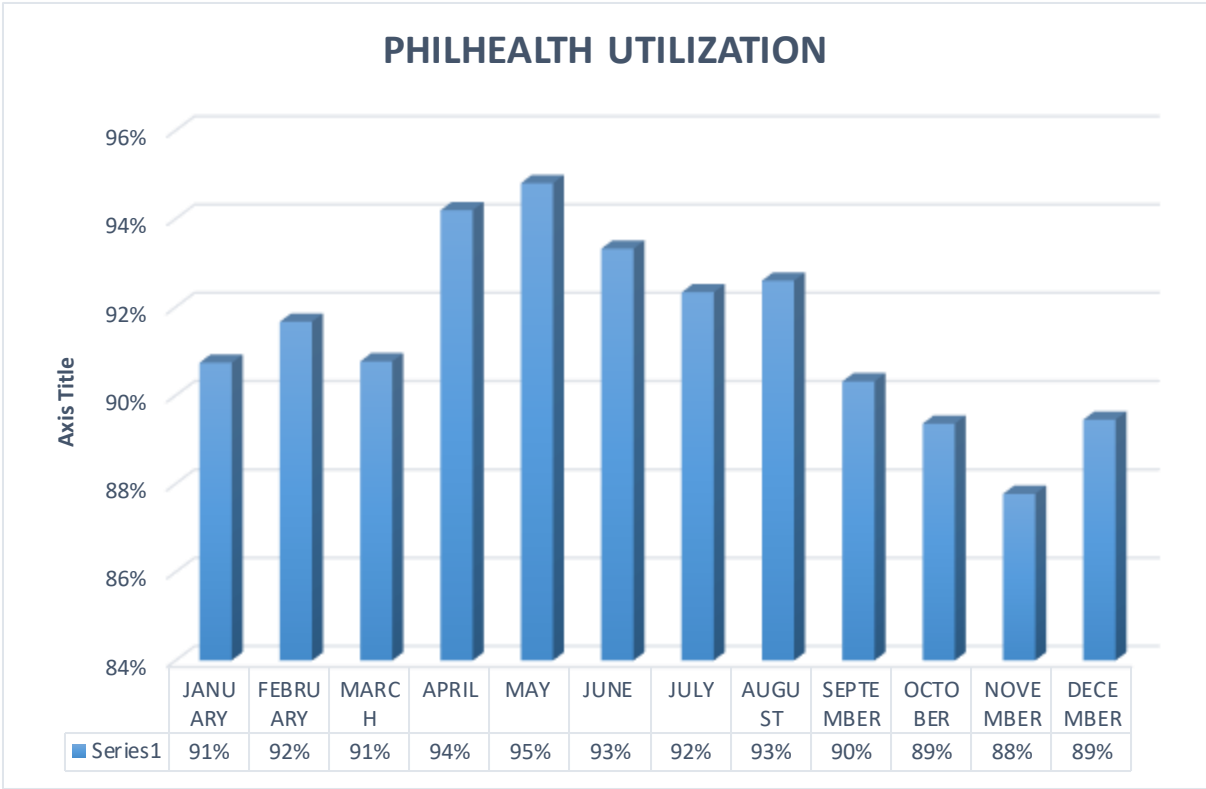
FINANCE SERVICE

In line with the quality policy set by our institution, we in the Finance Service focused on the Major Factors that affects our performance for the period January to December 2020. Here are some highlights that we consider that our service achieved for the said period.

PATIENT CARE PERSPECTIVE

BILLING SECTION

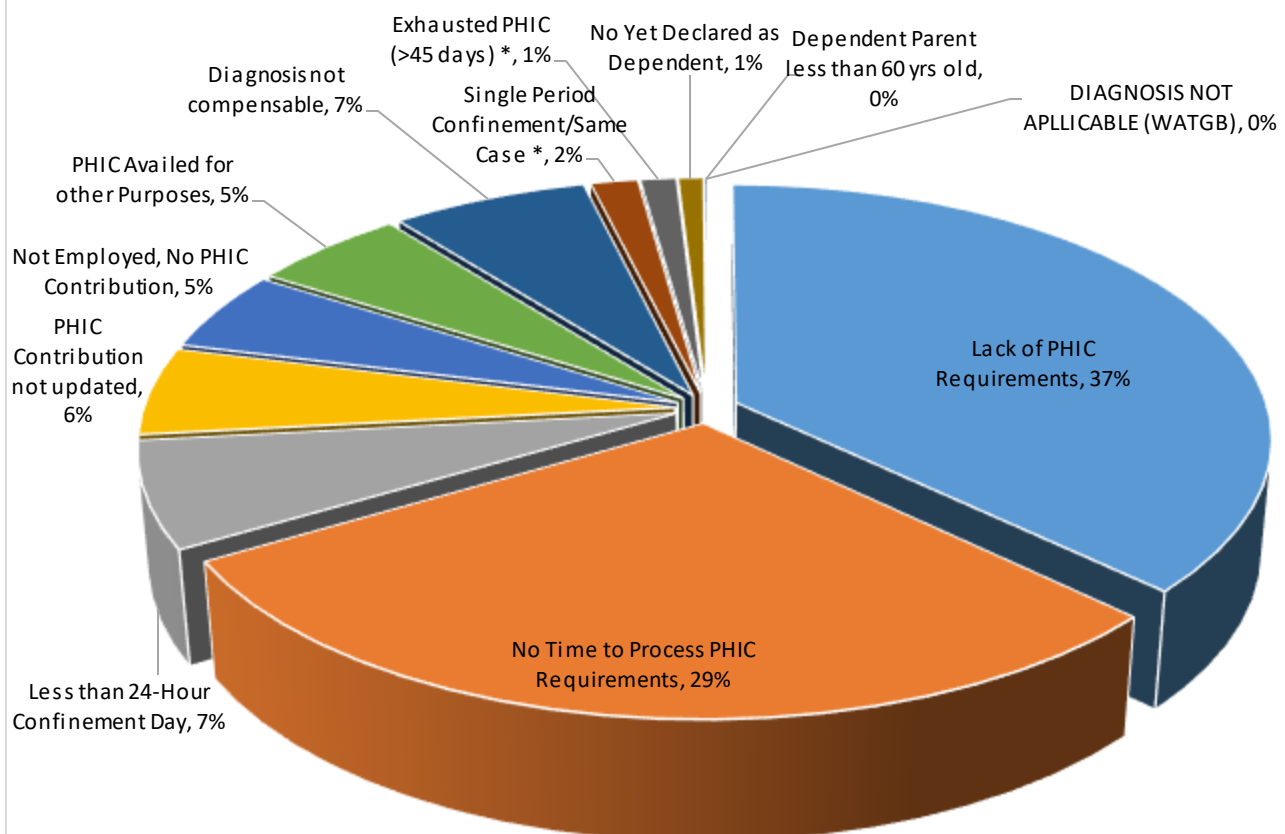
PHIC Utilization UTILIZATION				
MONTH	TOTAL NO. OF PATIENT	NON-PHIC PATIENT	PHIC PATIENT	UTILIZATION RATE
January	1,815	168	1,647	90.74%
February	1,585	132	1,453	91.67%
March	1,355	125	1,230	90.77%
April	862	50	812	94.20%
May	848	44	804	94.81%
June	809	54	755	93.33%
July	979	75	904	92.34%
August	757	56	701	92.60%
September	806	78	728	90.32%
October	799	85	714	89.36%
November	728	89	639	88.77%
December	787	83	704	89.45%
TOTAL	12,130	1,039	11,091	91%



Summary of Causes of Non-PHIC

REASONS	TOTAL	
<i>Lack of PHIC Requirements</i>	386	37%
<i>No Time to Process PHIC Requirements</i>	307	29%
<i>Diagnosis not compensable</i>	71	7%
<i>Less than 24-Hour Confinement Day</i>	70	7%
<i>PHIC Contribution not updated</i>	58	6%
<i>PHIC Aailed for other Purposes</i>	56	5%
<i>Not Employed, No PHIC Contribution</i>	53	5%
<i>Single Period of Confinement/Same Case*</i>	17	2%
<i>Exhausted PHIC (>45 days)*</i>	13	1%
<i>No Yet Declared as Dependent</i>	9	1%
<i>Dependent Parent less than 60 yrs old</i>	1	0%
<i>DIAGNOSIS NOT APLLICABLE (WATGB)</i>	0	0%
TOTAL	1,041	100%

*(admission from January to March)



Summary of Billed Charges (In-Patient)

	NO. OF PATIENTS	TOTAL ACTUAL CHARGES	PHIC CASE RATE	GUARANTOR		DIS-COUNTS	ACCOM .	AMOUNT PAID	P.N.
		(H.B. + Meds)	(Hosp. Bill)	MAIP	OTHERS				
FULL PAY (In-Patients)	31	777			98	94	1	528	56
PAY PHIC	281	11,540	3,857		1,007	1,343	100	3,922	1,419
SERVICE FULL PAY (In-Patients)	1,008	12,299		1,847	3,200	401	2,322	2,741	1,782
SERVICE PHIC	10,810	294,761	114,147	87,247	2,891	10,785	42,991	6,854	7,333
TOTAL	12,130	319,377	118,004	89,094	7,196	12,623	45,414	14,045	10,590

*(in thousand pesos – '000)

Summary of Billed Charges (ER/OPD)

	NO. OF PATIENTS	TOTAL ACTUAL CHARGES	PHIC CASE RATE	GUARANTOR	DISCOUNTS	AMOUNT PAID	P.N.
		(H.B. + Meds)	(Hosp. Bill)	MAIP			
E.R.	13,510	11,459		4,062	276	5,300	76
MINOR	653	2,198	3,804				
WOUNDCARE	122	183	671				
HEMODIALYSIS	4,808	10,840	10,840				
COBALT-CHEMO	5,652	31,087	31,485				
TOTAL	24,745	55,767	46,800	4,062	276	5,300	76

*(in thousand pesos – '000)

Report of NBB Billed Amount

MONTH	NBB TOTALS (PIM/PID/SC/KASAMBAHAY)					TOTAL
	ACTUAL CHARGES			CASE RATE		IN-PATIENTS
	PATIENTS	ACCOM.	HB/MEDS	HB	PF	
JANUARY	987	3,717	19,725	9,410	6,288	1,815
FEBRUARY	860	4,196	23,160	9,103	6,147	1,585
MARCH	756	4,009	21,892	7,994	5,490	1,355
APRIL	547	1,650	11,405	6,043	2,790	862

MAY	590	1,693	11,680	9,092	2,948	848
JUNE	522	1,698	10,761	7,058	4,059	809
JULY	594	2,685	13,791	5,963	3,530	979
AUGUST	500	2,478	13,011	4,795	3,084	757
SEPTEMBER	530	1,996	13,626	4,601	3,086	806
OCTOBER	508	2,327	13,610	5,578	3,379	799
NOVEMBER	449	2,222	14,147	4,740	3,319	728
DECEMBER	507	2,607	15,657	5,362	4,017	787
TOTAL	7,350	31,278	182,465	79,739	48,137	12,130

*(in thousand pesos – '000)

Quantified Free Service

QFS BASED ON:	Amount
A. Outpatient	
1. Consultation Fee/ Registration Fee/ Treatment Procedures	18,577
2. Senior Citizen	210
3. Persons with Disability	66
4. Government Worker	12
5. Health Worker	10
B. ER	
1. Consultation Fee/Treatment Procedures	11,459
C. In-Patient	
1. NBB	91,269
2. PhilHealth Sponsored/Indigent	122,517
3. Senior Citizen	692
4. Persons with Disability	4,271
5. Gov't. Worker	5,368
6. Health Worker	272
7. Service Patients (Non PHIC)	82,670
TOTAL	337,393

*(in thousand pesos – '000)

Account Receivables

VARIOUS CREDITORS	TOTAL NO. OF SOA PREPARED	TOTAL BILLED AMOUNT	AMOUNT PAID	TAX	BALANCE December 2020	Unpaid as of Dec. 31, 2019
AFFILIATION	75	686,931.50	615,893.50		71,038.00	14,522.00
OTHER RECEIVABLE (PSG)						110.19
DOH	1	2,700.00			2,700.00	4,500.00
RENTALS	134	491,781.38	265,018.96		226,762.42	318,211.64
POCC	2	651,538.34	651,538.34			73,383.44
PCSO	217	2,598,920.15	2,344,571.19	49,529.22	122,459.99	131,000.00
DSWD						376,058.65

TOTAL	429	4,431,871.37	3,877,021.99	49,529.22	422,960.41	917,785.92
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Bayanihan Act Fund Report

MONTH	NO. OF PATIENTS	Total Hospital Bill	Philhealth	MAIP	Hospital QFS-charged to Bayanihan Fund Act	Hospital QFS-charged to Hospital Regular Fund	Out-of Pocket (Referred to Med. Social Service)
MARCH	12	221,479.73	127,627.30	89,349.16	0.00	27,500.00	0.00
APRIL	107	4,055,775.01	3,998,851.33	641,334.76	0.00	384,246.54	0.00
MAY	163	4,849,383.49	7,048,721.14	732,663.31	1,208.32	373,872.70	0.00
JUNE	139	4,523,110.06	4,298,277.80	460,670.14	808,980.81	721,328.63	70,580.17
JULY	198	5,958,922.00	2,661,900.44	21,022.95	2,814,021.91	1,033,254.12	9,610.30
AUGUST	172	8,109,946.20	2,544,468.41	2,000.00	4,155,203.09	1,681,100.90	283.40
SEPTEMBER	163	5,445,998.34	1,687,058.50	0.00	3,053,878.41	884,413.20	0.00
OCTOBER	244	8,453,337.68	2,631,669.80	3,985.67	3,026,803.75	1,652,236.87	0.00
NOVEMBER	170	7,794,109.94	1,696,688.44	0.00	4,537,042.00	1,303,361.34	0.00
DECEMBER	158	7,573,481.34	1,650,943.57	0.00	4,452,660.71	1,561,056.76	0.00
TOTAL	1526	56,985,543.79	28,346,206.73	1,951,025.99	22,849,799.00	9,622,371.06	80,473.87

Medical Assistance to Indigent Patients Program (MAIP) Utilization Report

OUTSTANDING BALANCE AS OF DECEMBER 31, 2019

Add: SAA Received for CY 2020

Less: Utilization January to November 2020

ENDING BALANCE:

(177,848,371.17)

79,525,000.00

(129,339,936.81)

(227,663,307.98)

Month	No. of Patients Served	Fund Allocation	Amount Utilized	Remaining Balance	Average Release
JANUARY	3,002		20,486,691.68	(198,335,062.85)	6,824.35
FEBRUARY	3,181	22,700,000.00	18,402,294.63	(194,037,357.48)	5,785.07
MARCH	2,734	2,000,000.00	15,569,472.74	(207,606,830.22)	5,694.76
APRIL	2,300	11,600,000.00	22,531,540.51	(218,538,370.73)	9,796.32
MAY	620	21,250,000.00	4,041,400.57	(201,329,771.30)	6,518.39
JUNE	636	7,700,000.00	5,196,581.11	(198,826,352.41)	8,170.73
JULY	771	2,900,000.00	7,167,355.24	(203,093,707.65)	9,296.18
AUGUST	847	4,500,000.00	8,214,199.97	(206,807,907.62)	9,697.99
SEPTEMBER	599	2,000,000.00	6,617,583.78	(211,425,491.40)	11,047.72
OCTOBER	803	650,000.00	11,267,210.89	(222,042,702.29)	14,031.40
NOVEMBER	580	4,075,000.00	3,781,377.42	(221,749,079.71)	6,519.62
DECEMBER	588	150,000.00	6,064,228.27	(227,663,307.98)	10,313.31

TOTAL	16,661	79,525,000.00	129,339,936.81		
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**Medical Assistance to Indigent Patients Program (MAIP)
SAA Received for CY 2020**

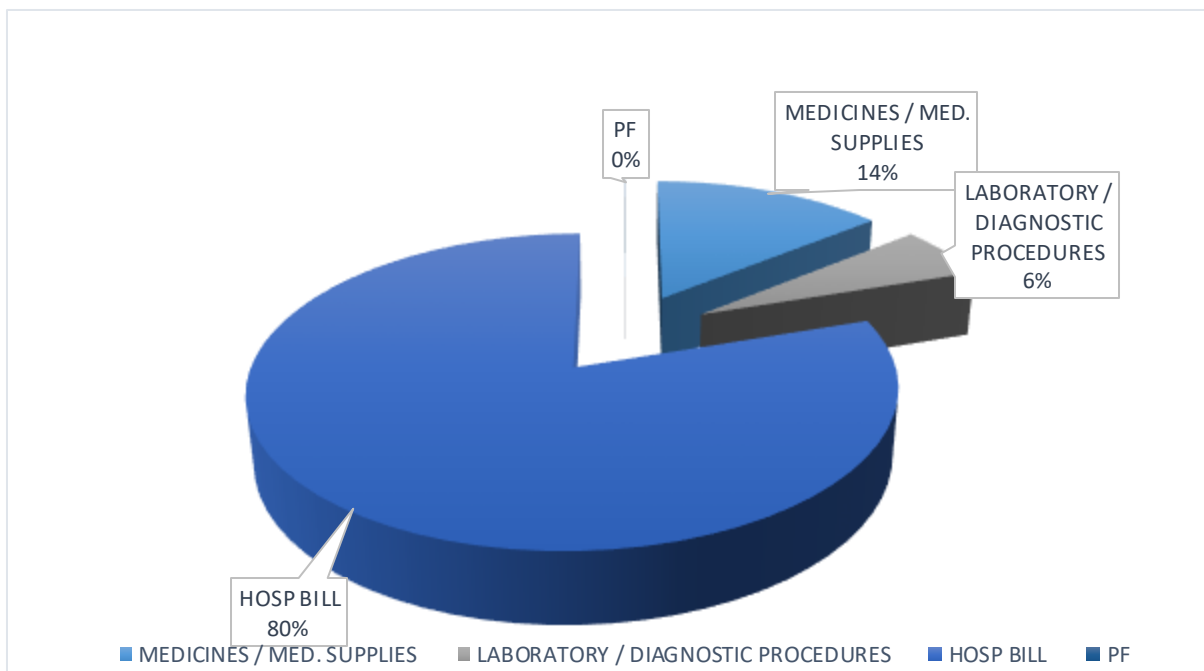
Particular	Sub-Allotment
20-01-0043	5,300,000.00
2020-02-0070	17,000,000.00
20-02-0075	400,000.00
2020-03-0546	2,000,000.00
2020-04-0626	11,600,000.00
2020-05-0932	21,250,000.00
2020-06-1541	7,700,000.00
2020-06-1693	2,200,000.00
2020-07-1797	200,000.00
2020-07-1921	500,000.00
2020-07-1964	3,000,000.00
2020-08-2055	1,000,000.00
2020-08-2162	500,000.00
2020-09-2368	2,000,000.00
2020-10-2466	150,000.00
2020-10-2609	500,000.00
2020-11-2850	575,000.00
2020-11-3042	3,500,000.00
2020-12-3318	150,000.00
TOTAL	79,525,000.00

**Medical Assistance to Indigent Patients Program (MAIP)
Utilization per Assistance**

MONTHS	MEDICINES/ MED. SUPPLIES	%	LABORATORY/ DIAGNOSTIC PROCEDURES	%	Hosp. Bill	%	PF	%	TOTAL ASSISTANCE	NO OF PT. SERVED
JANUARY	9,612,119.15	46.92%	2,015,679.75	9.84%	8,858,892.78	43.24%	-	0.00%	20,486,691.68	3,002
FEBRUARY	721,330.58	3.92%	2,139,092.21	11.62%	15,511,871.84	84.29%	30,000.00	0.16%	18,402,294.63	3,181
MARCH	500,698.60	3%	1,670,527.42	11%	13,398,246.72	86.05%	-	0.00%	15,569,472.74	2,734
APRIL	712,907.23	3%	717,583.25	3%	21,101,050.03	93.65%	-	0.00%	22,531,540.51	2,300
MAY	76,342.15	2%	131,684.25	3%	3,833,374.17	94.85%	-	0.00%	4,041,400.57	620
JUNE	420,155.05	8%	67,202.25	1%	4,709,223.81	90.62%	-	0.00%	5,196,581.11	636
JULY	192,291.25	3%	20,797.63	0%	6,954,266.36	97.03%	-	0.00%	7,167,355.24	771
AUGUST	1,346,451.30	16%	253,476.00	3%	6,614,272.67	80.52%	-	0.00%	8,214,199.97	847
SEPT.	1,297,805.71	20%	17,091.25	0%	5,302,686.82	80.13%	-	0.00%	6,617,583.78	599
OCT.	1,850,421.43	16%	92,533.00	1%	9,324,256.46	82.76%	-	0.00%	11,267,210.89	803
NOV.	405,107.43	11%	241,897.30	6%	3,134,372.69	82.89%	-	0.00%	3,781,377.42	580
DEC.	1,128,850.37	19%	65,981.75	1%	4,869,396.15	80.30%	-	0.00%	6,064,228.27	588

TOTAL UTILIZATION	18,264,480.25	14.12%	7,433,546.06	5.75%	103,611,910.50	80.11%	30,000.00	0.02%	129,339,936.81	16,661
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MEDICINES/MED. SUPPLIES	18,264,480.25	14.12%
LABORATORY/DIAGNOSTIC PROCEDURES	7,433,546.06	5.75%
HOSPITAL BILL	103,611,910.50	80.11%
PROFESSIONAL FEE	30,000.00	0.02%
TOTAL	129,339,936.81	100.00%

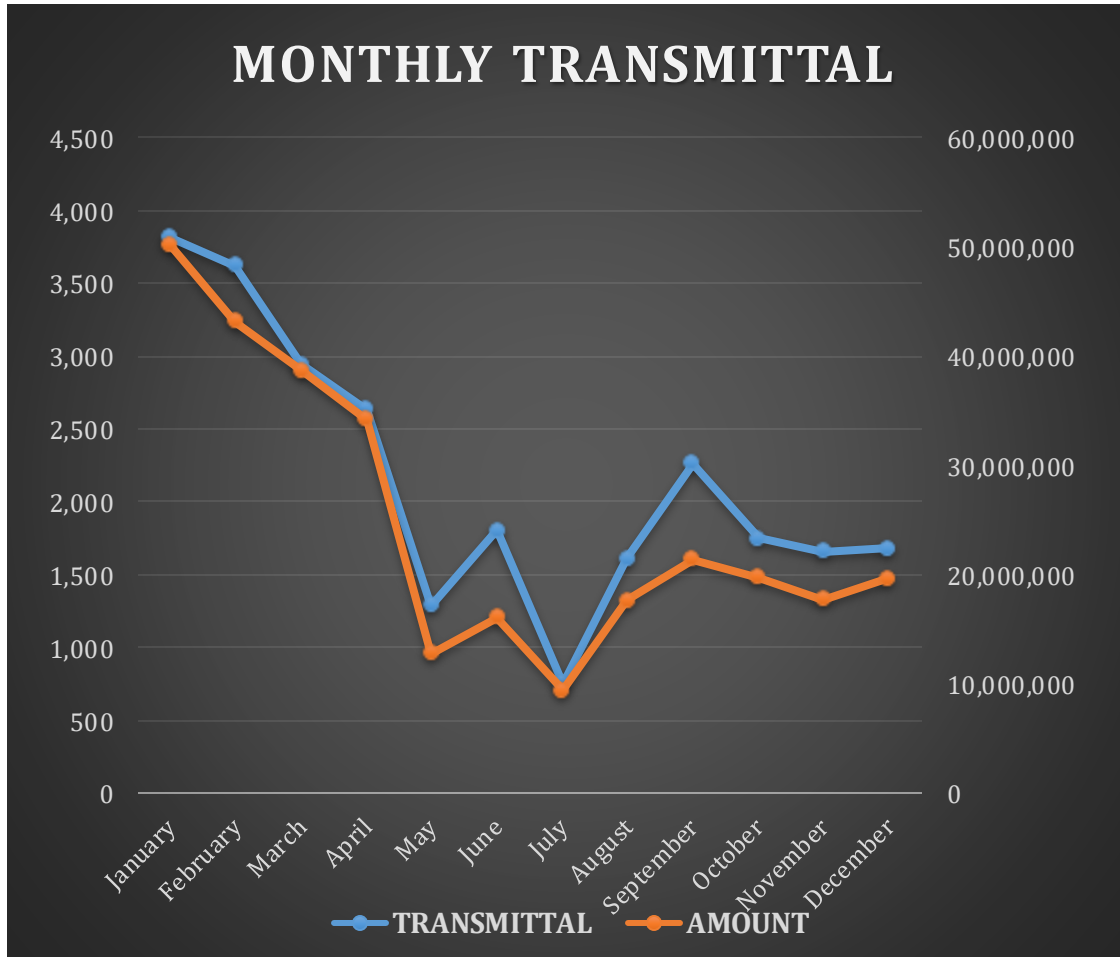


CLAIMS SECTION

MONTHLY TRANSMITTAL

MONTH	CLAIMS	AMOUNT (P'000)
JAN	3,819	50,173
FEB	3,626	43,229
MAR	2,942	38,721
APR	2,636	34,239
MAY	1,287	12,751
JUN	1,803	16,097
JUL	752	9,427
AUG	1,612	17,639
SEP	2,266	21,426
OCT	1,750	19,773

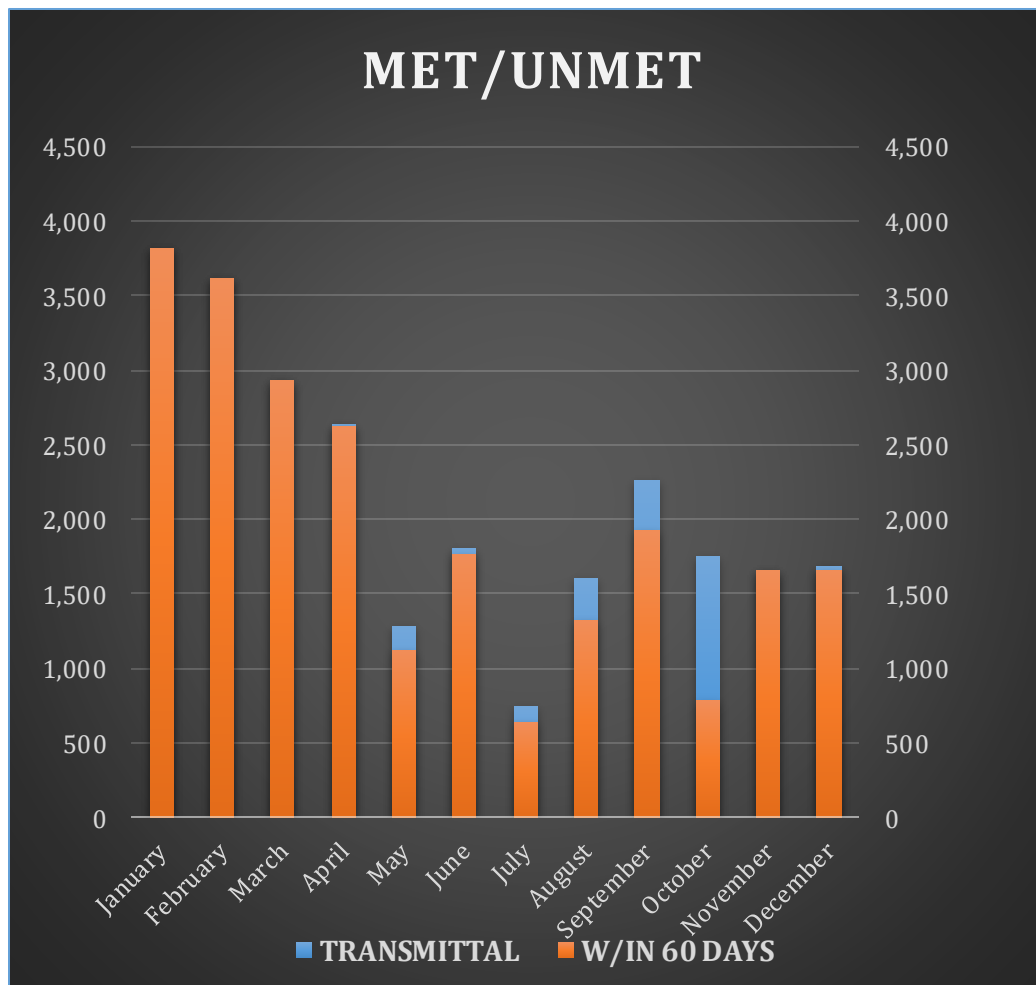
NOV	1,661	17,693
DEC	1,683	19,654
TOTAL	25,837	300,822



Met/Unmet
(transmitted within 60 days from date of discharge)

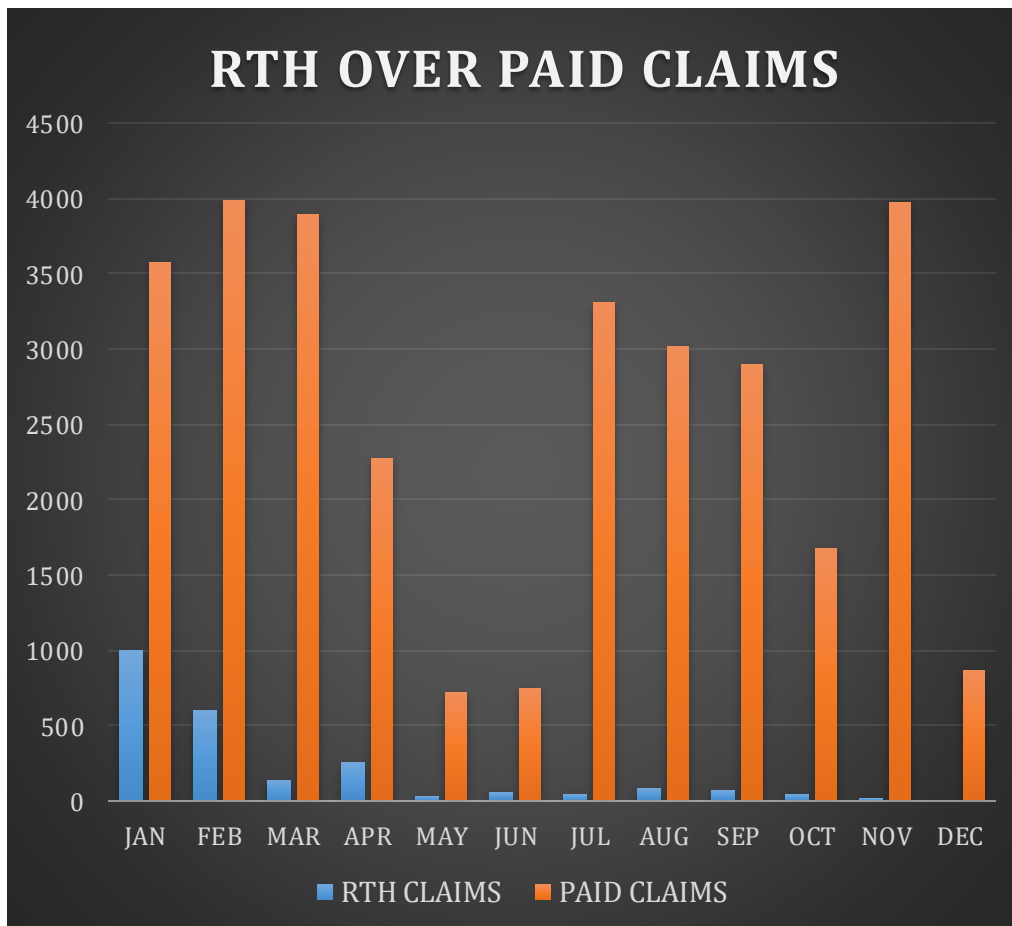
MONTH	CLAIMS	W/IN 60 DAYS	%
JAN	3,819	3,819	100
FEB	3,626	3,626	100
MAR	2,942	2,942	100
APR	2,636	2,627	99.66
MAY	1,287	1,128	87.65
JUN	1,803	1,761	97.67
JUL	752	637	84.71
AUG	1,612	1,331	82.57
SEP	2,266	1,930	85.17
OCT	1,750	786	44.91
NOV	1,661	1,659	99.88

DEC	1,683	1,666	98.99
TOTAL	25,837	23,912	



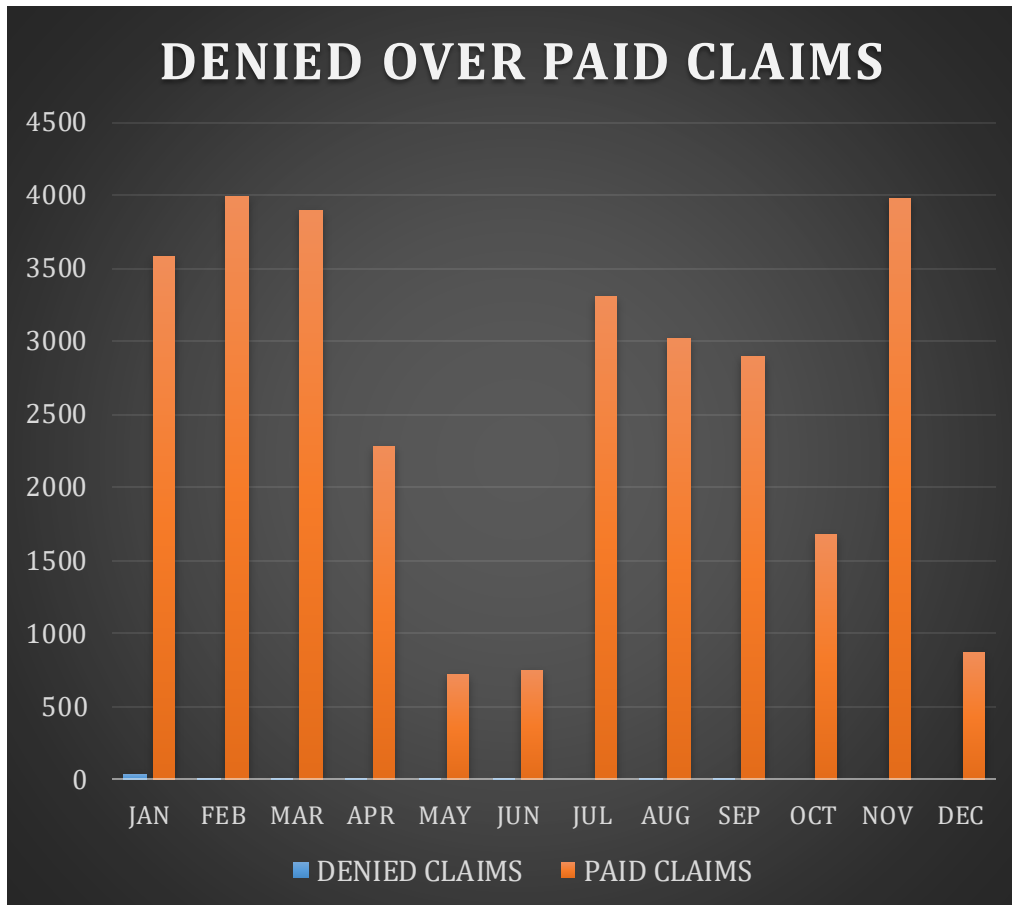
RTH Claims (computed based on Hospital Scorecard)

MONTH	RTH CLAIMS	PAID CLAIMS	RTH/ RTH+PAID CLAIMS
JAN	1,002	3,583	21.85%
FEB	608	3,998	13.20%
MAR	133	3,903	3.30%
APR	260	2,283	10.22%
MAY	38	718	5.03%
JUN	63	752	7.73%
JUL	46	3,316	1.37%
AUG	79	3,024	2.55%
SEP	77	2,898	2.59%
OCT	40	1,686	2.32%
NOV	12	3,977	0.30%
DEC	0	875	0
TOTAL	2,358	31,013	7.07%



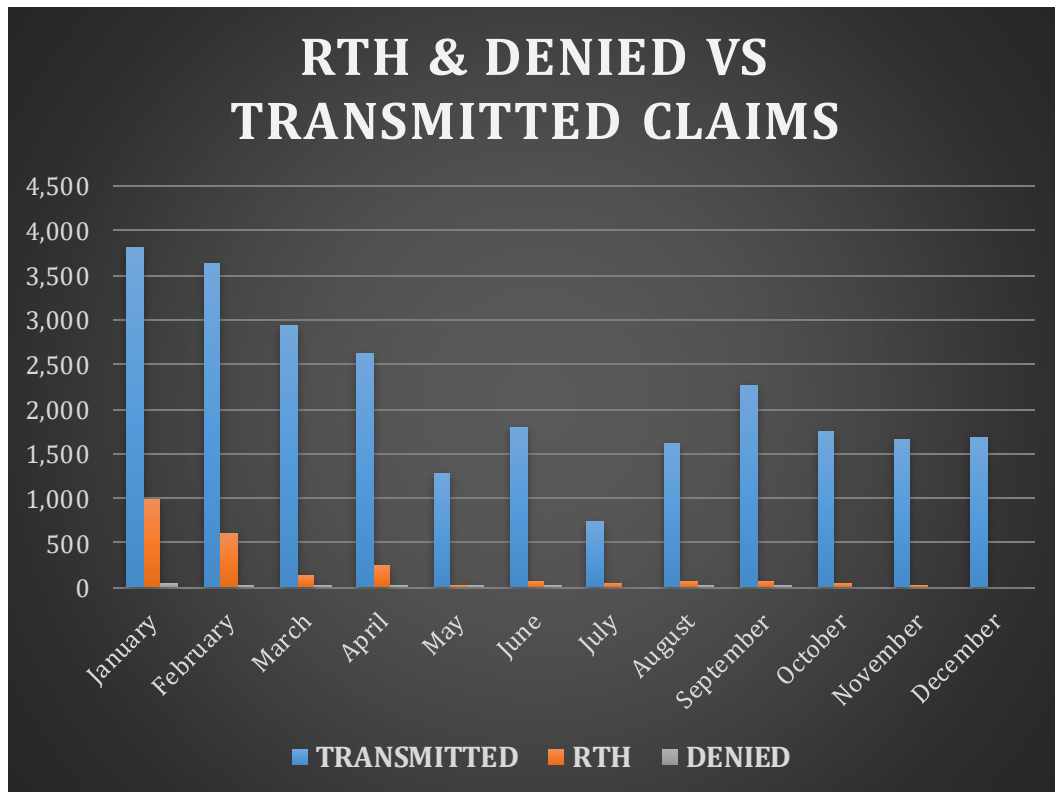
Denied Claims (computed based on Hospital Scorecard)

MONTH	DENIED CLAIMS	PAID CLAIMS	DND/ DND+PAID CLAIMS
JAN	45	3,583	1.24%
FEB	12	3,998	0.30%
MAR	16	3,903	0.40%
APR	11	2,283	0.48%
MAY	3	718	0.42%
JUN	2	752	0.27%
JUL	0	3,316	0
AUG	3	3,024	0.10%
SEP	2	2,898	0.07%
OCT	0	1,686	0
NOV	0	3,977	0
DEC	0	875	0
TOTAL	94	31,013	



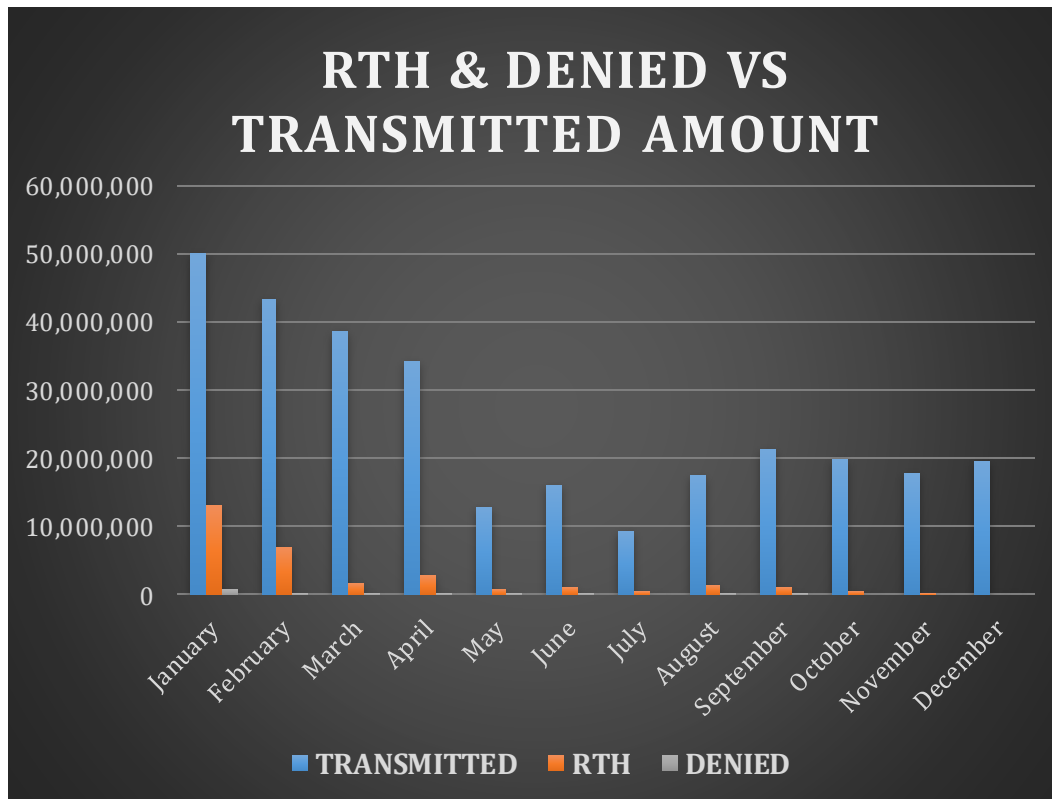
RTH & Denied vs. Transmitted Claims

MONTH	TRANSMITTAL	RTH	DENIED
JAN	3,819	1,002	45
FEB	3,626	608	12
MAR	2,942	133	16
APR	2,636	260	11
MAY	1,287	38	3
JUN	1,803	63	2
JUL	752	46	0
AUG	1,612	79	3
SEP	2,266	77	2
OCT	1,750	40	0
NOV	1,661	12	0
DEC	1,683	0	0
TOTAL	25,837	2,358	94



RTH & Denied vs. Transmitted Amount (P'000)

MONTH	TRNSM (P'000)	RTH (P'000)	DENIED (P'000)
JAN	50,173	13,000	841
FEB	43,229	7,115	142
MAR	38,721	1,759	183
APR	34,239	2,986	132
MAY	12,751	745	13
JUN	16,097	1,052	5
JUL	9,427	462	0
AUG	17,639	1,288	24
SEP	21,426	1,001	5
OCT	19,773	570	0
NOV	17,693	132	0
DEC	19,654	0	0
TOTAL	300,822	30,110	1,345



Leading Reasons of RTH Claims Transmittal Period: January 2020 – December 2020

	REASON FOR RETURN	CLAIMS	AMOUNT	PERCENTAGE
1	UNAVAILABLE DOCUMENT/S (PHILHEALTH SYSTEM ISSUE)	1,377	16,510,340.00	57.23%
2	NO CF4 ATTACHED	226	2,232,340.00	9.39%
3	CF4 NOT PROPERLY ACCOMPLISHED	174	2,527,340.00	7.23%
4	REQUIRED LABORATORY RESULT/IMAGING RESULT	161	3,269,730.00	6.69%
5	CF3 NOT PROPERLY ACCOMPLISHED	78	842,570.00	3.24%
6	NO DISCREPANCY FOUND	73	896,830.00	3.03%
7	PROOF OF DEPENDENCY REQUIRED (BIRTH CERT, MARRIAGE CERT)	60	626,550.00	2.49%
8	MISMATCHED DOCUMENTS	29	255,640.00	1.21%
9	INDICATED CASE RATE DISCREPANCY (CSF VS SOA)	28	505,070.00	1.16%
10	CSF NOT PROPERLY ACCOMPLISHED (THUMBMARK)	26	504,000.00	1.08%
	TOTAL	2,232	28,170,410.00	92.77%

LEADING REASONS FOR DENIAL OF CLAIMS
Transmittal Period: January 2020 – December 2020

	REASON FOR RETURN	CLAIMS	AMOUNT	PERCENTAGE
1	NO DISCREPANCY FOUND	17	134,610.00	18%
	EXHAUSTED 45 COMPENSABLE DAYS	17	218,890.00	18%
2	VIOLATION OF 90 DAY SINGLE-PERIOD CONFINEMENT (SPC) POLICY	13	181,780.00	14%
3	MEMBER/PATIENT ALREADY DECEASED AS PER RECORD	13	33,800.00	14%
4	PATIENT NOT REGISTERED IN DIALYSIS DATABASE	5	26,000.00	5%
	REQUIRED LABORATORY /IMAGING RESULT	4	54,290.00	4%
5	NO ATTACHED OPERATIVE RECORD (WITH ATTACHED SPECIAL PROCEDURE FORM)	4	43,800.00	4%
	EXPIRED VALIDITY	3	379,540.00	3%
	CASE RATE RULE REQUIRES LATERALITY	3	53,980.00	3%
	NO ANTIBIOTICS GIVEN (CAP-MR /HR)	3	62,000.00	3%
	DEHYDRATION STATUS NOT PROVIDED OR NOT COMPENSABLE	3	18,000.00	3%
6	PROCEDURE DATE NOT WITHIN THE VALIDITY OF CPSA	2	32,000.00	2%
	NO CPSA ATTACHED	2	32,000.00	2%
7	ILL-DEFINED DIAGNOSIS TO CLAIM CASE RATE	1	32,000.00	2%
	NO ESSENTIAL NEWBORN CARE PACKAGE TICKED ON CF2	1	2,950.00	1%
	CF4 NOT PROPERLY ACCOMPLISHED	1	10,000.00	1%
	CASE RATE RULE ON PATIENT AGE	1	19,000.00	1%
	NO MEDICATIONS GIVEN	1	10,540.00	1%
	TOTAL	94	1,345,180.00	100%

FINANCIAL PERSPECTIVE
COLLECTING DEPARTMENT

Summary of Collection

MONTH	INCOME	SALES (MEDS)	TRUST MISC.	BTR	PHIC	PCSO	TOTAL
JANUARY	12,816	3,684	4	2,734	46,569	-	65,807
FEBRUARY	10,076	2,572	299	866	53,066	-	66,879
MARCH	5,221	11,873	-	195	54,035	-	71,324
APRIL	23,415	31,616	-	104	132,841	-	187,976
MAY	1,963	2,842	2	523	9,773	-	15,103
JUNE	1,275	2,198	10	203	10,980	-	14,666
JULY	5,261	4,928	952	1,311	41,068	-	53,520
AUGUST	764	5,872	4	218	32,171	-	39,029
SEPTEMBER	76,162	6,097	-	806	4,312	5,000	92,378
OCTOBER	10,124	5,819	78	425	14,265	-	30,711
NOVEMBER	2,413	6,838	5	2,449	8,937	-	20,642
DECEMBER	9,472	1,284	4	971	11,504	-	23,235
TOTAL	158,963	85,623	1,358	10,805	419,521	5,000	681,270
%	23.33	12.57	0.20	1.59	61.58	0.73	100.00%

**Figures are shown in thousands*

PHIC Collection

MONTH	HOSPITAL BILL	PROFESSIONAL FEES	SUB TOTAL	RETURN TO C/A	IRM	PF-IRM TRANSFER	TOTAL AMOUNT
JAN	28,280	18,278	46,558	11	-	-	46,569
FEB	32,454	20,612	53,066	-	-	-	53,066
MAR	32,519	21,478	53,997	38	-	-	54,035
APR	16,004	10,226	26,230	30	106,581	-	132,841
MAY	5,879	3,894	9,773	-	-	-	9,773
JUNE	6,647	4,329	10,976	4	-	-	10,980
JULY	24,544	16,514	41,058	10	-	-	41,068
AUG	19,784	12,387	32,171	-	-	-	32,171
SEPT	1,307	842	2,149	-	-	2,163	4,312
OCT	1,051	524	1,575	-	-	12,690	14,265
NOV	78	39	117	3	-	8,817	8,937
DEC	40	20	60	-	-	11,444	11,504
TOTAL	168,587	109,143	277,730	96	106,581	35,114	419,521
%	60.70%	39.30%	100%				

**Figures are shown in thousands*

Claims Charged to IRM

COLLECTION DATE	NO. OF CLAIMS	AMOUNT COLLECTED		TOTAL AMOUNT	IRM FUND 106,580
		HOSP. BILL	PROF. FEES		
AUG	372	2,043	1,164	3,207	
SEPT	1,900	12,587	7,600	20,187	
OCT	3,300	20,189	11,674	31,863	
NOV	3,043	18,609	10,628	29,237	
DEC	1,122	7,188	4,057	11,245	
TOTAL	9,737	60,616	35,123	95,739	
IRM BALANCE					10,841

**Figures are shown in thousands*

Case Rate Report

MONTH	SERVICE			PAY			GRAND TOTAL
	HOSP. BILL	PROF. FEES	TOTAL	HOSP. BILL	PROF. FEES	TOTAL	
JAN	25,736	16,013	41,749	2,545	2,265	4,810	46,559
FEB	30,070	18,518	48,588	2,383	2,095	4,478	53,066
MAR	29,387	18,467	47,854	3,132	3,011	6,143	53,997
APR	14,831	9,200	24,031	1,173	1,026	2,199	26,230
MAY	5,338	3,351	8,689	541	543	1,084	9,773
JUNE	6,040	3,748	9,788	607	581	1,188	10,976
JULY	22,414	14,566	36,980	2,130	1,948	4,078	41,058
AUG	18,584	11,290	29,874	1,200	1,097	2,297	32,171
SEPT	1,192	759	1,951	114	83	198	2,149
OCT	1,010	500	1,510	41	24	65	1,575
NOC	78	39	117	-	-	-	117
DEC	40	20	60	-	-	-	60
TOTAL	154,722	96,469	251,191	13,865	12,674	26,539	277,730
%	90.44 %			9.56%			100%

**Figures are shown in thousands*

PHIC Collection

MONTH	ADMISSION				TOTAL COLLECTION
	2020	2019	2018	2017/2016/2012	
JAN	-	46,530	-	28	46,558
FEB	-	52,866	81	119	53,066
MAR	8,633	45,229	120	15	53,997
APR	18,990	7,240	-	-	26,230
MAY	7,136	2,637	-	-	9,773
JUNE	3,049	7,927	-	-	10,976
JULY	29,277	11,781	-	-	41,058
AUG	24,978	10,400	-	-	35,378
SEPT	13,010	7,159	-	18	20,187
OCT	26,201	5,599	-	63	31,863
NOV	25,224	3,966	39	7	29,236
DEC	9,434	1,770	15	26	11,245
TOTAL	165,932	203,104	255	276	369,567
%	44.90	54.96	0.07	0.07	100%

**Figures are shown in thousand*

Trust Income

MONTH	ER	SERVICE	PAY WARD	OPD	GERIA	DORM FEE	NTF	MISC. INC.	GOCC/NGA	MAIP	FUND TRANSFER/ CASH ADVANCE	INT. FEE	PROF. FEE	TOTAL
JAN	1,629	1,453	1,318	2,597	21	56	2	255	1,213	2,496	773	30	973	12,816
FEB	1,119	1,223	1,521	1,858	26	-	64	2,588	161	433	-	23	1,059	10,076
MAR	619	1,135	943	1,113	10	97	32	261	368	-	10	9	625	5,221
APR	237	576	2	9	-	-	-	80	-	-	22,500	-	11	23,415
MAY	349	420	-	11	-	58	-	672	-	-	453	-	-	1,963
JUNE	430	553	-	7	-	-	-	164	102	-	12	-	7	1,275

JUL	487	555	-	3	-	56	-	13	-	4,148	-	-	-	5,262
AUG	217	421	-	12	-	-	-	78	-	-	36	-	-	764
SEPT	517	368	-	2	-	56	-	7	2	75,210	-	-	-	76,162
OCT	592	338	36	58	2	-	12	6	8,004	-	1,073	-	3	10,124
NOV	750	296	103	8	2	57	1	6	46	-	969	-	175	2,413
DEC	776	463	-	31	2	-	1	2	-	6,725	1,467	-	5	9,472
TOTAL	7,722	7,801	3,923	5,709	63	380	112	4,132	9,896	89,012	27,293	62	2,858	158,963
%	4.86	4.91	2.47	3.59	0.04	0.24	0.07	2.60	6.22	55.99	17.17	0.04	1.80	100%

**Figures are shown in thousands*

Out of Pocket Collection

MONTH	ER	SERVICE	PAY	OPD	TOTAL
JAN	1,629	1,453	1,318	2,618	7,018
FEB	1,119	1,223	1,521	1,884	5,747
MAR	619	1,135	943	1,123	3,820
APR	237	576	2	9	824
MAY	349	420	-	11	780
JUNE	430	553	-	7	990
JULY	487	555	-	3	1,045
AUG	217	421	-	12	650
SEPT	517	368	-	2	887
OCT	592	338	36	60	1,026
NOV	750	296	103	10	1,159
DEC	776	463	-	33	1,272
TOTAL	7,722	7,801	3,923	5,772	25,218
%	30.62	30.93	15.56	22.89	100%

**Figures are shown in thousands*

Report of Income per Department

DEPARTMENT	AMOUNT	%
PAY	3,825	33.19
OB	3,130	27.15
MSW	786	6.82
FSW	701	6.08
ORTHO	608	5.27
MMW	492	4.27
NICU	449	3.90
NEURO	369	3.20
FMW	295	2.56
ENT/BU	162	1.41
PHIC	160	1.39
PEDIA	158	1.37
URO / ASU	110 / 53	0.95 / 0.46
OPHTHA / NCOV	29 / 15	0.25 / 0.13
SICU / MICU	13 / 9	0.11 / 0.08
TOTAL	11,364	100%

**Figures are shown in thousands*

**Clinic Room Fee Collection
January to March 2020**

DEPARTMENT	AMOUNT	%
MEDICINE	24,100.00	29.50
SURGERY	10,700.00	13.10
UROLOGY	9,500.00	11.63
PEDIA	6,500.00	7.96
OB	6,200.00	7.59
ORTHO	6,100.00	7.47
OPHTHA	5,400.00	6.61
DERMA	5,100.00	6.24
CVU	4,400.00	5.39
ENT	3,100.00	3.79
NEURO	600.00	0.73
BEHAV. MEDS.	-	0.00
TOTAL	81,700.00	100%

Sales (Drugs and Meds)

MONTH	OPD	SERVICE	PAY	SUB-TOTAL	GOCC	TRANSFER/ CASH ADVANCE	MAIP	GRAND TOTAL
JAN	724	379	270	1,373	2,237	74	-	3,684
FEB	722	406	325	1,453	1,119	-	-	2,572
MAR	657	462	261	1,380	1,340	9,153	-	11,873
APR	372	147	-	519	-	6,397	24,700	31,616
MAY	508	151	-	659	-	2,183	-	2,842
JUNE	523	173	-	696	983	519	-	2,198
JULY	781	229	-	1,010	-	3,918	-	4,928
AUG	569	224	-	793	-	5,079	-	5,872
SEPT	695	184	-	879	10	5,208	-	6,097
OCT	793	246	11	1,050	317	4,452	-	5,819
NOV	626	219	25	870	-	5,968	-	6,838
DEC	1,047	237	-	1,284	-	-	-	1,284
TOTAL	8,018	3,057	892	11,967	6,006	42,950	24,700	85,623
%	67.00	25.55	7.45	100 %	8.16	58.31	33.53	100 %
	13.98 %				86.02 %			100 %

**Figures are shown in thousands*

Trust Miscellaneous

MONTH	RESEARCH FEE	NBS	TEXILA	PERF. SEC/AFF (Deposited by the company/school)	AMOUNT
JAN	1	3	-	-	4
FEB	1	14	284	-	299
MAR	-	-	-	-	-
APR	-	-	-	-	-
MAY	-	2	-	-	2
JUNE	-	5	-	5	10
JULY	-	-	854	98	952
AUG	-	2	-	2	4

SEPT	-	-	-	-	-
OCT	60	8	-	10	78
NOV	-	5	-	-	5
DEC	-	-	-	4	4
TOTAL	62	39	1,138	119	1,358
%	4.57	2.93	83.78	8.72	100%

**Figures are shown in thousands*

Bureau of Treasury

	AFFILIATION	PERF./BID SECURITY	BID DOCUMENTS	RTF	RETURN TO CASH ADVANCE	REFUND OF SALARY	REFUND OF HAZARD	FUND TRANSFER	AMOUNT
JAN	328	2,012	25	-	25	-	42	302	2,734
FEB	115	612	60	-	-	79	-	-	866
MAR	31	124	35	-	4	-	-	-	195
APR	-	51	50	-	-	-	-	3	104
MAY	1	118	85	-	-	-	35	284	523
JUNE	182	20	-	-	1	-	-	-	203
JULY	17	4	10	-	603	-	-	677	1,311
AUG	111	-	100	1	6	-	-	-	218
SEPT	179	513	10	17	87	-	-	-	806
OCT	73	-	230	4	2	-	32	83	425
NOV	45	-	63	11	109	17	34	2,170	2,449
DEC	35	228	587	2	61	59	-	-	971
TOTAL	1,118	3,682	1,255	35	898	155	143	3,519	10,805
%	10.35	34.08	11.61	0.32	8.31	1.44	1.32	32.57	100%

**Figures are shown in thousands*

Collection from Other Agencies

AMOUNT BILLED			AMOUNT COLLECTED				RECEIVABLES
			HOSP. BILL	MEDICINES	TOTAL	%	
PCSO	217	7,935	1,856	6,043	7,899	99.62	253
DSWD	402	-	30	-	30	0.38	372
TOTAL	8,554		1,886	6,043	7,929	100%	625

**Figures are shown in thousands*

Collection from Other Receivables

	AMOUNT BILLED		AMOUNT COLLECTED	RECEIVABLES
	2019	2020		
AFFILIATION/NTF*	549	752	1,054	247
DOH*	5	3	2	6
RENTALS*	327	457	338	446
TOTAL	881	1,212	1,394	699
TEXILA**	\$5,640	\$17,355	\$22,995	-

**Figures are shown in thousands*

***Actual dollar amount*

DISBURSING DEPARTMENT**Report of Utilization (MDS – Regular)**

QUARTER	NCA/NTCA	DISBURSEMENTS	UNUTILIZED	PERCENTAGE UTILIZED	UNUTILIZED
1 ST QTR.	308,857,325.00	308,857,223.63	101.37	99.99%	0.01%
2 ND QTR.	495,188,950.00	411,185,417.97	84,003,532.03	83.04%	16.96%
3 RD QTR.	430,913,937.99	430,913,769.44	168.55	99.99%	0.01%
4 TH QTR.	566,392,201.57	543,730,020.20	22,662,181.37	96.00%	4.00%
TOTAL	1,801,352,414.56	1,694,686,431.24	106,665,983.32	94.08%	5.92%

Disbursement Summary (MDS – Regular)

PS	1,220,666,860.09	72.03%
MOOE	311,132,737.16	18.36%
HFEP	162,886,833.99	9.61%
TOTAL	1,694,686,431.24	100.00%

Report of Utilization (BTR – Trust)

QUARTER	NCA	DISBURSEMENTS	UNUTILIZED	PERCENTAGE UTILIZED	UNUTILIZED
1 ST QTR.	13,120,952.00	1,466,642.42			
2 ND QTR.	88,897,996.00	10,827,331.03			
3 RD QTR.	-	9,593,998.07			
4 TH QTR.	-	5,273,652.47	74,857,324.01	26.62%	73.38%
TOTAL	102,018,948.00	27,161,623.99	74,857,324.01	26.62%	73.38%

Disbursement Summary (BTR – Trust)

MEDICARE HONORARIUM	22,297,690.94	82.09%
REFUND (BID SECURITY)	3,690,148.21	13.59%
B.A.C. HONORARIUM	1,081,500.00	3.98%
PAYMENT TO SUPPLIER	59,913.84	0.22%
TRAINING (MEDICAL)	32,371.00	0.12%
TOTAL	27,161,623.99	100.00%

Disbursement Summary (PCSO Account)

FUND TRANSFER (111F)	3,506,891.01	96.44%
FUND TRANSFER (111B)	129,320.41	3.56%
TOTAL	3,636,211.42	100.00%

Disbursement Summary (Drugs and Medicines)

PAYMENT TO SUPPLIERS	38,022,206.60	84.10%
PETTY CASH PURCHASES	3,050,766.69	6.75%
TAX PAYMENTS	2,000,876.17	4.42%
PROFESSIONAL SERVICES/GRATUITY PAY (CONTRACTUALS)	1,016,915.58	2.25%
SECURITY SERVICES	844,038.42	1.87%
CASH ADVANCES	270,479.50	0.60%
PERMIT (COMPASSIONATE SPECIAL PERMIT)	510.00	0.01%
TOTAL	45,205,792.96	100.00%

Disbursement Summary (Trust Miscellaneous)

FUND TRANSFER (BTR) - Per AOM	2,169,579.87	58.19%
FUND TRANSFER (BTR) - Affiliation	1,553,570.90	41.67%
FUND TRANSFER (BTR) - Performance Bond	3,707.37	0.10%
FUND TRANSFER (111F) - User's Fee	1,577.00	0.04%
TOTAL	3,728,435.14	100.00%

Disbursement Summary (Income)

MOOE	272,555,208.15	54.74%
CAPITAL OUTLAY	101,052,847.15	20.30%
FUND TRANSFER (DRUGS & MEDICINES)	42,752,831.98	8.59%
FUND TRANSFER (PHIC PF)	35,113,388.00	7.05%
TAX PAYMENTS	21,385,658.39	4.30%
TRANSFER OF RECEIVABLES (POCC)	13,399,687.91	2.69%
PROFESSIONAL SERVICES/GRATUITY PAY (CONTRACTUALS)	6,566,066.04	1.32%
PROFESSIONAL FEES (IN-PATIENTS)	4,174,438.12	0.84%
REFUND	334,700.03	0.07%
RETURNED FUND (OVP - MAP/DSWD)	564,267.75	0.10%
TOTAL	497,899,093.52	100.00%

Disbursement Summary (PHIC PF)

MEDICARE HONORARIUM	115,397,932.71	73.16%
TAX PAYMENTS	22,086,462.26	14.00%
PROFESSIONAL FEES (CASE RATE)	13,471,819.82	8.54%
FUND TRANSFER (ERF)	6,774,590.50	4.30%
TOTAL	157,730,805.29	100.00%

Medicare Honorarium

PERIOD COVERED	NON-MEDICAL	MS FT & PT	IN-SERVICE ; NON-SALARIED; FELLOW	HONORARY & VISITING CONSULTANT; PROF. LECT.
JANUARY 2020	JANUARY 28, 2020	APRIL 07, 2020	JULY 10, 2020	OCTOBER 23, 2020
FEBRUARY 2020	FEBRUARY 20, 2020	MAY 11, 2020	JULY 10, 2020	OCTOBER 23, 2020
MARCH 2020	MARCH 30, 2020	JUNE 11, 2020	OCTOBER 12, 2020	OCTOBER 23, 2020
APRIL 2020	MAY 04, 2020	JUNE 22, 2020	OCTOBER 12, 2020	OCTOBER 23, 2020
MAY 2020	JUNE 05, 2020	JUNE 05, 2020	OCTOBER 12, 2020	OCTOBER 23, 2020
JUNE 2020	JULY 14, 2020	DECEMBER 29, 2020	OCTOBER 12, 2020	
JULY 2020	AUGUST 06, 2020	DECEMBER 29, 2020		
AUGUST 2020	AUGUST 19, 2020	DECEMBER 29, 2020		
SEPTEMBER 2020	SEPTEMBER 15, 2020	DECEMBER 29, 2020		
OCTOBER 2020	OCTOBER 13, 2020			
NOVEMBER 2020	NOVEMBER 19, 2020			
DECEMBER 2020				

Professional Fees (PHIC Case Rate)

DUE TO DOCTORS (CY 2019)	338,185.70
ADD: COLLECTIONS (CY 2020)	<u>14,884,926.00</u>
TOTAL	15,223,111.70
LESS: PROCESSED & CREDITED	<u>14,726,995.80</u>
BALANCE	496,115.90
LESS: TO BE CREDITED (PROCESSED)	-
DUE TO DOCTORS (as of 12/31/2020)	496,115.90

Professional Fees (In-Patient)

DUE TO DOCTORS (CY 2019)	565,750.56
ADD: COLLECTIONS (CY 2020)	<u>4,363,385.70</u>
TOTAL	4,929,136.26
LESS: PROCESSED & CREDITED	<u>4,326,797.23</u>
BALANCE	602,339.03
LESS: TO BE CREDITED (PROCESSED)	-
DUE TO DOCTORS (as of 12/31/2020)	602,339.03

BUDGET DEPARTMENT

**Budget Utilization Report
General Appropriation Act (GAA)**

Purpose	Reference	Allotment	Obligations		Balances	% of Utilization
Regular Allotments						
PS (Regular)	GAA 2020	965,831,500.00	35,624,614.63	965,829,290.46	2,209.54	100.00%
PS-Admin. Of Personnel Benefits	GAA 2020	103,183,000.00	(5,246.00)	103,176,417.76	6,582.24	99.99%
PS-MPBF (1st Tranche Comp. Adj.)	SARO 2578	37,360,000.00	5,772,698.67	37,299,391.18	60,608.82	99.84%
RLIP	GARO	20,322,291.00	4,397.94	20,311,681.39	10,609.61	99.95%
RLIP (1st Tranche Comp. Adj.)	SARO 2579	950,750.00	-	931,653.15	19,096.85	97.99%
PS Def. (Conap)	SARO 22318	112,122,309.00	112,037,750.22	112,037,750.22	84,558.78	99.92%
Total PS		1,239,769,850.00	153,434,215.46	1,239,586,184.16	183,665.84	99.99%
MOOE	GAA 2020	87,590,500.00	17,792,478.35	86,826,464.59	764,035.41	99.13%
Total MOOE		87,590,500.00	17,792,478.35	86,826,464.59	764,035.41	99.13%
GRAND TOTAL		1,327,360,350.00	171,226,693.81	1,326,412,648.75	947,701.25	99.93%

Utilization Rate as Recap:

Total Allotments	1,862,516,801.21
Total Utilizations	1,766,579,701.92
Balance of fund	95,937,099.29
% Utilized (all funds) % Utilized	94.85%

**Budget Utilization Report
Sub-Allotments from Central Office (Current)**

SAA No.	P/P/A	Allotments	Obligations		Balances	% Utilized
	Personnel Services (MPBF)					
2020-11-2912	PS Regs. Of Upgraded Nurse 1 Pos	29,261,350.06	7,076,331.95	24,592,695.18	4,668,654.88	84%
	Total PS	29,261,350.06	7,076,331.95	24,592,695.18	4,668,654.88	84%
	Maintenance & Other Operating Expenses					
2020-02-0070	MAIP	17,000,000.00		17,000,000.00	-	100%
2020-03-0333	HEPR	900,000.00	101,713.05	899,228.32	771.68	100%
2020-03-0466	LEPROSY	500,000.00		483,272.25	16,727.75	97%
2020-03-0546	MAIP	2,000,000.00		2,000,000.00	-	100%
2020-04-0626	MAIP	11,600,000.00		11,600,000.00	-	100%
2020-05-0932	MAIP	21,250,000.00		21,250,000.00	-	100%
2020-05-1031	PHM (Health	2,420,000.00	34,640.57	2,066,154.25	353,845.75	85%
2020-06-1111	QRF-BA I (Testing & Mngt. of	67,410,000.00	13,420,411.14	66,023,683.91	1,386,316.09	98%
2020-06-1541	MAIP	7,700,000.00		7,700,000.00	-	100%
2020-06-1693	MAIP	2,200,000.00		2,200,000.00	-	100%

SAA No.	P/P/A	Allotments	Obligations		Balances	% Utilized
2020-07-1753	QRF-BA I (Addtl. HR for COVID-19	4,688,367.60	1,442,622.75	4,636,459.22	51,908.38	99%
2020-07-1797	MAIP	200,000.00		200,000.00	-	100%
2020-07-1812	QRF-BA I (Addtl. HR for COVID-19	4,749,510.00	1,856,383.74	2,293,791.45	2,455,718.55	48%
2020-07-1921	MAIP	500,000.00		500,000.00	-	100%
2020-07-1964	MAIP	3,000,000.00		3,000,000.00	-	100%
2020-08-1984	Oper. Expenses for Specialty Center	2,300,000.00	58,018.80	578,018.80	1,721,981.20	25%
2020-08-2055	MAIP	1,000,000.00		1,000,000.00	-	100%
2020-08-2162	MAIP	500,000.00		500,000.00	-	100%
2020-08-2183	Hiring of HFDU	405,000.00	167,675.20	230,159.98	174,840.02	57%
2020-09-2301	QRF-BA I (Emerg. Hiring of Health	503,014.00		-	503,014.00	0%
2020-09-2368	MAIP	2,000,000.00	2,000,000.00	2,000,000.00	-	100%
2020-10-2466	MAIP	150,000.00	150,000.00	150,000.00	-	100%
2020-10-2609	MAIP	500,000.00	500,000.00	500,000.00	-	100%
2020-11-2771	QRF-BA I (Emerg. Hiring of Health	1,028,346.40		-	1,028,346.40	0%
2020-11-2850	MAIP	575,000.00	575,000.00	575,000.00	-	100%
2020-11-3042	MAIP	3,500,000.00	3,500,000.00	3,500,000.00	-	100%
2020-12-3318	MAIP	150,000.00		-	150,000.00	0%
	Total MOOE	158,729,238.00	23,806,465.25	150,885,768.18	7,843,469.82	95%

SAA No.	P/P/A	Allotments	Obligations		Balances
	CAPITAL OUTLAY				
2020-03-374	Medical Equipment (HFEP)	140,000,000.00	-	139,978,899.00	21,101.00
2020-04-0808	Medical Equipment (QRF-BA I)	17,275,000.00	2,948,000.00	16,719,108.00	555,892.00
2020-11-2951	Other Structures (QRF-BA II)	50,000,000.00	-	-	50,000,000.00
2020-11-3122	Medical Equipment (QRF-BA II)	800,000.00	749,900.00	749,900.00	50,100.00
2020-12-3424	Medical Equipment (QRF-BA I)	10,000,000.00	8,403,700.00	8,403,700.00	1,596,300.00
	Total Capital Outlay	218,075,000.00	12,101,600.00	165,851,607.00	52,223,393.00
	Total Sub-Allotments (PS + MOOE+CO)	406,065,588.06	42,984,397.20	341,330,070.36	64,735,517.70

Budget Utilization Report Sub-Allotments from Central Office (Conap)

SAA No.	P/P/A	Allotment	Obligations	Balances	% Utilized
Prior Year's Allotments					
PS					
RA 11260/SARO	Regular PS and C.N.A.	158,511.58	132,954.69	25,556.89	83.88%
RA 11260	Admin. Of Personnel Benefits	14,292,335.00	14,292,335.00	-	100.00%
SARO's	P & G (Terminal Leave)	3,279,831.00	3,279,828.89	2.11	100.00%
SARO 2305	MPBF (PBB Full-time)	15,755.40	15,254.50	500.90	96.82%
SARO 2329	MPBF (PBB Part-time)	862,121.66	-	862,121.66	0.00%
SARO 8299	MPBF (PS Def. 1)	27,274.38	27,274.38	-	100.00%
SARO 22895	MPBF (PS Def. 2)	38,208.07	36,676.59	1,531.48	95.99%
	Sub-total	18,674,037.09	17,784,324.05	889,713.04	95.24%
MOOE					
RA 11260	Regular MOOE	442,089.17	442,089.17	-	100.00%
	Sub-total	442,089.17	442,089.17	-	100.00%

SAA No.	P/P/A	Allotment	Obligations	Balances	% Utilized
Sub-Allotments from Central Office					
SAA 19-05-0038	GGHS	6,052,538.20	6,049,097.53	3,440.67	99.94%
SAA 19-06-0209	LEPROSY	313,887.14	288,433.80	25,453.34	91.89%
SAA 19-06-0272	HEMB	112,389.68	112,317.18	72.50	99.94%
SAA 19-06-0404	Med. Access Program for MH	177,901.72	106,230.00	71,671.72	59.71%
SAA 19-06-0519	GGHS	17,793.34	16,699.42	1,093.92	93.85%
SAA 19-07-1074	Proc. of Cancer Meds.	66,216.01	66,200.00	16.01	99.98%
SAA 19-08-1397	Patient Safety Day	8,060.44	-	8,060.44	0.00%
SAA 19-09-1713	Research Ethics Review	24,373.26	14,750.00	9,623.26	60.52%
SAA 19-09-1801	Reaserch Agenda indg. UHC-	2,975,500.00	856,733.43	2,118,766.57	28.79%
SAA 19-10-2125	Review of MSW Manual	3,906.31	3,359.83	546.48	86.01%
SAA 19-10-2139	Blood Olympics Activities	68,900.00	20,140.40	48,759.60	29.23%
SAA 19-12-2527	SEA Games Celebration	96,132.12	3,090.00	93,042.12	3.21%
	Sub-total, Prior Year	9,917,598.22	7,537,051.59	2,380,546.63	76.00%

SAA No.	P/P/A	Allotment	Obligations	Balances	% Utilized
This Year's Allotments					
SAA 20-01-0043	MAIP	5,300,000.00	5,300,000.00	-	100.00%
SAA 20-02-0075	MAIP	400,000.00	400,000.00	-	100.00%
SAA 20-02-0213	FHNRP (Hiring of DSO's)	401,688.00	-	401,688.00	0.00%
SAA 20-11-0449	Payment of SRA & AHDP (QRF-BA II)	62,560,000.00	43,020,000.40	19,539,999.60	68.77%
SAA 20-12-0542	Employees' meals & accom. (QRF-BA II)	75,813,760.00	14,487,517.60	61,326,242.40	19.11%
SAA 20-12-0572	Withdrawal of part of SAA 20-12-1542	(56,013,760.00)	-	(56,013,760.00)	0.00%
	Sub-total, This Year	88,461,688.00	63,207,518.00	25,254,170.00	71.45%
TOTAL MOOE		98,821,375.39	71,186,658.76	27,634,716.63	72.04%
CAPITAL OUTLAY					
	HFEP	11,595,450.67	9,866,000.00	1,729,450.67	85%
TOTAL CAPITAL OUTLAY		11,595,450.67	9,866,000.00	1,729,450.67	85%
GRAND TOTAL, Cont. (PS + MOOE + CO)		129,090,863.15	98,836,982.81	30,253,880.34	77%

Health Facilities Enhancement Program Status of Fund

HFEP 2019-CONAP				
Unobligated Allotment/Savings as of 12/31/2019:	Allotment	Particulars	Obligation	Balance
Equipment (savings and reversions due to late del.)	10,650,862.58	Mechanical ventilator (5 units)	5,350,000.00	
		Fetal monitor twin (8 units)	4,384,000.00	916,862.58
Infrastructure (savings)	709,588.09			709,588.09
Motor Vehicle (savings)	208,000.00	Breakaway stretcher (1 unit)	105,000.00	103,000.00
Total	11,568,450.67	-	9,839,000.00	1,729,450.67
HFEP 2020-CURRENT				
SAA No.	Date Received	Particulars	Obligation	Balance
2020-03-374 P140M	March 25, 2020	Supply and installation of brand new Linear Accelerator	139,978,899.00	21,101.00
Total			139,978,899.00	21,101.00

STATUS OF BAYANIHAN I FUND (QRF/COVID-19)

1. Capital Outlay					
SAA No.	Particulars	Allotment	Obligations	Balances	%
2020-04-0808	Various Medical	17,275,000.00	16,719,108.00	555,892.00	97%
2020-12-3424	Various Medical	10,000,000.00	8,403,700.00	1,596,300.00	84%
TOTAL CAPITAL OUTLAY		27,275,000.00	25,122,808.00	2,152,192.00	92%
2. Maintenance & Other Operating Expenses (MOOE)					
SAA No.	Description	Allotments	Obligations	Balance	%
2020-06-1111	Other MOOE	67,410,000.00	66,023,683.91	1,386,316.09	98%
2020-07-1753	Other Prof. Services	4,688,367.60	4,636,459.22	51,908.38	99%
2020-07-1812	Other Prof. Services	4,749,510.00	2,293,791.45	2,455,718.55	48%
2020-09-2301	Other Prof. Services	503,014.00	-	503,014.00	0%
2020-11-2771	Other Prof. Services	1,028,346.40	-	1,028,346.40	0%
TOTAL MOOE		78,379,238.00	72,953,934.58	5,425,303.42	93%

Recap: (Bayanihan I Fund)				
Allotment Class	Allotments	Obligations	Balances	% Utilized
Capital Outlay	27,275,000.00	25,122,808.00	2,152,192.00	92%
MOOE	78,379,238.00	72,953,934.58	5,425,303.42	93%
	105,654,238.00	98,076,742.58	7,577,495.42	93%

OTHER COVID-19 funds (aside from QRF)					
SAA No.	Description	Amount	Obligation	Balance	%
SAA 2020-05-	Support to health	2,420,000.00	2,066,154.25	353,845.75	85%
SAA No.	Description	Amount	Obligation	Balance	%
SAA 2020-08-	Other	405,000.00	230,159.98	174,840.02	57%

STATUS OF BAYANIHAN II FUND (QRF/COVID-19)

1. Capital Outlay					
SAA No.	Particulars	Amount	Obligation	Unobligated	% Utilized
2020-11-2951	Provision of Negative Pressure (1	50,000,000.00	-	50,000,000.00	0.00%
2020-11-3122	High Flow Oxygen machine (2 units)	800,000.00	749,900.00	50,100.00	93.74%
TOTAL	-	50,800,000.00	749,900.00	50,050,100.00	1.48%
2. Maintenance & Other Operating Expenses (MOOE)					
SAA No.	Description	Amount	Obligation	Unobligated Allotment	% Utilized
20-11-0449 Conap	For health workers' AHDP & SRA	62,560,000.00	43,020,000.40	19,539,999.60	69%
20-12-0542 & SAA 20-12-0572 Conap (Withdrawal of portion	For health workers' life insurance, meals and accommodations.	19,800,000.00	14,487,517.60	5,312,482.40	73%
TOTAL		82,360,000.00	57,507,518.00	24,852,482.00	70%

Recap: Bayanihan II Fund				
Allotment Class	Allotment	Obligations	Balances	% Utilized
Capital Outlay	50,800,000.00	749,900.00	50,050,100.00	1%
MOOE	82,360,000.00	57,507,518.00	24,852,482.00	70%
Total	133,160,000.00	58,257,418.00	74,902,582.00	44%

Income Reserve for Equipment Outlay

PARTICULARS	CY 2020		TOTAL	
Total Income Collection, Jan.- Dec. 31 (Net of POCC share)	339,314,580.21		339,314,580.21	
Multiply by: 25 % Rate (Reserved for Equipment Outlay)		84,828,645.05		84,828,645.05
Add: Beginning Balance, Jan.1, (Unutilized in PY)		143,703,758.77		143,703,758.77
Reversions from Prior Years		7,313,054.30		7,313,054.30
Total Income Reserved for Equipment Outlay, CY	-	235,845,458.12	-	235,845,458.12
Less: Issued CAF	252,222,772.20		252,222,772.20	
Obligated CAF	121,131,369.34		121,131,369.34	
Balance	131,091,402.86		131,091,402.86	
Add: Cancelled CAF	40,683,000.00		40,683,000.00	
Savings from issued CAF	5,616,463.86		5,616,463.86	
Balance Available for Issuance of CAF	-	24,305,685.92	-	24,305,685.92
CAF Issued in Current Year		252,222,772.20		425,020,394.20
Less: Obligated CAF in 2019			94,906,565.03	
Obligated CAF in 2020	121,131,369.34		121,131,369.34	
Canceled	40,683,000.00		107,846,528.00	
Savings from issued CAF	5,616,463.86	167,430,833.20	16,343,992.83	340,228,455.20
Total Unobligated CAF		84,791,939.00		84,791,939.00

Income Reserve for Infrastructure Outlay

PARTICULARS	CY 2020		TOTAL	
Total Income Collection, Jan.- Dec. 31 (Net of POCC share)	339,314,580.21		339,314,580.21	
Multiply by: 7 % Rate (Reserved for Infra. Outlay)		3,752,020.61		3,752,020.61
Add: Beginning Balance, Jan.1, (Unutilized in PY)		2,728,007.15		2,728,007.15
Reversions from Prior Years		-		-
Total Income Reserved for Equipment Outlay, CY		6,480,027.76		6,480,027.76
Less: Issued CAF	1,448,020.72		1,448,020.72	
Obligated CAF 2019	1,448,020.72		1,448,020.72	
Balance	3,583,986.32		3,583,986.32	
Add: Cancelled CAF	-		-	
Savings from issued CAF	-		-	
Balance Available for Issuance of CAF	-	5,032,007.04	-	5,032,007.04
CAF Issued in Current Year		1,448,020.72		13,368,506.58
Less: Obligated CAF in 2019	-		2,370,986.59	
Obligated CAF in 2020	1,448,020.72		2,909,128.93	
Canceled	-		8,088,391.06	
Savings from issued CAF	-	1,448,020.72	-	13,368,506.58
Total Unobligated CAF		-		-

Unobligated CAF for Equipment Outlay

CY 2020				Status from BAC SEC as of 01/08/21
2020-03-325	Pathology	Biological Refrigerator	50,000.00	Returned to end-user 04/21/20 to adjust ABC
2020-06-683	EFMD	Jack hammer	55,000.00	Returned to end-user 11/16/20 due to negative result on canvass
2020-07-697	COVID-19 Testing Laboratory	Autoclave	25,000.00	Returned to end-user as per their request due to specs and ABC
2020-07-697	COVID-19 Testing Laboratory	Drench shower	60,000.00	Returned to end-user 7/17/20 due to negative result on canvass
2020-07-767	Pulmo. Unit	Infant transport ventilator	2,200,000.00	For return to end-user due to continuous failure of bidding
2020-08-906	Othopaedic Dept.	Automatic tourniquet system	80,000.00	Returned to end-user due revised specs and ABC
2020-08-909	FMD/Various areas	type/split type)	2,022,000.00	For return to end-user due to continuous failure of bidding
2020-10-1030	Nursing Priority Equipment 2020	Defibrillator, 7 inch	1,200,000.00	Opening of Bids on 01/28/21; CAF extended until 03/31/21
2020-10-1104	ESC	ECG machine	200,000.00	Returned to end-user 12/29/20 for revision of specs and ABC
2020-10-1105	Radiotherapy	Dehumidifier	100,000.00	Returned to end-user 12/09/20 for revision of specs
2020-10-1160	ESC	Air purifier	2,500,000.00	Returned to end-user 01/04/21 to revised specs
2020-11-1185	Radiology	Flat detector digital C-arm x-r	20,000,000.00	Under Post qualification; CAF extended 03/31/21
2020-11-1185	Radiology	Digital x-ray machine	35,000,000.00	With received letter from the end-user stating that they cannot give exact terms of reference due to change of plans regarding
2020-11-1186	Family Medicine	Computer desktop	50,000.00	Returned to end-user 01/04/21 to revised specs
2020-11-1186	Family Medicine	Printer w/ink tank system and	15,000.00	Returned to end-user 01/04/21 to revised specs
2020-11-1187	Urology	Uretero-roscope	390,600.00	Returned to end-user 12/29/20 due to negative result on canvass
2020-11-1194	ENT-Surgery	Mobile surgical microscope	11,889,999.00	Under Post qualification; CAF extended 03/31/21
2020-11-1202	ENT-HNS	ABR/ASSR	2,000,000.00	Under Post qualification; CAF extended 03/31/21
2020-11-1203	ENT-HNS	Various ENT instruments	2,000,000.00	Under Post qualification; CAF extended 03/31/21
2020-12-1281	Radiotherapy	UPS	2,000,000.00	Returned to end-user to revised specs and ABC
2020-12-1335	IHOMP	Long Range Access Point	40,000.00	Returned to end-user 01/04/21 to prepare new PR for 2021
2020-12-1336	Radiotherapy	Fume hood	250,000.00	CAF Issued December 14, 2020
2020-12-1353	EFMD	Plastic welding tool	61,040.00	CAF Issued December 14, 2020
2020-12-1382	ENT	Various ENT instruments	2,603,300.00	CAF Issued December 14, 2020
TOTAL UNOBLIGATED			84,791,939.00	

ACCOUNTING DEPARTMENT

Status of HFEP 2014-2020

BREAKDOWN

YEAR	OBLIGATION	DISBURSEMENT	PAYABLE	%	OBLIGATION	DISBURSEMENT	PAYABLE	%
2014					31,000,000.00	31,000,000.00		100%
2015	46,830,595.10	45,898,381.12	932,213.98	98%	14,561,005.00	14,561,005.00		100%
2016	56,648,758.86	56,648,758.86		100%	74,064,780.00	74,064,780.00		100%
2017	36,767,586.09	36,767,586.09		100%	40,128,589.00	40,128,589.00		100%
2018	191,481,152.55	64,684,146.95	126,797,005.60	34%	179,407,525.34	172,858,241.08	6,549,284.26	96%
2019	9,290,411.91	1,393,561.78	7,896,850.13	15%	120,964,298.00	119,642,689.42	1,321,608.58	99%
2020					139,978,899.00		139,978,899.00	

HUMAN RESOURCE PERSPECTIVE

Manpower

Positions	Total No. of Positions	Total No. of Filled-up Positions	Total No. of Unfilled Positions
Financial & Management Officer II	1	1	0
Supervising Administrative Officer	2	2	0
Accountant IV	1	1	0
Accountant III	1	1	0
Administrative Officer V	2	1	1
Administrative Officer IV	4	4	0
Administrative Officer III	1	1	0
Administrative Officer II	8	8	0
Administrative Officer II (GGHS)	1	1	0
Administrative Officer I	13	12	1
Administrative Officer I (GGHS)	1	0	1
Administrative Assistant III	20	20	0
Administrative Assistant II	17	12	5
Administrative Assistant II (DOH Botika)	6	0	6
Administrative Assistant II (GGHS)	2	0	2
Administrative Assistant I	1	0	1
Administrative Aide VI (1 CTI)	7	6	1
Administrative Aide IV	18	14	4
Administrative Aide III	7	5	2
Administrative Aide I	16	15	1
ECE Technician III	1	1	0
Security Guard III	1	1	0
Security Guard I	1	1	0
TOTAL	132	107	25

LDI Accomplishment

	TRAINING PROGRAM	COURSE DESCRIPTION	VENUE	DATE CONDUCTED	PAX	BUDGET
1	Shared parenting and addressing Women's multiple burden	Seminar on shared parenting and addressing women's multiple burden	Robinsdale Hotel	Mar. 9, 2020	Mr. Feliciano, Mr. Mendoza and Mr. Coronado	Free c/o GAD
2	Comprehensive orientation on Code Blue	Comprehensive orientation regarding the guidelines for the implementation of Code Blue	Old Disbursing	Mar. 3, 2020	Ms. Baviera, Ms. Solana and Ms. Basas	c/o HEMC Fund
3	Orientation on transition process of IHOMIS	Orientation on the vital topics in line with the transition process of our	IHOM Training Unit	Mar. 5, 2020	Ms. Lazaro, Mr. Hernandez and Mr. Feliciano	Free c/o IHOMPU

		present hospital system IHOMIS				
4	Roll out on CY 2020 Budget Execution	Roll out on CY 2020 Budget Execution and FY Budget Preparation Workshop	Novotel Hotel	Feb. 27-28, 2020	Ms. Hilario	c/o DOH Budget
5	Gender Sensitivity Training (GST)	Awareness and knowledge regarding GST	OPD Conf. Room	Feb. 26, 2020	3 pax	Free c/o GAD
6	Basic Painting Workshop	Basic painting workshop	Derma Conf.	Feb. 27, 2020	3 pax	c/o participants
7	1 st orientation/ meeting in the implementation of IHOMIS	Orientation on the implementation of IHOMIS	IHOM Training Unit	Feb. 5, 2020	Ms. Garcia and Ms. Opanda	c/o IHOMPU
8	Public consultation on the draft IRR of RA 11463	Public orientation on Malasakit Center	Ramada, Paredes, Manila	Jan. 30, 2020	Ms. Talusan	Free
9	Consultative meeting on 2020 HFEP implementation & 2021 Multi-year Obligational Authority	Consultative meeting on HFEP	Orchid Gardens,	Feb. 12-13, 2020	Ms. Baviera	c/o HFEP
10	Forum on the guidelines for the release of funds for FY 2020	Half day forum on the guidelines for the release of funds for FY 2020	PICC	Jan. 23, 2020	Ms. Garcia and Ms. Solana	Free
11	Orientation of newly appointed employees	Awareness on the policies, guidelines, etc. of the hospital	OPD Conf. Room	Jan. 29, 2020	Ms. Cabugawan	Free
12	Medical Team for Taal Volcano eruption evacuees	Teams for the Taal Volcano	Batangas	Jan. 23-24, 2020	Ms. Baviera	c/o HEMC
13	HERT in relation to the celebration of Feast of Black Nazarene 2020	Medical team to Quiapo	Quiapo	Jan. 8-10, 2020	Ms. Baviera	Free
	TOTAL BUDGET USED FOR THE SEMINAR					-

FACILITIES AND EQUIPMENT

EQUIPMENT	TOTAL NO. OF UNITS	ESTIMATED COST	TOTAL AMOUNT	PR No.	STATUS
DESKTOP COMPUTER, branded, with complete accessories	33	50,000.00	1,650,000.00	2020-05- 3003	Procured
PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	3	9,191.52	27,574.56	2020-06- 3304	Procured
PRINTER, IMPACT DOT MATRIX, 24 pins, 136 columns	2	39,465.00	78,930.00	2020-05- 3003	Procured
PRINTER, Monochrome Laser Printer (Specs: Print Speed up to 34/36 ppm (A4/LTR); Automatic 2- Sided Printing; 250-Sheet Paper Tray & Manual Feed slot)	6	7,990.00	47,940.00	2020-05- 3004	Returned to BAC-Sec for correction of Resolution
ADDING MACHINE	6	3,775.00	22,650.00	2020-10- 5342	To return to PMD by Budget Dept. (to request extension of CAF)
CLERICAL CHAIR, with back rest and arms	6	3,000.00	18,000.00	2020-10- 5052-A	On hold at PMD (awaiting instruction if these request will proceed, fund source to be determined)

Submitted by:

EMMANUEL F. MONTAÑA, JR., MD, FPCS, FACS, MHA
Medical Center Chief II

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